

Where do I start? Zoning or Building?

Printable Applications and online portal to directly apply can be found at

www.vermiliontownship.com

****you can use the info under "forms" to find out what you need and then use the portal for direct submission.**

Some projects require zoning permit approval, some building permit approvals and some require both. Ex- a pole barn would need to be checked for size, use and setbacks from zoning and then again from building for construction.

If your project requires a zoning permit, that comes first.

Zoning Permits: "Where and What"

- Focuses on: Land use (residential, commercial, industrial), building footprint, property boundaries (setbacks), building height, and lot coverage and lot splits.
- **Fences, additions, decks, pools, pole barns and new homes require zoning approval.** Once payment and all documents are submitted, the zoning inspector will make a determination and notify you within **30 days**.

Building Permits: "How"

- Focuses on: Construction standards, structural integrity, electrical work, plumbing, and fire safety & inspection.
- Items that do not change the footprint of a structure - such as a reroof, replacing a/c or furnace units (like for like) or replacement windows only need a building permit.
- If your project requires both. You may apply for **BOTH** permits at the same time, but zoning will take priority.
- You need approval from **both** before work can begin.

Who is doing the work?

- Your contractor must have a valid contractor's registration on file with Vermilion Township. You can check on the township's website to see the status of your contractor's license.

Currently the township only accepts checks as payment.

Please make checks out to "Vermilion Township Trustees"

There is a secure drop box located in the parking lot for anytime drop off.

If mailing – Vermilion Township
1907 State Rd.
Vermilion, OH 44089



In office drop off-M, W & Th 9-1