

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees Regular Meeting

Held Wednesday May 18th, 2022

The meeting was called to order by President Carl Hill.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Ron Dickel, Mr. Carl Hill & Mr. Rodger Scott were present.

Thirty-seven bills/warrants were submitted for payment totaling \$22698.75.

Hill made a motion to pay the bills, Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion.

20220518-01

Local State Farm Agent Brad Schwab spoke about Operation Christmas Joy.

President Hill opened the floor to residents.

Zoning Inspector Pete Fisher reported 5 new permits issued. 1 for a sign at the Dairy Stop, 1 fence, 1 shed, 1 barn & 1 home addition. Permit fees collected were \$365. Total valuation of work being done is just under \$87,000.00.

In Old Business, Scott reported problems with the zoning software iWorQ & that the portal has been down because of discrepancies or wrong entries. Fisher stated iWorQ portal is almost done being corrected & properly set up.

Scott made a rebuttal to previous comments where Dickel stated the fiscal officer's office was a mess because there was so much for the secretary to do, plus implying Hill & Scott had something to do with the mess. Scott voiced his opinion that the secretary's job was never needed. He said the former fiscal officer had a full-time secretary, yet records are a mess. No other township in the area has a secretary, he said. Scott kept a log of phone calls for 5 weeks & listed the detail of the calls from his log.

Hill Thanked the following in regards to the tree planting at Cuddeback Cemetery: Vermilion Rotary Club for the donation of the elm tree. Barnes Nursery for the donation of dirt & fertilizer. Ashmont Landscaping & Lawn Care for the donation of labor to plant the tree.

Hill reported there are 2 applications for cleaning service. Interviews will be next week.

Hill made a motion to sell the old cell phone from the pervious zoning inspector. Dickel seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220518-02**

Hill said he asked Rush Trucking on the status of the new truck chassis for the road crew. Estimate is for an August build with delivery in September. Snow plow is on back order.

Dickel reported American Tower has 3 contracts for the Township to choose from for Verizon lease. Dickel recommended Option #3: Ten-year guarantee rent of \$1410.80/month, guarantee total payment of \$169,295.35. Dickel made a motion to accept Option #3. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220518-03**

Road Crew Foreman Steve Young reported roadside mowing is done before Memorial Day, before Independence Day & before Labor Day. After that, mowing is at the road crew's discretion, but typically 2 more times. He reminded residents to keep debris out of ditches. There are 2 tile projects on the schedule. A recycling company is still needed to be found for the tires from the bulk trash days. Crevices in the road are being refilled in preparation for road seal coating.

In New Business, Fire Chief Frank Triana reported that Squad 811 was at L&M Garage for tires & minor repairs. The condition of the other squad vehicles was recorded & equipment testing/maintenance schedule was listed. A grant for squad vehicles & repairs has been applied for. A grant for new communication devices will be applied for in the near future. The garage bay doors will need repairs soon. The fire fighters will put mulch around the fire house building. The chief asked the trustees to consider staffing the fire house from 7:00pm – 7:00am with two part-timers to better serve the community.

Scott read findings from a past audit about errors that had never been addressed or corrected. Scott made a motion to have a 3rd party preform a forensic audit. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220518-04**

Hill made a motion to amend the motion for the forensic audit to include that the fee should not exceed \$8500.00. **20220518-04A**

Hill made a motion to approve utilizing the Huntington Bank On-Line Bill Pay Service for the Fiscal Officer. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220518-05**

Hill announced that it was Vermilion Township's turn to host the Erie County Township Association Summer Picnic. It will be 6/9/2022 at the Vermilion American Legion for township employees & spouses.

May is Older American's Month. Many older people are victims to phone scams. A township resident shared a website for a resource to help with & report phone scams. <http://retireguide.com/guides/senior-scams/>

Hill made a motion to reinstate Laraine Bailey as Zoning Commission Secretary & Board of Zoning Appeals Secretary. Scott Seconded the motion. Dickel, Hill & Scott voted to approve the motion. **20220518-06**

Hill made a motion to adjourn. Dickel seconded the motion. Dickel, Hill & Scott voted to accept the motion

Smj 5/18/2022