

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 12/5/18***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 11/21/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 12/3/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22846 through 22884. Warrants totaled \$35,202.18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

Students from Vermilion High School were in attendance for a required assignment to attend a government meeting.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

No correspondence.

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported for November the Zoning Department issued 3 zoning permits and 1 BZA variance request (\$542.20) and 1 address sign (\$15.00) with a total fee collection of \$557.20; the Building Department issued 16 permits with a total fee collection of \$2,835.00 and total valuation of work being done at \$395,705.00.

Mr. Kurtz informed the Board that there was a Board of Zoning Appeals public hearing held on Tuesday, December 4, 2018 for a variance request regarding 11300 West Lake Road to reoccupy a barn that was converted to a dwelling years ago. It is legal nonconforming because there are two

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other dwellings on the same property. It is a single-family zoning district. Apparently, the barn had been occupied as a dwelling for a number of years, but it stopped in 2015. It was noted after two years of discontinued use it lost its legal nonconforming status; therefore, they had to apply for a variance to reoccupy the dwelling. The Board unanimously approved the dwelling to be occupied as a single-family dwelling only upon passing inspections from the building department to make sure that it is safe and meets all minimum requirements for a dwelling.

#### VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 11/21/18 – 11/30/18. EMS Runs – 12; Dumpster Fire – 1; Public Assist – 1; YTD: 455 Runs.

The Firefighter's would like to wish all a very Merry Christmas and a safe, enjoyable holiday season.

Crews have replaced a coupler and nozzle on the booster reel for 821.

Firefighter's participated in the K96, 18<sup>th</sup> Annual Chili Cookoff this past Saturday. This was a nice venue as always held at Lyman Harbor in Sandusky.

811 was in for service at Norwalk Truck the week of November 26<sup>th</sup>. They were experiencing an issue when the brakes were set. Twice in a weeks' time, prior, the brakes did not set. This has been corrected.

November reports are complete and have been submitted to the State.

#### NORTHERN OHIO RURAL WATER REPRESENTATIVE:

Mr. Larry Deem gave an update regarding Northern Ohio Rural Water. In the calendar year 2018, there were 275 new connections for total service connections of 12,200 customers. Debt has been able to be retired on a regular schedule and, in addition to that, interest rates have been reduced by the State of Ohio on some of their other outstanding loans. Expansions are mainly in the western territories/counties where service lines have been extended.

#### OLD BUSINESS:

Fiscal Officer, Brenda Zsebik informed the Board that Sharon from Waypoint Benefit Solutions checked to see if the Vermilion Chamber of Commerce was on the list of participating members. They have verified that they are on the list; therefore, Vermilion Township is covered. Sharon will be sending out all required paperwork.

Mrs. Zsebik also reported that effective November 1, 2018, Ohio Plan is providing Malicious Assailant coverage to members at no additional cost due to the rise in workplace violence.

#### NEW BUSINESS:

Mr. Kurtz reminded the Board a meeting date needs to be set for the "End of the Year" Meeting.

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Mr. Kurtz explained there has been a lot of discussion throughout the county over the past year about AirBNB's, VRBO's, people that are renting out their houses for transient guests. Mr. Kurtz stated there has also been a resident, who owns cabins in Vermilion Township, that has been vocalizing complaints that he doesn't feel it's fair that he must pay the motel bed tax, but people that are renting out their houses don't pay any bed tax. The County Commissioners passed a resolution that all properties renting rooms for less than 30 days, will be required to pay 4% bed tax to the county effective January 1, 2019. Many communities are having the same issues are exploring similar solutions. Mr. Kurtz recommended that Vermilion Township pass a resolution to amend Resolution 16-97, Section 2 (c), the Definition of Hotel/Motel, of the Vermilion Township Hotel Lodging Excise Tax Code of Regulations to include "any establishment in which fewer than five rooms are used for the accommodations of guests for less than 30 days. This includes, but is not limited to private homes, bed and breakfasts, and condominiums." The county is requiring all people in Erie County that are doing this to register with the county auditor's office. The county will provide the township with a list of registered properties. This is the 3% bed tax that municipalities and townships can collect as per the Ohio Revised Code Section 5739.09.

MOTION BY C. Trinter, second by R. Dickel authorizing to amend Resolution 16-97, Section 2 (c), the Definition of Hotel/Motel, of the Vermilion Township Hotel Lodging Excise Tax Code of Regulations to read as follows: "Hotel/Motel means every establishment kept, used, maintained, advertised, or held out to the public to be a place where sleeping accommodations are offered for a consideration to guests. This shall include all establishments in which five or more rooms are used for the accommodations of such guests, whether such rooms are in one or several structures, as well as any establishment in which fewer than five rooms are used for the accommodations of guests for less than 30 days. This includes, but is not limited to: private homes, bed and breakfasts, and condominiums." Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, abstain; Motion Carried.

**RESOLUTION NO.** 107-18

MOTION BY R. Dickel, second by C. Trinter to advertise and set a date for the "End of the Year" Meeting to be held on Friday, December 28, 2018 at 8:00 a.m. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Trustee Trinter gave an update on the Erie Regional Planning Commission meeting held last Thursday in Sandusky. Their annual budget was approved, and action was taken to move the ERPC meeting start times to 5:00 p.m. on the fourth Thursday of each month (as needed) to help increase attendance.

Mrs. Karres, Township Secretary read letter dated November 19, 2018 from Mrs. Laraine Bailey, Board of Zoning Appeals Secretary informing the Board that Mr. David Schmidt has resigned as a member of the Vermilion Township Board of Zoning Appeals with a term ending December 31, 2018.

MOTION BY C. Trinter, second by C. Decker accepting the resignation of Mr. David Schmidt as a member of the Vermilion Township Board of Zoning Appeals with a term ending December 31, 2018. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel authorizing to renew membership with the Vermilion Chamber of Commerce, located at 5495 Liberty Avenue, Vermilion for the year 2019 at a cost of \$85.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO.** 108-18

Trustee Trinter reminded the Board the Erie County Township Association Christmas Dinner \ Meeting will be held at 6:00 p.m. on Thursday, December 13, 2018 at Marconi's in Huron.

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MOTION BY: C. Trinter, second by C. Decker to adjourn the regular meeting at 7:51 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter

Trustee

Ronald T. Dickel

Trustee

Chris M...

Trustee

Vina G. Kasser

Township Secretary