

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Thursday January 2nd, 2025

The meeting was called to order by Chairman Robert Kurtz at 6:35pm

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Robert Kurtz & Mr. Rodger Scott were present.

Baughman made a motion to approve the minutes from the December 4th 2024 Trustees' Regular Meeting. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20250102-01**

Baughman made a motion to receive the treasury reports. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20250102-02**

One hundred-nine bills/warrants totaling \$78,877.68 were submitted for payment. Kurtz made a motion to approve the warrants. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20250102-03**

Vermilion Township Fire Chief Frank Triana reported 56 runs for December & reports have been submitted to the state. Runs include: EMS-50, Mutual aid to Berlin Township Fire Department for a fire-2, Mutual aid to Vermilion City Fire Department for a fire-1, Motor Vehicle Crash-3, Fuel spill-1. The Lifepak monitors have been received. Styrker will be on hand to train on their new equipment before it goes into service.

Vermilion Township Administrator & Zoning Inspector Keith Sexton reported attending the Erie County Engineer's Office annual meeting to discuss 2024 completed projects & 2025 proposed projects. In 2024 the Township provided over \$512,000.00 of road and stormwater improvements. A proposed infrastructure plan is being finalized for 2025. The Township office property needs some corrective maintenance, including concrete in the back/west parking lot and new directional signs. Sexton asked for approval to solicit bids for these repairs. The road garage generators had their annual maintenance & the Township hall generator annual maintenance is scheduled. The property at 13601 Thompson Road is scheduled for tree clearing and rubbish removal, per the new owner. Two permits were issued. Sexton apologized to the public for the Township website being down. The cause was an unknown heretofore issue with the domain and it was quickly addressed.

Kurtz asked Sexton to elaborate on the repairs needed. Sexton said the concrete parking lot had been tabled, but would like to move it forward. Directional signs for entrance and exit need to be more visible. Drivers enter through the exit and that could pose an issue for the first responders trying to exit. Baughman proposed a "Do Not Enter" and an "Emergency Vehicles Only" sign for the exit. Young stated he would get the signs. Baughman asked about installing concrete sidewalks on the Township property when the parking lot is done. Kurtz noted that the Erie County Engineer's Office would need to be consulted for sidewalks because of ditches. Baughman asked Triana if upgrades to the helipad would

serve the Township better. Currently it is only paint, would lights be beneficial. Triana replied it is a FAA (Federal Aviation Administration) approved helipad, no upgrades needed.

Kurtz made a motion to authorize the administrator seek bids for concrete repair/replacement for the back/west parking lot and talk to the Erie County Engineer's Office about sidewalks for the Township Hall property on State Road and Kneisel Road. Baughman seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20250102-04**

Vermilion Township Road Crew Foreman Steve Young reported non-working street lights have been relayed to Ohio Edison. These include three on Coen Road, two on Frailey Road and one on Barnes Road. Young is working on quotes for 2025 road projects, a list of drainage projects and a list of storm drains on each road by location, size and length of pipe. Kurtz asked Young if the road department used the GIS software, where you can input longitude, latitude, etc. to locate drains, catch basins, pipe, etc. Young replied they don't, but would like to. Kurtz noted he would look into it.

Vermilion Township Fiscal Officer Stephanie Johnson reported working on 2024 Year-End Procedures.

Kurtz opened the floor to the audience.

Brian Novotny of State Street asked why Scott lied to him about complaints to the board of elections. He talked about his fence requirements and stated his business is a farm Market, not a drive-through. Novotny asked why there was no apparent consistency between all the past zoning inspectors.

Diana Ladrach of State Road would like the Township Building Inspector position restored and does not like some of the reporting in the Vermilion Photojournal. She noted Redwood Apartment Neighborhood Company is in debate with Amherst Township because Redwood is not doing what they said they would do in that township. Redwood apartments are not affordable. In regards to the Photojournal, Baughman replied everyone gets to enjoy the first amendment. It is freedom of the press.

Dan Ladrach of State Road talked about the flooding on Cherry Road; no one knows who installed the tile on Rob Dunn's property and someone trespassed on the same property.

Joseph Jones of Essex Road noted that a street light is not working at the corner of Route 6/Lake Road and Riden Road.

Don Rowe of Kneisel Road commented he was happy Young got a raise, but he is still under paid. Even though delineator signs are blocking a road to traffic, cars are still driving around them and through a property's landscaping and a vacant lot. Rowe asked about crews drilling into utility poles to test their quality. Rowe asked about cemetery grants and surveys. Kurtz noted no updates on cemetery grants. Baughman replied the cemetery survey is an ongoing project. Indigent burial funds have just restored by the state.

Kurtz announced the next meeting would be Wednesday February 5th, 2025 at 6:30pm

Baughman made a motion adjourn at 7:13pm. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion.