

VERMILION TOWNSHIP BOARD OF TRUSTEES*Record of Proceedings
Minutes to Regular Meeting Held 1/16/19*

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.
Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Trinter, second by C. Decker to approve minutes to special "End of Year" meeting held 12/28/18 and minutes to regular meeting held 1/2/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 1/15/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 22989 through 23033. Warrants totaled \$20,487.56. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: The need for tires for the Dump Truck. The Road Department is having problems with people parking on Wine and Chardonnay. The Erie County Sheriff Department was called a few times and informed the road crew that they do not issue parking tickets. Mr. Young stated when there is snow, it becomes a real challenge. Mr. Young would like to remind residents not to put snow in the roadway since it becomes a hazard for the Road Department and a hazard for motorists. They would also like to remind residents to give snowplows room to work. The new building is complete with the exception of the electric. Parts were ordered for the power steering on the boom mower and the other dump truck is at Dunlap's getting the starter put on. Mr. Lalonde stated there is also a problem with parking on Sassafra Drive, Daylon Court and Colonial Court. He is asking people to be aware of the "No Parking" or "Snow Emergency" signs and don't park in the cul-de-sacs. Trustee Trinter asked if the cars parked in these areas could be towed so the owners of these vehicles get the message. Trustee Dickel recommended giving them a warning first by making up flyers to put on the windshields of these vehicles notifying them their vehicle can be towed if parked in these areas. Mr. Kurtz will follow-up regarding appropriate procedures to follow. Trustee Dickel recommended stone be placed at the end of Chardonnay due to all the mud and ruts so vehicles can turn around without getting stuck.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

(Continuation of Minutes to Meeting Held 1/16/19)

CORRESPONDENCE:

No correspondence.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for December the Zoning Department issued 3 zoning permits (\$604.00) and 1 address sign (\$15.00) with a total fee collection of \$619.00; the Building Department issued 10 permits with a total fee collection of \$5,580.00 and total valuation of work being done at \$2,098,922.00. Year-end totals for 2018 Building Department are as follows: Permits - 205 Building Permits issued, \$38,018.00 Permit Fees, and total construction value of \$7,998,100.00; Inspections – 304 Building Inspections with 203 approved, 56 conditionally approved, and 45 not approved. There were 41 with no permit inspections and 32 property maintenance inspections/violation letters (not including high grass).

Mr. Kurtz gave building update: They are waiting on Ohio Edison to replace the transformer, move the street light, remove one pole and then connect the building. Once the power is on, the inside of the building can be completed including painting the steel and sealing the concrete floor. The contractor that is going to build the wall, dividing the two sections, is waiting for work to be finished so he can begin construction. Mr. Kurtz informed the Board a few contractors were contacted for quotes for the office addition.

Trustee Trinter asked about the renovations for Vermilion Hotel LLC. Mr. Kurtz stated it was mainly an interior remodel with some work being done on the siding outside.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 1/1/19 – 1/15/19. EMS – 27; Welfare Check – 1; Residential Alarm – 1; Odor of smoke – 1; Structure Fire – 1 (M/A to Berlin Twp.); Odor of gas – 1; YTD: 32 Runs.

Firefighters were at Kingston Assisted Living on November 27, 2018 for training of the staff in Emergency lifts and carries. Our thanks to the staff at Kingston for their great participation.

December 2018 fire reports are complete and have been submitted to the state.

Firefighter Basso replaced the Leveler valve on the passenger's side of 811. We will replace the driver's side once the valve arrives. The original issue was the rear dump to lower the back of the ambulance would not hold pressure.

Firefighters will be performing small engine preventative maintenance over the next 4-6 weeks.

During December, the Firefighter's Association received a \$2,500.00 donation from the Hindmarsh Foundation. The membership elected to use this donation for additional EMS supplies. Our thanks and much appreciation to the Hindmarsh Foundation for their generosity.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

(Continuation of Minutes to Meeting Held 1/16/19)

OLD BUSINESS:

No old business.

NEW BUSINESS:

MOTION BY C. Trinter, second by C. Decker authorizing payment to participate in the Erie Regional Planning Commission (ERPC) and Metropolitan Planning Organization located at 2900 Columbus Avenue, Sandusky for Fiscal Year 2019 at a cost of \$2,967.00. Based upon 2010 census – population of 4,945 x .60. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 1-19

MOTION BY R. Dickel, second by C. Decker authorizing to purchase two Long March 20 ply LM216 tires from Severe Service at a cost of \$403.27 each to put on the front of the dump truck. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter accepting the Erie County Engineer's Preliminary Estimate of Cost of \$244,706.20 (Main A Per Plan) for the South Poorman Road Stormwater Drainage Project and placing the project out for bids. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 2-19

MOTION BY R. Dickel, second by C. Trinter to keep office hours 9:00 a.m. to 1:00 p.m. with door open and phones answered after 1:00 p.m. Roll Call – C. Decker, no; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY: R. Dickel, second by C. Decker to adjourn the regular meeting at 8:28 a.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald Z. Dickel

Trustee

Charles T. Trinter

Trustee

Charles T. Trinter

Trustee

Tina J. Karses

Township Secretary