

Vermilion Township Board of Trustees

Regular Business Meeting Agenda: 7th January 2026, 6:30 P.M.

This is a public meeting of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is a specific time allowed for limited public participation during the meeting as indicated on the agenda. The **General Business Meeting** is held on the first Wednesday of each month and the **Supplemental Business Meeting** is held on the third Wednesday of each month; as needed. Both meetings are regular business meetings held beginning at 6:30 P.M.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. Pledge of Allegiance & Call to Order:

The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

II. Trustee Quorum Call by the Chair: Mr. Baughman, Mr. Rowe, Mr. Sexton

The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present.

III. Adoption of the Agenda (Consent Decree)

The Board of Trustees approves all items on this Agenda (**IV. thru VIII.**) by a Consent Decree before the Chair accepts the agenda. (*If there is no objection the Agenda stands approved.*)

IV. Review and Approval of the Standing and Added Agenda Items:

1. Approval of Previous Meeting Minutes as written. (Voice Vote: Chair)

(*Roll Call required if minutes are amended prior to approval.*)

2. Presentation of the Warrants and Treasury Report. (Roll Call: Chair)

3. Fire Department Report: (Chief Triana) (General Consent)

4. Road Department Report: (Mr. Young) (General Consent)

5. Township Administrator Reports (Mr. Johnson) (General Consent)

6. Fiscal Officer's Report: (Mrs. Johnson) (General Consent)

7. Resolutions Submitted for Formal Approval: (Roll Call: Chair)

a. **RESOLUTION 2025-26:** A resolution to enter into a contract with Ohio Tree & Excavation in the amount of **\$10,600** for Cuddeback Cemetery tree removals.

b. **RESOLUTION 2025-27:** A resolution to enter into a contract with Safe Harbor Security and Fire, in the amount of **\$ 4,725.00** for security system upgrades.

c. **RESOLUTION 2025-28:** A Resolution of Necessity for consideration of Replacement Levy in the amount of 3.65 MILL to replace an existing 1.65 MILL levy for the Vermilion Township Fire Department.

d. **RESOLUTION 2025-29:** A Resolution to enter into a contract with Murphy Tractor & Equipment to purchase a John Deere 85P excavator with various attachments, a 20 Ton Trailer and GPS in an amount not to exceed **\$ 202,941.09**

8. Executive Session(s): (Separate Roll Call Votes by Fiscal Officer)

a. Motion to go into Executive Session ORC 121.22 (G) (1) To discuss personnel issues currently under review. (BAUGHMAN)

b. Quorum Roll Call to return to the meeting after a recess is required.

9. **Correspondence Submitted to the Board of Trustees:** **Item V**
 - a. Email concerning DiGeronimo-Waterwood TIF.
 - b. Email concerning ECRP's Route 60 Drainage Meeting.
10. **Open to the Audience / Public Commentary & Inquiry:** **Item VI**
11. **Old Business and New Business Items VII & VIII** (Voice Vote as needed)
 - a. OLD BUSINESS: Damage to Sassafras & Cemetery Road reimbursement plan.
 - b. OLD BUSINESS: Discussion on excavator purchase, as needed.
 - c. OLD BUSINESS: Motion to extend additional funds for welder and cart purchase from \$1400.00 to an amount not to exceed \$1750.00.
 - d. **NEW BUSINESS:** Motion to authorize the Fiscal Officer to allocate up to **\$10,000.00** for 2026, for interim and temporary employee appointments as needed to meet Records Retention compliance needs. (JOHNSON, S.)
 - e. **NEW BUSINESS:** Motion to appropriate \$26,400.00 from the General Fund to cover the expense of the Fire Chief's salary. (ORC 505.37)
 - f. **NEW BUSINESS:** Motion to adjust the fire fighter and EMT hourly rates. (ORC 505.37)
 - g. **NEW BUSINESS:** Discussion of the Building Department transition and contract agreements with the City of Vermilion and assistants. (ROWE, SEXTON)
 - h. **NEW BUSINESS:** Discussion of Stanley Road Drainage Rehabilitation Bid Process. (BAUGHMAN)
- V. **Correspondence Submitted to the Board of Trustees:**
 - a. Email from Mr. Hank Solowiej concerning County Commission meeting to be held on January 22, 2026, at 9:30 a.m. The meeting will be held in the County Commissioners' Meeting Room at the Erie County Administration Building located at 2900 Columbus Avenue, Sandusky, Ohio 44870. Concerning the Tax Increment Financing (TIF) proposal for Waterworld Development.
 - b. Email from Kevin Cannon, ECRP, about using the Township Garage on Tuesday, January 13th, from 5:30 PM to 7:30 PM for the **Final Closeout meeting for the SR 60 study.**
- VI. **Open to the Audience / Public Commentary & Inquiry:** All Public Speakers are required to sign in. All public speakers are allotted a maximum of five (5) minutes of time to speak on agenda items or other business directly related to duties and responsibilities of the Board. All public speakers will direct all comments to the Chair exclusively. All printed material must be handed to the Chair who will decide on the need for circulation. Any person disrupting the proceeding of the meeting may be removed after one warning by the Chair: or at the discretion of a majority of the board's trustees by motion. Up to sixty (60) minutes may be allocated for the purpose of a limited public forum.
- VII. **Old Business:** as needed by the board.
- VIII. **New Business:** as needed by the board.
- IX. **Incidental Business:** The Chair will ask if there is other business to come before the Board of Trustees. This includes, but is not limited to, special presentations not requiring action by the board and announcements related or relevant to the township or its residents.
 - a. Announcement of next meeting, REGULAR MEETING at 6:30 PM, on 21 January 2025.
 - b. Route 60 Drainage Study meeting by ECRP will be held at the Vermilion Township Service Garage at 5:30 PM on 13 January 2026.
 - c. Erie County Commissioners will hold a Public Hearing on the Gateway BLVD/Waterwood TIF at 9:30 AM on 22 January, 2026 at 2900 Columbus Ave., 3rd floor conference room.
 - d. The Vermilion Township Office will be closed on 19 January 2026 for Federal holiday.
- X. **Adjournment:** The Chair will ask if there is any other business to come before the board. If no trustee objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **"If there is no objection the Chair declares this meeting stands adjourned at (states time)"**