

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 12/19/18***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 12/5/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 12/18/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22239 through 22941. Warrants totaled \$102,713.49. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: Having issue with backhoe starting hard, will repair problem; would like to remind residents to please not blow leaves into ditches as it causes flooding and a lot of problems for the Road Crew; and the new building is coming along fine. Mr. Lalonde reported the International Truck had to go for a few repairs regarding the AVS wheel sensor, the oil feed line to the turbo charger, and a wheel seal.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

Letter received from Hanson Aggregates Midwest LLC. regarding the 2019 Price Lists from Sandusky Crushed Quarry in Castalia, Ohio and Wagner Quarry in Sandusky, Ohio. Prices are subject to change at any time.

(Continuation of Minutes to Meeting Held 12/19/18)

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, updated the Board that he is in the process of working with Ohio Edison regarding infrastructure upgrades on Stanley Road before they are able to connect to the new building and therefore, the township will be responsible for a certain percentage of their costs. They will be upgrading the existing transformer to 50 kVA, moving street light to pole across street and moving pole that's on township property for a total cost to the township of \$2,043.41.

Mr. Kurtz is also working on a listing that was received from the Erie County Auditor's Office regarding the DVTI addressing system for 911. The Auditor's Office has found addresses in the county that don't have parcel numbers assigned to them and that need to be corrected. Vermilion Township is showing 996 addresses that do not have a parcel number assigned to them. Mr. Kurtz will correct and update all discrepancies.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana report: Fire Runs between 12/1/18 – 12/18/18. EMS Runs – 16; Residential Alarm – 1; Residential Fire – 1; YTD: 473 Runs.

Breathing Air Systems was on station December 13<sup>th</sup> for semi-annual maintenance to the breathing air compressor. Normal service was conducted with no issues.

Safe Harbor Security was on station December 7<sup>th</sup> for Fire Alarm Inspection and Testing. System performed as it should with no issues.

Fire Indemnity Board. The Chief asked that the Indemnity Board meet after the January 2<sup>nd</sup> meeting to conduct business. It should only take a few minutes to complete.

Vermilion Township Fire Department has received several calls concerning a hydrant on West Lake Road near the Country Club that is leaking water. This is a city hydrant and they have been told this is operating in this manner as a pressure relief for the time being. Thank you all for being observant.

842 exhaust replacement is completed.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

Trustee Dickel reported that plans and a resolution had already been approved for the South Poorman Road Stormwater Drainage Project. The Board needs to notify the Erie County Engineer's Office which part of the project the township would like to begin with. Trustee Dickel recommended the township begin with the west side. The Board agreed to get a cost estimate for the entire project but start with the west side.

(Continuation of Minutes to Meeting Held 12/19/18)

NEW BUSINESS:

Motion by R. Dickel, second by C. Decker authorizing the Fiscal Officer of Vermilion Township to set up Temporary Appropriations and Revenue Budget for 2019 to cover expenses and to certify to the Erie County Auditor while completing all required year end procedures. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 69-18**

Trustee Dickel attended the Erie County Engineer's Office meeting last week regarding the Road and Culvert Inventory form which needs to be completed by March 15, 2019 and discussed what each township was going to do and what each township has accomplished. In Vermilion Township, for 2019, the county will replace the 105 bridge on Haber Road. Trustee Dickel also noted the Township Annual Mileage Certification form is due on March 8, 2019. There was an ODOT Representative present and he discussed the townships responsibility in replacing the lid on the catch basin by Bob's Bait Shop on State Route 60. Trustee Dickel stated that he didn't feel it was the townships responsibility but did inspect it and concluded it needs a riser. Trustee Dickel will follow-up with the ODOT Representative.

Trustee Trinter stated an email was received from the County Engineer's Office with a request put out by Mr. Farschman, P.E. P.S., about contacting their state representatives about a bill that's in the Ohio Senate for wage adjustments (pay raises and cost of living adjustments) for State Representatives and Local Elected Officials. Trustee Trinter asked Board if they need to take any position on bill. Board agreed no action was necessary.

The end of the year meeting will be on December 28, 2018 at 8:00 am.

MOTION BY: C. Trinter, second by C. Decker to adjourn the regular meeting at 8:18 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter  
Trustee

Ronald Z. Dickel  
Trustee

Chris Decker  
Trustee

Vina J. Karres  
Township Secretary