

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday July 2nd, 2025

The Pledge of Allegiance was given.

The meeting was called to order by Chairman Kenneth Baughman at 6:30pm

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Kurt Johnson & Mr. Don Rowe were present.

The June 18th 2025 Trustees' Regular Meeting Minutes were approved as written. **20250702-01**

Ninety-three bills/warrants totaling \$84,802.71 were submitted for payment. Rowe made a motion to approve the warrants and receive the treasury reports. Johnson seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. **20250702-02**

Vermilion Township Fire Chief Frank Triana reported 42 runs for June & reports have been submitted to the state. Runs include: EMS-33, Motor vehicle crash-2, Structure fire-1 (mutual aid with the city of Vermilion), Barn free-out upon arrival, Residential fire alarm-4, tree down on power lines-1. Metro Life Flight does not have the Township Landing Zone OH-79 pinned on their mapping. This has been corrected through the Federal Aviation Administration (FAA). The Ohio Department of Public Safety Training & Equipment Grant has been denied for the first round of applications, but is still eligible for the second round. FireVac is working on three replacement solenoids for the tanker. These control the hydraulics for raising & lower the portable pond. The Sensit G2-4 gas meter has a new O2 sensor and is back in service. Breathing Air Systems was on station to perform preventative maintenance.

Vermilion Township Road Crew Foreman Steve Young reported Dura-patching is finished. The second round of mowing was completed before the Independence Day holiday. The next round will be completed before the Labor Day holiday. Parts have been ordered for minor mower breakdowns. 400-tons of road salt have been ordered through the Erie County Engineer's Office. The Waterwood Development has created an access off of North Joppa Road. Rowe commented to Young when Norfolk and Southern was working on the South tracks on Coen Road, they damaged the berm. NS stated they would repair, Young will take a backhoe out if needed.

Vermilion Township Administrator & Zoning Inspector Joe Baxter reported calling Norfolk and Southern to relay tiebacks have come loose on the Barnes Road Bridge and ballast is washing into the road. Another Department of Norfolk and Southern was contacted on how to avoid all the railroad crossings being closed at the same time for days and also without any notification. Baxter was also not happy with the conditions the worksites were left in. There is some settling of ground on a West Lake Road property where the State of Ohio installed a catch basin. A wheelbarrow of dirt and some grass seed would remedy this. A couple friendly reminders about grass maintenance have been sent out. iPads are still being looked into to install GIS software for the Road Department & the Zoning Department. In the last two weeks, six permits have been issued. A complaint about flooding on Colonial Court was received. Elevation measurements were taken between the two newest houses on that end of the street. There is a three feet difference between the lots and this will need further investigation. A few complaints about

work in the township were received. The contractors were informed of proper paperwork required and where to obtain it. Exorbitant amounts of rain have fallen this season. If Township residents experience flooding, they are encouraged to call the Township office so the problem areas are known. Waterwood is flooding North Joppa Road with the new drive that they installed. The ditch is currently dammed off and recent rains have flooded the roadway. Baxter will reach out to the developer. The small Lakefront property on North Joppa is being eroded away and desperately needs stabilization. The Army Corps of Engineers will be contacted for the next step. Still waiting on estimates for Orchard Beach/Cuddeback Cemetery tree work, plus concrete estimates for Daylon Court, the Township Hall sidewalks and parking lot. With all of the rain, Ed Burdue & Company is behind schedule for the South Cherry Road Project. Vermilion Township Zoning Commission member John Burich's term is set to expire on July 31st, 2025. Burich confirmed he is interested in remaining on the Board. It is recommended that his term be renewed for another five years expiring on July 31st, 2030.

Young commented that if sidewalks are being considered the ditch will need to be filled in and pipes under the road will need to be upgraded. Baughman stated this will all need Ohio Department of Transportation (ODOT) approval.

Vermilion Township Fiscal Officer Stephanie Johnson reported working on extensive Medicaid reporting with Triana. The Ohio Township Association Risk Management Authority (OTARMA) property and liability insurance is up for annual renewal by July 29th, 2025. The 2026 Budget of Estimated Revenue and Expenditures is ready for review and a public hearing. #86 in the Township inventory list is the old vacuum cleaner which has died and needs to be disposed. Rowe made a motion to renew the OTARMA insurance. Johnson seconded the motion. Baughman, Johnson & Rowe voted to accept the motion.

20250702-03 Johnson made a motion to dispose of the old vacuum cleaner. Rowe seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. **20250702-04**

Baughman introduced and Johnson read *Resolution 2025-14A RESOLUTION DECLARING A NECESSITY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION ON THE QUESTION OF THE REPLACEMENT OF AN EXISTING TAX OF ONE AND SIXTY-NINE ONE HUNDRETHS (1.69) MILL, WITH A TAX OF FIVE (5) MILL, IN EXCESS OF THE TEN (10) MILL LIMITATIONS WHICH WOULD BE A REPLACEMENT WITH AN ADDITIONAL INCREASE OF THREE AND THIRTY-ONE HUNDREDTH (3.31) AND PURSUANT TO THE OHIO REVISED CODE § 5705.19(I) FOR THE PURPOSE AND PROVISION AND MAINTENANCE OF THE FIRE PROTECTION SERVICES, PERSONNEL, FIRE APPARATUS, APPLIANCES, BUILDINGS, SITES AND FOR THE PURPOSE OF PROVIDING A FULL TIME EMERGENCY MEDICAL SERVICE WITHIN THE VERMILION TOWNSHIP FIRE DEPARTMENT (R.C. §§ 5705.03, 5705.191, 5705.192, AND 5705.25)* and moved it forward. NOW THEREFORE, BE IT RESOLVED; that the Board of Township Trustees of Vermilion Township, of Erie County, Ohio, as taxing authority for Vermilion Township, certify to Richard H. Jeffrey, Erie County Auditor, this resolution requesting that the Auditor certify to the Board of Township Trustees of Vermilion Township, the total current tax valuation of the subdivision and the dollar amount of revenue that would be generated by a replacement & increase of an existing tax levy in the amount of One and Sixty-Nine Hundredths (1.69) Mill, in excess of the Ten (10) Mill limit, with an increase above the existing levy of One and Sixty-Nine Hundredths (1.69) Mill; and increasing the existing levy, with an increase of Three and Thirty-One Hundredths (3.31) Mill for a sum total of Five (5) Mill, for additional full time Emergency Medical Services (EMS) purposes within the Vermilion Township Fire Department, as provided in Ohio Revised Code §5705.19(I), such replacement with an increase to be submitted to the electors of said township at the election to be held at the usual voting places of Vermilion Township on

the 4th day of November, 2025, and state as follows, pursuant to R.C. §5705.03. Rowe seconded the resolution. Baughman clarified the existing 1.69 levy will be voted on to turn into a 5.0 levy to provide full-time EMS services among other things. The next step is to take this Resolution of Necessity to the Erie County Auditor for review. The auditor will issue a certificate with the proper numbers. Then the Erie County Prosecutors office will write a Resolution to Proceed. Then all three will be submitted to the Erie County Board of Elections. It will then be up to the voters to decide. Baughman, Johnson & Rowe voted to adopt Resolution 2502-14. **20250702-05**

Johnson made a motion to enter in Executive Session per ORC §121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Rowe seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. (The Trustees will adjourn to Executive Session after the business portion of the meeting.) **20250702-06**

Rowe made a motion to enter in Executive Session per ORC §121.22(G)(1) To discuss personnel. To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Rowe seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. (The Trustees will adjourn to Executive Session after the business portion of the meeting.) **20250702-07**

Baughman opened the floor to the audience.

Tom Kruekmeyer of Grand Harbor stated he appreciates everyone at the Township especially Young & Triana.

Nancy Hall from Stanley Road asked for the “open to the audience” portion to be returned to the end of the meeting. She still cannot see the permits in the iWorq zoning software. Baughman responded that the “open to the audience” portion was moved before “New Business” at the request of the residents.

Chuck Hall of Stanley Road asked if an attorney should be present to discuss pending litigation in executive session.

Baughman read correspondence from Erie Regional Planning Commission Transportation Planner Kevin Cannon regarding Ohio Public Works Commission (OPWC) Round 40 State Capital Improvement Program (SCIP) and Local Transportation Improvement Program (LTIP) applications.

The discussion of fire bay door repairs or replacement was tabled at the last meeting. Rowe brought this back forward. All the door replacement quotes were reusing the existing track that is welded. J & J Door gave two estimates, both with the lowest overall price. To replace the doors with a quality insulated door with **new** track is \$38,400.00; using the **existing** track (like all the other estimates) is \$36,650.00. All the estimates were from quality companies. The general consensus was the doors are cell-foam filled, water is trapped and the doors are rotting from the inside out. Rowe made a motion to hire J & J Door, Inc. to replace all eight fire bay doors using the existing track for a price not to exceed \$36,650.00. Johnson seconded the motion. Johnson added that J & J Door is a local, homegrown company, they live in the Township and the city. J & J has been in business for about 36 years with a great reputation. Rowe introduced *Resolution 2025-16 AUTHORIZING J&J DOOR, INC. TO REPLACE THE EIGHT (8) BAY DOORS ON THE FIRE HOUSE* and moved it forward. NOW THEREFORE, BE IT RESOLVED, by the Vermilion Township Board of Trustees, Erie County, State of Ohio authorizing J&J Door, Inc. of 3320 Cleveland Road West,

Huron, OH 44839, to replace the eight (8) bay doors on the Vermilion Township Fire Department building (using the existing track) at a cost not to exceed \$36,650.00. Johnson seconded the resolution. Baughman, Johnson & Rowe voted to adopt Resolution 2025-16. **20250702-08**

Baughman made a motion to have a meeting on July 14th, 2025 at 6:30 PM in place of the regular meeting on July 16th, 2025, to meet requirements for approving the 2026 Budget of Estimated Revenues & Expenditures by July 15th 2025. Rowe seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. **20250702-09**

Baughman announced the next meeting would be Monday July 14th, 2025 at 6:30pm with no meeting on Wednesday July 16th, 2025.

Baughman recessed the meeting at 7:22pm. The Trustees went into to Executive Session. Baxter was asked to join.

Baughman called the meeting back to order at 9:02pm. The roll call resulted as follows: Mr. Kenn Baughman, Mr. Kurt Johnson & Mr. Don Rowe were present.

Baughman adjourned the meeting at 9:03pm.