

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 1/6/21***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Carl E. Hill, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.  
Absent: Ronald L. Dickel, Trustee.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 12/16/20 and special "End of Year" meeting held 12/30/20 and dispense with the reading of the minutes.  
Roll Call – R. Dickel, absent; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 1/6/21. Roll Call – R. Dickel, absent; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to approve and pay warrants 25017 through 25051 and payment vouchers 215-2020, 216-2020, 217-2020, 218-2020, 219-2020, 220-2020, 221-2020, 222-2020, 223-2020, 224-2020, 225-2020, 226-2020, 227-2020, 228-2020, 229-2020, 230-2020, 232-2020, 233-2020, 234-2020, 235-2020, 236-2020, 238-2020, 239-2020, 240-2020. Warrants and payment vouchers totaled \$223,522.83. Roll Call – R. Dickel, absent; C. Trinter, yes; C. Hill, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

Letter dated December 30, 2020 from Barbara A. Sessler, Erie County Recorder (per ORC Section 317.081) advising the township of the annual official notification that the board has a duty under the Ohio Revised Code at Sections 303.11, 303.12, 519.11 and 519.12 to file any newly enacted zoning resolutions or amendments with the County Recorder. The fee for filing a resolution is \$50.00 and an amendment is \$20.00. Any questions can be directed to Barbara Sessler at 419-627-7684 or [BSessler@eriecounty.oh.gov](mailto:BSessler@eriecounty.oh.gov).

(Continuation of Minutes to Meeting Held 1/6/21)

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported for December the Zoning Department issued 5 zoning permits (\$406.40) and 1 lot split (\$25.00) with a total fee collection of \$431.40; the Building Department issued 13 permits with a total fee collection of \$1,540.00 and total valuation of work being done at \$363,173.00.

The 2020 Building Department year-end totals were as follows: The gross revenue for building permits was \$36,928.50 with total value of work being done at \$7,684,502.00; 611 total inspections (71 not approved which resulted in reinspection's); and 135 violation inspections such as property maintenance, high grass, junk vehicles etc.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana's report: Fire Runs between 12/16/20 – 12/31/20. EMS – 21; – 1; MVA – 1; Oven Fire – 1; CO Alarm – 2; Year Ending: 662 Runs.

The four (4) Scott Airpaks have arrived and are in service on both squads. The two airpaks that were on the front-line squad have been moved back to Rescue 842.

The Stryker power cots and rail systems for both squads arrived on station December 28, 2020.

811 is at Martin Ambulance in Brooklyn, Ohio. Installation of the power cot system is taking place and they should have the squad back on Thursday. They will then take 813 and have that system installed as well.

The Lucus CPR device arrived today, January 6, 2021 from Stryker. It has been set up and is in service on 812.

The Chief has sent out two (2) air bottles for Hydro-static testing. This took place at Warren (MES) Fire. They have seven (7) bottles that are now outdated and have been removed from service and one (1) RIT (rapid intervention team) bottle that is outdated and removed from service. The Chief will be ordering a replacement for the RIT bottle, but will not replace any of the pack bottles at this time.

The December 2020 fire reports are complete and have been submitted to the State. The National database is back online and running at the State.

Squad 813 and Chief's car 800 were both serviced on Monday, December 28, 2020 at Liberty Ford in Vermilion with no issues.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

(Continuation of Minutes to Meeting Held 1/6/21)

OLD BUSINESS:

Trustee Hill asked if an employee could be given bereavement days for a prior death since the employee handbook was amended at the last meeting to include additional relatives that qualify for bereavement leave. The Fiscal Officer stated that the handbook needs to be followed as written at the time of the occurrence. Any amendments to the handbook are effective the day they are approved. Trustee Trinter agreed it was an oversight that had been in the handbook for years and is now updated.

NEW BUSINESS:

Chief Triana stated in the past the department had worked with Gatchell LLC Grant Resources to write grants through the Department of Homeland Security. The grant period has opened up again, and the Chief would like to propose contacting Gatchell LLC service for assistance in writing a grant for a new squad to replace 812. The Chief stated they would have to pay fifteen percent (15%) of the total price of the new squad if they were awarded a grant. The Chief will submit more information to the Board as it is acquired regarding cost for grant writing assistance and how much the township would be responsible for regarding the actual price of squad. The Chief added that 812 would go into retirement and 811 would move into a reserve status leaving 2 new squads in service for the next ten to fifteen years. Trustee Trinter asked if 812 could then be sold. The Chief replied 812 could be sold, but not as an ambulance. Its service days would be over.

Finley Fire Equipment has been bought out by Atlantic Equipment. The Chief informed the Board they will maintain the same small equipment guy since the company agreed to keep him on staff.

MOTION BY C. Trinter, second by C. Hill authorizing to allow the fire department to approach Gatchell LLC Grant Services to assist with preparation for an (AFG) grant from Department of Homeland Security for a new squad. Roll Call – R. Dickel, absent; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY: C. Trinter, second by C. Hill to adjourn the regular meeting at 7:49 p.m. with no further business to discuss. Roll Call – R. Dickel, absent; C. Trinter, yes; C. Hill, yes; Motion Carried.

*Charles T. Trinter*

Trustee

Trustee

*Carl Hill*

Trustee

*Vina G. Karres*

Township Secretary