

## RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday August 2nd, 2023

The meeting was called to order by Chairman Rodger Scott.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Carl Hill, Mr. Robert Kurtz & Mr. Rodger Scott were present.

Kurtz made a motion to amend the date on motion 20230705-01 from March 1<sup>st</sup> 2023 to June 7<sup>th</sup>, 2023, for the approval of meeting minutes. Scott seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-01**

Hill made a motion to approve the minutes from the July 5th, 2023 Trustee's Meeting. Scott seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-02**

Kurtz made a motion to approve the treasury reports. Scott seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-03**

Ninety-three bills/warrants totaling \$139,534.13 were submitted for payment. Hill made a motion to approve the warrants. Kurtz seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-04**

Kurtz read correspondence from the Erie County & Lorain County Sheriff's Offices.

Vermilion Township Fiscal Officer Stephanie Johnson stated a new Amended Certificate of Estimated Resources has been received from the Erie County Auditor for \$47,650.00 in Fund 4301 Permanent Improvement, allowing for these funds to be used. Johnson asked for approval for changes in Fund 4301 Permanent Improvement. These included adding the monies from the sale of two old trucks (\$17,650.00 & \$30,000.00) to the fund; approving these funds to be spent & authorizing the full amount to be spent on a new truck. Scott made a motion to increase Revenues in Fund 4301 from \$0.00 to \$47,650.00. Hill seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-05**

Kurtz made a motion to increase Appropriations in Fund 4301 from \$0.00 to \$47,650.00. Scott seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-06**

Hill made a motion to use \$47,650.00 from Fund 4301 toward the purchase of a 2024 Chevrolet Silverado 3500 HD with utility body from Sunnyside Automotive. Kurtz seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-07**

The Ohio Township Association Risk Management Authority (OTARMA) property and liability coverage is due for its yearly renewal. Scott made a motion to renew the OTARMA contract. Hill seconded the motion. Kurtz amended the motion to include the amount of \$23,334.00 and state this was the 23-24 contract. Scott seconded the amendment. Hill, Kurtz & Scott voted to accept the motion. **20230802-08**

Josh Decker from DiGeronimo Companies gave an update on the Waterwood Estates (the former Brown Property) on West Lake Road. Water line and pressure issues are being addressed. Erie County Engineers Office has approved Phase 1 of water, sanitation and grading. For future phases, seven miles

of waterline and a few water pumps will need to be upgraded. Lot splits have been approved through the county & township. Groundbreaking estimated for October 2023. First move-ins estimated for winter 2024 and reaching full capacity in summer 2025. All permits have been filed with the county & Ohio EPA. The civil engineering, surveying and revetment on the west end was done by Bramhall Engineering.

Vermilion Township Fire Chief Frank Triana reported on runs for July & reports are submitted to the state. Runs included 65 EMS, 2 boaters in distress, 4 smoke alarm activations, 1 grass fire, 5 multi-vehicle crashes, 2 open burns and 1 attic fire. Firefighters have been trained on new equipment. Paperwork has been started with the National Fallen Firefighters Foundation LAST for Vermilion Township Firefighter Bill McCale. Triana asked the trustees to sign a letter to accompany the paperwork. Triana also asked to submit a report for Bill McCale to the Ohio Bureau of Workers Compensation. A form for Bill McCale will also be submitted to the Firefighters Dependent Fund. The Fire Department hosted a community open house on 7/29/2023. The event included demonstrations on protective gear, a car fire, Erie County Sheriff's K-9 and children's hose line & fire board. Thanks to Betsy Thayer for petting zoo animals. Thanks to the Vermilion Township Firefighters for hosting. Scott made a motion to file a report with the Ohio Bureau of Workers Compensation for Bill McCale. Hill seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-09**

Vermilion Township Zoning Inspector Pete Fisher reported 6 permits issued (2 lot splits, 2 decks, 1 fence and 1 accessory structure) for a total valuation of \$38,400.00.

Vermilion Township Road Crew Foreman Steve Young reported the following projects are completed: Holiday Drive ditch tree removal & cleaning; Wine & Chardonnay Streets 'mill & fill'; Cherry Road small tile repair; township hall front parking lot sealing by Pavement Maintenance of Ohio. In-house crack-sealing will begin and the Western Star truck is in for repairs.

Hill stated he was talking with Akron University to bring out a ground penetrating radar system to help survey Cuddeback Cemetery. Hill will continue to gather estimates for surveys.

Scott stated since there are still questions about the Coen Road Drainage Ditch project, an extension on the Erie County grant money of \$200,00.00 should be requested. Scott made a motion to apply for an extension to the 2023 Erie County Commissioners Infrastructure Funding. Kurtz seconded the motion. Hill, Kurtz & Scott voted to accept the motion. **20230802-10**

Scott opened the floor to audience participation. Brian Novotny asked about the status of his records request to Scott. Don Rowe thanked Fisher & Young for addressing a pot hole in front of a house under construction. Rowe stated some headstones at Cuddeback Cemetery were stolen. Rowe recommended Tunnels-to-Towers to Triana for fallen hero Bill McCale.

Scott made a motion adjourn at 7:08pm. Kurtz seconded the motion. Hill, Kurtz & Scott voted to accept the motion.