

VERMILION TOWNSHIP PERMANENT PART-TIME ROAD DEPARTMENT POSITION(S) OPENING

Job Description: ROAD DEPARTMENT ROAD CREW MEMBER– Part-time & On-Call Permanent Part-Time, Beginning-2026 (**HOURLY WAGE: Starting at \$25.00**)

Applications are now being taken. Position open for a permanent part-time road department crew member, with possibility for advancement to permanent full-time with benefits. Job begins immediately and may last up to 1500 hours annually. You will likely be required to work first, second or third shift.

What You Will Do:

- Perform daily duties as a road department crew member which will include operation of heavy machinery during both summer and winter months with an emphasis on snow and ice removal operations on township roads on an as needed, non-overtime, basis.
- Serve under the direction and supervision of the Vermilion Township Roads Department Foreman and work safely to make the township roads and ditches safe for everyone.

Who we are looking for:

- Safety driven individuals with superior driving skills*
- Able to work in both a supervised environment and work independently*
- Honest, accountable, trustworthy, and respectful*
- A positive team player who always maintains professionalism when dealing with the public*

Position Description:

Operates basic equipment & performs general roadway maintenance duties which vary by season and weather conditions on roadways & rights-of-way, performs snow & ice control & related maintenance duties by operation of snowplow with spreader, dispensing equipment, dump truck with attachments. Perform duties associated with roadside mowing and ditch maintenance. Perform duties associated with road surface repair and maintenance. Performs minor repairs & maintenance on equipment (e.g., sharpens; sands; paints; refuels; lubricates; checks tires for wear & pressure; replaces light bulbs; washes & cleans trucks & equipment to prevent rusting); changes tailgates & snowplow blades; conducts pre-trip inspections of equipment. Performs miscellaneous labor & bookkeeping tasks; operates two-way radio/base station; telephones crews for emergencies; cleans offices & garage; keeps daily records & logs (e.g., fuel sheets, material check sheets); responds to general inquiries from public, assists stranded motorists (e.g., telephones for needed assistance); performs general labor & maintenance functions at garage; loads & unloads; arranges stock; moves equipment.

Qualifications

- 1) Formal education in arithmetic that includes decimals, percentages & fractions; ability to read, write & speak common English vocabulary; 3 months training or experience in

operation of basic snowplow equipment, commercial grade mowing equipment, and earth moving equipment.

- 2) ***Applicants must have valid Class A or B Commercial Driver's License*** without air brake restriction at the appropriate level pursuant to the Minimum Class Qualifications for Employment noted above.
- 3) Some consideration will be given to candidates currently working towards securing CDL licensure or who have a willingness to obtain CDL licensure within a set time period, with or without the financial assistance of the township.
- 4) Applicants should be at least twenty-one (21) years of age.

Supplemental Information

*This position is an eligible overtime position.

*This permanent part-time position does not offer fringe benefits, health insurance, paid sick leave, vacation and is ***filled hourly at a rate beginning at \$25.00 per hour on an as needed basis up to twenty-four (24) hours weekly. Between five (5) four (4) hour days and three (3) eight (8) hour days as needed week to week.***

*The final applicants accepted for this position will be required to submit to urinalysis prior to appointment to test for illegal drug use. Medical marijuana is prohibited as a valid medical explanation for a positive drug test. An applicant with a positive test result will not be offered employment, per section 3719.01 & 3719.41 of Ohio revised code.

*Per ORC 4506.20, applicants applying for positions as a driver of a commercial motor vehicle must provide their employment history for the ten (10) years preceding the date the employment application is submitted to Vermilion Township.

Background Check

The final candidate selected for this position may be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

ADA Statement

The Vermilion Township Trustees are committed to providing access and inclusion and reasonable accommodation in its services, activities, programs and employment opportunities in accordance with the Americans with Disabilities Act (ADA).

Drug-Free Workplace

The Vermilion Township is a drug-free workplace which prohibits the use of marijuana (recreational marijuana/non-medical cannabis). Please note, this position may be subject to additional restrictions pursuant to personnel policies of the Vermilion Township

**Interested applicants should submit an application and proof of a valid CDL
Driver's License to the Vermilion Township Administrator at
kjohnson@vermiliontownship.com or deliver in person to
1907 State Road, Vermilion Ohio, Erie County
9AM to 1 PM, Mondays through Thursdays**

Posted to the Vermilion Township Website on 5 March, 2025.