

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 12/18/19***

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Trinter, second by C. Decker to approve minutes to regular meeting held 12/4/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 12/17/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 24046 through 24086 (61-2019, 62-2019, 63-2019 Adjustments). Warrants totaled \$21,178.38. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman reported the bottom of the garage doors have been fixed and the contractor will be returning to complete the trim on the outside, the light on Cemetery Road has not been installed yet, there is a light out on Barnes Road and Stanley Road on the west side, the water line is being installed in the maintenance building, they have completed picking up the remaining leaves on Sassafras and Hickory Drive and they are in the process of cleaning up the leaves in the ditches. Mr. Young stated the truck was built on December 5, 2019 with an expected delivery date in January 2020. After delivery, an appointment will be made with Judco to get the truck outfitted.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

No correspondence.

(Continuation of Minutes to Meeting Held 12/18/19)

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz reported, due to an error on the last building report, the November report has been revised to reflect an additional permit. The revised total valuation cost for the month of November was \$393,994.00 and the total revenue collected was \$1,991.72.

The township offices will be closed Tuesday, December 24<sup>th</sup> and Wednesday, December 25<sup>th</sup> to observe the Christmas Holiday.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana's report: Fire Runs between 12/1/19 – 12/17/19. EMS – 25; MVA - 3; CO alarm – 1; YTD: 646 Runs.

They are waiting for a few items from vendors to arrive, and all funds have been encumbered.

Breathing Air Systems will be on station at 12:00 p.m. on December 18, 2019 for scheduled maintenance to our air breathing compressor and system.

Last, but not least, Merry Christmas to all!

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Trustee Dickel attended the Erie County Engineer's Office meeting last week regarding the Road and Culvert Inventory form and the Mileage Log Certification which need to be completed and returned by March 13, 2020. There has been a slight estimated increase this year. Also, on the Culvert Inventory form, they would like all township road culverts listed whether they are county responsibility or township responsibility. They also have a numbered system they would like followed.

MOTION BY R. Dickel, second by C. Trinter authorizing the Fiscal Officer of Vermilion Township to set up Temporary Appropriations and Revenue Budget for 2020 to cover expenses and to certify to the Erie County Auditor while completing all required year end procedures. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO. 47-19**

(Continuation of Minutes to Meeting Held 12/18/19)

MOTION BY: R. Dickel, second by C. Decker to adjourn the regular meeting at 8:11 a.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Charles T. Trinter  
Trustee

Ronald T. Dickel  
Trustee

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Trustee

Vina A. Karsas  
Township Secretary