

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 10/2/19***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Decker to approve minutes to regular meeting held 9/18/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 10/2/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23781 through 23821. Warrants totaled \$38,461.67. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Mr. Nick Katsaros, Regional External Affairs, for FirstEnergy Corporation introduced himself and stated he replaced Gary Mortus and will be the township's new contact. Mr. Katsaros said he has been with FirstEnergy for about nine years in a couple different roles and told the Board to feel free to contact him. He will be happy to help with any issues the township may be experiencing. He asked if there were any issues the township had. Mr. Kurtz stated the lights were out on the corner of Darrow Road and Cemetery Road. They were knocked down nine months ago and they still haven't been replaced. Trustee Dickel stated the pole was knocked down and the pole was replaced, but the light was never put back up. Mr. Katsaros stated he would follow-up with the issue.

SPEAKERS:

None present.

CORRESPONDENCE:

Invitation received from the Trustees of the Vermilion Education Foundation to attend their Annual Dinner being held on Tuesday, October 15, 2019 at Chez Francois on Main Street in Vermilion at a cost of \$90.00 per person. They would like a response by October 10, 2019.

(Continuation of Minutes to Meeting Held 10/2/19)

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for September the Zoning Department issued 8 zoning permits (\$710.60), 1 lot split and 2 address signs (\$30.00) with a total fee collection of \$740.60; the Building Department issued 27 permits with a total fee collection of \$3,636.00 and total valuation of work being done at \$338,075.00.

The tree trimming, that was discussed last meeting, regarding north Ridsen Road will be completed next week.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 9/18/19 – 9/30/19. EMS – 21; MVC – 1 (injury); Commercial fire alarm – 2; Possible distress paddle boarder – 1; YTD: 525 Runs.

September fire reports are completed and submitted to the State.

Ladders and hose were tested Friday, September 27, 2019. One attic ladder did fail testing and will be replaced. All fire hose tested out with no issues.

October 6th is Woollybear Parade.

October 6th is also the Silent Alarm Parade in Sandusky at 6 p.m.

Trustee Trinter asked the Chief if everything was in line and satisfactory on Engine 821 regarding the repairs. The Chief stated he was happy with the repairs and was thankful there was no further damage. They have been using it and training with it and there seems to be no issues. It does appear to be a little louder than the other one, but he reminded the Board it was a little older than the other one as well. The Chief is happy with it overall.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Mr. Kurtz stated over the last few meetings, there has been discussion over sealcoating the front parking lot and at the last meeting it was discussed to get a price for the road crew to complete the job through renting the equipment from SealMaster. The Road Crew went over to SealMaster in Sandusky and obtained a quote regarding materials and renting the equipment. For materials and machine rental, the total cost is \$1,364.47 not including restriping the parking lot. That was more than the cheapest price obtained by Complete Pavement Maintenance of Ohio at a cost of \$1,257.54 for crack sealing, seal coating and restriping the parking lot.

Mr. Kurtz stated the road crew obtained a price of \$2,331.00 from Lake Erie Construction Company, Norwalk to repair the damaged section of guardrail on Barnes Road.

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Trustee Dickel stated he had discussed the front parking with the road crew, as well, and they informed him it was more expensive to rent the equipment than it was for Complete Pavement Maintenance of Ohio to repair it. Trustee Trinter asked Mr. Kurtz what exactly Complete Pavement Maintenance of Ohio would do as far as coating the front parking lot. Mr. Kurtz answered they would crack seal any larger cracks, they will do a first coat with a squeegee which forces sealer into the smaller cracks, the second coat is then sprayed on (mixed with sand aggregate) and they will restripe parking lot.

MOTION BY C. Trinter, second by R. Dickel authorizing to contract with Complete Pavement Maintenance of Ohio to crack seal, seal coat and restripe the front parking lot for \$1,257.54.
Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel stated the next line of business would be to repair the guardrail on Barnes Road and hopefully down the road find out who damaged it and get reimbursed for it, but right now it needs to be repaired. Trustee Trinter mentioned it might be able to be covered by insurance. Brenda Zsebik, Fiscal Officer stated she would look into the matter. In the future, if it's discovered who is responsible for the damage it could possibly be covered by their insurance.

MOTION BY R. Dickel, second by C. Decker authorizing to contract with Lake Erie Construction Company, Norwalk to repair the damaged guardrail on Barnes Road at a cost of \$2,331.00.
Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Trinter asked if there was any progress being made with the connection building over at the township garage. Mr. Kurtz stated he again talked to two contractors. One about four weeks ago who promised a quote before the last meeting and still has not received one and a second contractor he talked to last week and emailed the plans to him to review. Mr. Kurtz stated he is trying, but everyone is too busy. Trustee Trinter added we could hold it over for another year if need be and try to contract it out this winter.

NEW BUSINESS:

Mr. Kurtz stated he had a company, D.L. Smith out of Milan stop in today to see if they could use the township's back parking lot for staging. It would include a couple of trailers, maybe a loader, and approximately 100 tons of stone. They are completing a road project for Brownhelm Township on Linda Drive off West River Road. They would start immediately and the project would last approximately three weeks. Mr. Kurtz noted there will be a pancake breakfast in approximately two weeks.

Mr. Kurtz obtained a price from Sattelight Electric to convert and replace the fluorescent lights in the top of the sign with led light bulbs at a cost of \$455.00. There are three specialty bulbs (approximately 69" long) in the sign that are burned out and would cost approximately \$100.00 to replace through a wholesaler. The Board tabled the replacement of fluorescent light bulbs in the electric sign with led light bulbs for further research.

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MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 7:49 p.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald T. Dickel

Trustee

Chris Decker

Trustee

Charles T. Trinter

Trustee

Vina J. Karren

Township Secretary