

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 2/19/20***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY R. Dickel, second by C. Hill to approve minutes to regular meeting held 2/5/20 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Hill to accept the Treasurer's Report and Financial Packet dated 2/18/20. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 24215 through 24259 (9-2020, 10-2020, 12-2020 13-2020 Adjustments). Warrants totaled \$48,049.23. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: Recommended purchasing the backhoe if Board reviewed specifications and pricing; Sign posts from grant have been delivered and will be installed in the future; Road inspections have been completed for road maintenance this year; Sign inventory has been finished. It was noted there were a few signs missing; and Streetlight outages were listed and will be reported. Mr. Young informed the Board the pick-up truck is in need of tires and two quotes have been obtained. The first quote for \$648.00 was obtained from Valley Ford Inc., of Huron, and the second quote for \$759.00 was obtained from Severe Service, Inc. of Sandusky for the same tires.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

Letter dated February 11, 2020 from Peter T. Schade, RS, MPH, Health Commissioner Erie County Health Department regarding the annual District Advisory Council Meeting which will be held on

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Monday, March 16, 2020 at 12:00 Noon at the Erie County Health Department, 420 Superior Street in Sandusky.

Letter dated February 12, 2020 from Amy Bowman-Moore, Executive Director, Erie Metroparks, regarding potential local Park Capital Improvement Grant applicants. The Board of Park Commissioners has authorized the distribution of up to \$30,000 for 2020 program awards. All potential applicants must have a representative attend a mandatory meeting to discuss guidelines of this program on Friday, March 20, 2020 at Frost Center, Osborn MetroPark, 3910 Perkins Ave., Huron, Ohio from 10:00 a.m. until noon. Applications will be presented at this meeting. Applications must be submitted to the Park District office no later than Friday, April 24, 2020 at 4:00 p.m.

#### BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for January the Zoning Department issued 4 zoning permits (\$435.50), 1 lot split (\$25.00) with a total fee collection of \$460.50; the Building Department issued 13 permits with a total fee collection of \$1,480.00 and total valuation of work being done at \$276,486.00.

Last month the township received a letter from the United States Census Bureau needing to verify the township's map, legal boundary accuracy verification; whereas, all has been verified and is correct. The U.S. Census Bureau has been notified.

On Friday, February 21, 2020 at 9:00 a.m., a meeting will be held at the Vermilion Main Street Office located at 685 Main Street in Vermilion regarding the Sherod Park Master Plan Update Park Planning and Design Workshop. This meeting is sponsored by Erie Metroparks, Erie Soil and Water, and Ohio Department of Natural Resources. There will be a Landscape Architect and Park Planner from Lake County Metroparks in attendance. They will be reviewing the master plan for Sherod Park. The park is located in Vermilion Township; therefore, the City of Vermilion requested a representative from the township attend the meeting.

#### VERMILION TOWNSHIP FIRE DEPARTMENT:

Assistant Chief Kurtz read Chief F. Triana's report in his absence: Fire Runs between 2/1/20 – 2/18/20. MVC – 2; EMS – 32; Commercial Fire Alarm -3; Haz. Condition – 3; Natural gas leak -1; Brush fire – 1; YTD: 82 Runs.

Engine 821 is back in service.

Warren Fire/MES was on station February 13<sup>th</sup> and conducted bench testing for all SCBA's and facepieces. Three units were in need of minor repairs and the facepieces were in good shape. These issues were addressed at time of inspection.

EHOVE will be on station March 8<sup>th</sup> and 15<sup>th</sup> for Rope Rescue classes.

The Department accepted a donation Monday night, February 17, 2020 from University Hospital for one Lucas Device. The department was very humbled. The device will aid tremendously when personnel are doing CPR on a patient. The cost of a Lucas Device is between \$15,000.00 to

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\$16,000.00. The unit is battery operated and can be charged while on board the squad and has a backup battery which can also charge on board the squad or here at the station.

Captain Matt Triana demonstrated the Lucas Device. Captain Triana stated, through demonstration, the Lucas Device (Chest Compression System) will aid them in performing CPR on a patient while eliminating tying up one rescuer with doing compressions. Captain Triana expressed the importance of this device and how it will be a big asset to the department and benefit the township overall.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Mr. Kurtz reported a response was received from the United States Postal Service in regard to the request for a Zip Code Boundary Review of 11 properties on State Route 60. The first thing they are offering is an administrative solution which would be to change the name of the road up to the Vermilion Township boundary line with Florence Township to State Road rather than State Route 60. Mr. Kurtz stated this is not what Mr. Riggs, resident is requesting and felt this would not eliminate the confusion. The second solution would be to pursue the Boundary Review further. It should be based on jurisdictional boundary and not necessarily things like school districts, voting precincts, and more. Mr. Kurtz stated they were requesting for the Board to decide whether they would like to pursue the administrative solution or move forward with the Boundary Review survey. Trustee Trinter recommended going with the Boundary Review since they really weren't addressing what was originally requested. Trustee Hill noted the letter stated the Boundary Zip Code Review is only allowed once every 10 years. Trustee Dickel agreed with Trustee Trinter that the administrative solution doesn't address the requested zip code change.

MOTION BY C. Trinter, second by R. Dickel authorizing to proceed with the request of a Boundary Review from the United States Postal Service to change the municipal boundary along State Route 60 (SR60) to match up with the township boundaries. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Trustee Dickel brought up for discussion purchasing the warranty for the backhoe. The Road Crew recommended taking off the Auto-Lube System Installed for the backhoe at a price of \$7,856.22 and purchasing the 60-month warranty/3,000 hours at a cost of \$3,525.00. Mr. Lalonde, Road Department, stated it was 100% coverage bucket to bucket except on any electrical issues there will be a \$200.00 deductible. After discussion, the Board agreed to purchase the extended warranty (5 years).

MOTION BY R. Dickel, second by C. Trinter authorizing to purchase the John Deere 310SL HL Backhoe Loader from Murphy Tractor & Equipment, Brunswick, Ohio at a cost of \$113,484.00, including all specifications as quoted with the exception of taking off the Groenveld Auto-Lube System Installed (\$7,856.22). Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO.** 6-20

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NEW BUSINESS:

Mr. Kurtz, Building Official/Zoning Administrator, announced he will be attending the Ohio Building Official Association Conference on March 15-17, 2020 in Akron, Ohio.

MOTION BY C. Trinter, second by C. Hill allowing Mr. Kurtz to attend the Ohio Building Official Association Conference to be held in Akron, Ohio from March 15-17, 2020. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Trustee Dickel received a letter from Mr. Tim Lloyd, P.E., Erie County Engineer's Office stating this year the County has completed a road repair bid for Onyx, and they went through the State so if the township decides to do road repair using Onyx this year the township will be going through the State not the Erie County Engineer's Office.

MOTION BY C. Trinter, second by R. Dickel authorizing to renew membership with the Vermilion Chamber of Commerce, located at 5495 Liberty Avenue, Vermilion for the year 2020 at a cost of \$85.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.


**RESOLUTION NO. 7-20**

MOTION BY R. Dickel, second by C. Hill authorizing the purchase of four (4) tires for the pick-up truck at Valley Ford located in Huron, Ohio at a cost of \$648.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Trustee Dickel stated a date needs to be set up to inspect roads. The Board agreed to schedule the township road inspection for Thursday, February 20, 2020 at 9:30 a.m. Road Inspections need to be completed by March 13, 2020.

Mr. Riggs, resident inquired as to where the separation from State Road to State Route 60 occurred. Trustee Trinter stated he was not sure. Mr. Kurtz stated he had no idea, as well.

MOTION BY: C. Trinter, second by C. Hill to adjourn the regular meeting at 8:44 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

  
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 Township Secretary