

DAMAGED MAILBOX POLICY

Whereas, Ohio Revised Code Section 5571.08 requires that the Board of Township Trustees shall cause all the township roads within the township to be kept free from obstruction by snow; and

Whereas, road improvements, maintenance and repair work, and the removal of road obstructions, snow, ice, safety hazards, weeds and brush on Vermilion Township roads may occasionally result in damage of mailboxes located within the road right-of-way; and

Whereas, this damage may be caused by snow thrown by a snow plow or as a result of direct physical contact by township equipment; and

Whereas, the Vermilion Township Board of Trustees desires to create a written policy for repairing or replacing, at Township expense, damaged mailboxes along Township roads only when the following conditions are met:

1. The mailbox was damaged by actual physical contact with Township equipment;
2. The mailbox was properly located and installed;
3. The owner or caretaker of the property contacts the Township via phone or email to report the damage by the following business day after the damage occurs; and
4. A Trustee or road department employee inspects the mailbox and determines the damage was likely caused by direct contact with Township equipment.

The Township shall not repair or replace any mailbox damaged by the pressure of the plowed snow hitting the mailbox.

When a mailbox or post cannot be repaired, the mailbox will be replaced, at Township expense, with a standard, metal U.S. postal mailbox and/or a 4" x 4" wood post.

This policy shall apply to all roads within the Township under the jurisdiction of Vermilion Township. This policy shall not apply to any road within the Township under the jurisdiction of the State or County and does not apply to any private road.

When it is determined that the Township shall repair or replace a mailbox in accordance with the conditions above, crews will make every attempt to cause such repairs as quickly as possible, but no mailbox repairs will take place until the current snow removal operations are finished. Future snow events may also delay repairs.