

Vermilion Township Board of Trustees

Regular Business Meeting Agenda: December 17th 2025, 6:30 P.M.

This is a public meeting of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is a specific time allowed for limited public participation during the meeting as indicated on the agenda. The **General Business Meeting** is held on the first Wednesday of each month and the **Supplemental Business Meeting** is held on the third Wednesday of each month as needed. Both meetings are regular business meetings held beginning at 6:30 PM.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. **Pledge of Allegiance & Call to Order:**

The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

II. **Trustee Quorum Call by the Chair: Mr. Baughman, Mr. Rowe, Mr. Johnson**

The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present.

III. **Adoption of the Agenda**

(Consent Decree)

The Board of Trustees approves all items on this Agenda (**IV. thru VIII.**) by a Consent Decree before the Chair accepts the agenda. (*If there is no objection the Agenda stands approved.*)

IV. **Review and Approval of the Standing and Added Agenda Items:**

1. **Approval of Previous Meeting Minutes as written.**

(Voice Vote: Chair)

(*Roll Call required if minutes are amended prior to approval.*)

2. Fire Department: (Chief Triana)

(General Consent)

3. Road Department: (Mr. Young)

(General Consent)

4. Township Administrator & Zoning

(General Consent)

5. Fiscal Officer's Report: (Mrs. Johnson)

(General Consent)

6. **Resolutions Submitted for Formal Approval:**

(Roll Call: Chair)

a. **RESOLUTION 2025-26:** A resolution to enter into a contract with Ohio Tree & Excavation in the amount of \$10,600 for Cuddeback Cemetery tree removals.

b. **RESOLUTION 2025-28:** A Resolution of Necessity for consideration of Replacement Levy in the amount of 3.65 MILL to replace an existing 1.65 MILL levy for the Vermilion Township Fire Department.

c. **RESOLUTION 2025-29:** A Resolution to enter into a contract with Murphy Tractor & Equipment to purchase a new 85P John Deere Excavator with attachments, a trailer, and a GPS kit, at a cost not to exceed \$ 202,941.09

7. **Executive Session(s): (Separate Roll Call Votes by Fiscal Officer)**

a. Motion to go into Executive Session: (AS NEEDED)

b. Quorum Roll Call to return to the meeting after a recess is required.

8. **Correspondence Submitted to the Board of Trustees:**

Item V

a. Email from Erie County Prosecutor's Office (BAUGHMAN)(PENDING)

b. Email from Ibos, R. Re; Resignation letter effective 12-31-25.

9. **Open to the Audience / Public Commentary & Inquiry:**

Item VI

10. **Old Business and New Business Items VII & VIII** : (Voice Vote/ Motion as needed)

- a. OLD BUSINESS: Discussion on Camera purchase. (ROWE)
 - b. **NEW BUSINESS:** Discussion of PLOT Committee recommendation to amend Zoning Code to require affirmative majority votes. (BAUGHMAN)
 - c. **NEW BUSINESS:** Motion to Adopt Standardized Personnel Evaluation & Review Form TF 201-E for employees. (BAUGHMAN)
 - d. **NEW BUSINESS:** Interim appointment for Zoning Commission. Motion to appoint Alternate Mr. Eric Jayjohn to Ms. Renne Ibos's unexpired term. (BAUGHMAN)
 - e. **NEW BUSINESS:** Discussion of 2026 Temporary Appropriations. (JOHNSON S.)
 - f. **NEW BUSINESS:** Discussion of 8% Delta Dental rate increase (JOHNSON, S.)
 - g. **NEW BUSINESS:** Discussion of 19 November 2025 meeting incident.
(PENDING RECEIPT OF K. BAXTER'S EMAIL)
 - h. **NEW BUSINESS:** Motion to approve Holiday Pay for the dates of 26 December 2025 and 2 January 2026 for both Road Department employees on the condition that weather conditions permit it. In accordance with ORC Section 505.05 | Program recognizing outstanding employee performance. (BAUGHMAN)
- v. **Correspondence Submitted to the Board of Trustees:**
- vi. **Open to the Audience / Public Commentary & Inquiry:** All Public Speakers are required to sign in. All public speakers are allotted a maximum of five (5) minutes of time to speak on agenda items or other issues or business directly related to duties and responsibilities of the Board. All public speakers will direct all comments to the Chair exclusively. All printed material must be handed to the Chair, who will decide on the need for circulation. Any person disrupting the proceeding of the meeting may be removed after one warning by the Chair: or at the discretion of the board's trustees by majority motion. Up to sixty (60) minutes may be allocated for the purpose of a limited public forum.
- vii. **Old Business:** as needed by the board.
- viii. **New Business:** as needed by the board.
- ix. **Incidental Business:** The Chair will ask if there is other business to come before the Board of Trustees. This includes, but is not limited to, special presentations not requiring action by the board and announcements related or relevant to the township or its residents.
- a. Announcement of the Board of Trustees ANNUAL ORGANIZATIONAL MEETING to be held at 5 PM, on Friday 2 JAN 2026.
 - b. Announcement of next REGULAR MEETING at 6:30 PM, 7 January 2026.
 - c. Trustees will meet on Tuesday 3 February 2026 instead of 4 February 2026 due to the OTA Winter Conference Schedule conflict.
- x. **Adjournment:** The Chair will ask if there is any other business to come before the board. If no trustee objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **"If there is no objection the Chair declares this meeting stands adjourned at (states time)"**