Vermilion Township Board of Trustees

Regular Business Meeting Agenda: November 5th 2025, 6:30 P.M.

This is a public meeting of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is a specific time allowed for limited public participation during the meeting as indicated on the agenda. The ***General Business Meeting*** is conducted on the first Wednesday of each month and the ***Supplemental Business Meeting*** is held on the third Wednesday of each month; as needed. Both meetings are regular business meeting held at the Vermilion Township Hall, 1907 State St., beginning at 6:30 P.M.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. **Pledge of Allegiance & Call to Order:**

The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

II. **Trustee Quorum Call by the Chair: Mr. Baughman, Mr. Rowe, Mr. Johnson**

The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present.

III. **Adoption of the Agenda** (Consent Decree)

The Board of Trustees approves all items on this Agenda ***(IV. thru VIII.)*** by a Consent Decree before the Chair accepts the agenda. *(If there is no objection the Agenda stands approved.)*

IV. **Review and Approval of the Standing and Added Agenda Items:**

1. **Approval of Previous Meeting Minutes as written.** (Voice Vote: Chair)
   (*Roll Call required if minutes are amended prior to approval*.)
2. **Presentation of the Warrants and Treasury Report.** (**Roll Call: Chair**)
3. Fire Department Report: (Chief Triana) (General Consent)
4. Road Department Report: (Mr. Young) (General Consent)
5. Township Administrator & Zoning Reports (Mr. Baxter) (General Consent)
6. Fiscal Officer's Report: (Mrs. Johnson) (General Consent)
7. **Resolutions Submitted for Formal Approval:** *(NONE)* (**Roll Call: Chair**)
   a. **RESOLUTION 2025-22:** A resolution authorizing the purchase of telecom equipment for the Fire Department in an amount not to exceed $ 5,139.20
   b. **RESOLUTION 2025-23:** A resolution to establish a winter parking ban on all township roads when ice and snowfall conditions are present upon any road surface.
   c. **RESOLUTION 2025-24:** A resolution to update the Road Opening Policy and Permitting Process and reestablish certain fees and conditions.
8. **Executive Session(s):** *(NONE)* ***(Separate Roll Call Votes by Fiscal Officer)***
9. **Correspondence Submitted to the Board of Trustees: Item V**
   a. Email concerning OUPS markings.
   b. Correspondence from ECRP, Kevin Cannon, concerning Route 60 Stakeholder Meeting scheduled for 14 November 2025.
10. **Open to the Audience / Public Commentary & Inquiry: Item VI**

11. **<u>Old Business and New Business Items VII & VIII</u>** (Voice Vote as needed)

a. OLD BUSINESS: Damage to Cemetery Road Update (Baxter)
b. PAVEMENT ANALYSIS Report (Presentation by Tim Herbst)
c. **NEW BUSINESS:** Ad Hoc committee on Public Legislative & Organizational Training issues (PLOT Committee) (BAUGHMAN)
d. **NEW BUSINESS:** Discussion of Zoning Updates (The Baxter AI Report)
e. **NEW BUSINESS:** Discussion and Motion on holiday shut down of Administrative Offices from ***12-19-25 through to 1-05-26***; with Fiscal & Zoning issues by Appointment Only.
f. **NEW BUSSINESS:** FIRE LEVY Review & Moving Forward Discussion.

V. **<u>Correspondence Submitted to the Board of Trustees:</u>**

a. Email from Chardonnay Circle residents concerning OUPS flaggings

VI. **<u>Open to the Audience / Public Commentary & Inquiry:</u>** All Public Speakers are required to sign in. All public speakers are allotted a maximum of five ***(5)*** minutes of time to speak on agenda items or other business directly related to duties and responsibilities of the Board. All public speakers will direct all comments to the Chair exclusively. All printed material must be handed to the Chair who will decide on the need for circulation. Any person disrupting the proceeding of the meeting may be removed after one warning by the Chair: or at the discretion of a majority of the board's trustees by motion. Up to sixty (60) minutes may be allocated for the purpose of a limited public forum.

VII. **<u>Old Business:</u>** as needed by the board.

VIII. **<u>New Business:</u>** as needed by the board.

IX. **<u>Incidental Business:</u>** The Chair will ask if there is other business to come before the Board of Trustees. This includes, but is not limited to, special presentations not requiring action by the board and announcements related or relevant to the township or its residents.

a. Announcement of next meeting, a REGULAR MEETING at 6:30 PM on 19 November 2025.
b. The PLOT Committee will meet at 6 PM, 6 November 2025, *(tomorrow)*
c. The Vermilion Township Office will be closed from 19 December until 5 January 2026. The Records Office, Fiscal Office & Zoning Office will be open by appointment only.
d.

X. **<u>Adjournment:</u>** The Chair will ask if there is any other business to come before the board. If no trustee objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **<u>"If there is no objection the Chair declares this meeting stands adjourned at *(states time)*"</u>**

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