

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 3/6/19***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.
Absent: Christopher R. Decker, Trustee.

MOTION BY C. Trinter, second by R. Dickel to approve minutes to regular meeting held 2/20/19 and minutes to special meeting held 3/1/19 and dispense with the reading of the minutes.
Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 3/5/19. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23132 through 23164. Warrants totaled \$29,663.28. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

Letter dated February 19, 2019 from Peter T. Schade, RS, MPH, Health Commissioner Erie County Health Department regarding the annual District Advisory Council Meeting which will be held on Monday, March 18, 2019 at 12:00 Noon at the Erie County Health Department, 420 Superior Street in Sandusky.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for February the Zoning Department issued 2 zoning permits (405.90) and 1 lot split (\$25.00) with a total fee collection of \$430.90; the Building Department issued 7 permits with a total fee collection of \$1,850.00 and total valuation of work being done at \$267,953.00.

(Continuation of Minutes to Meeting Held 3/6/19)

Mr. Kurtz gave building update. They are painting the steel this week. The floor will be sealed next week allowing the township to take possession of the building.

The township is once again eligible for the ODOT safety sign grant. The road crew recommended replacing the sign posts. Mr. Kurtz will be filing an application for this grant. They will be applying for the square tube post breakaway sign posts. There is a mandatory meeting required to obtain this grant which Mr. Kurtz will attend in Ashland, Ohio on March 29, 2019.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 2/20/19 – 2/28/19. EMS – 16; Wires arcing – 2; Chimney fire – 1; YTD: 119 Runs.

Finley Fire was on station Thursday, February 21st and repaired turn signals in 842. The technician rewired power and common flasher into the system instead of a factory style unit due to age of truck and availability of parts.

February fire reports are complete and have been submitted to the state.

Mutual Aid agreements have been signed with North Central EMS, Citizen Ambulance and they are in the process of finalizing an agreement with Life Care. This should be completed by March 15, 2019.

The EMS grant has been opened for the state and will be closing in April. The Chief will be looking through this grant to see if there is anything the department could use and will submit if need be.

The Chief distributed the 2018 Annual Report for the Board to review and gave a brief summary.

Trustee Dickel extended a thank you to Chief Triana and all the Vermilion Township Firefighters and EMS Personnel for doing a great job and keeping residents as safe as possible.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Mr. Kurtz informed the Board he has been dealing with ODOT regarding the Poorman Road Drainage Project trying to secure a permit for the work that is going to be taking place on ODOT's property. Application has been submitted along with a set of plans. A response has been received requiring additional information that they need. Mr. Kurtz forwarded all information to Mr. Ken Fortney, Drainage Manager for Erie County.

MOTION BY R. Dickel, second by C. Trinter awarding the Poorman Road Drainage Project (Main A Per Plan) to lowest bidder Ed Burdue & Co., LLC. Sandusky, Ohio 44870 in the amount of \$150,482.80. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 9-19

(Continuation of Minutes to Meeting Held 3/6/19)

NEW BUSINESS:

MOTION BY R. Dickel, second C. Trinter authorizing the following 2019 Road Maintenance for various township roads to include the striping of Ashmont, Cemetery, Coen, Frailey, Poorman, and Stanley at a total approximate cost of \$2,335.00; Onyx to Colonial Court, N. Frailey, Hickory, and E. Sassafras at a total approximate cost of \$31,275.00; Wedge Coat to S. Frailey and Seal Coat to S. Frailey at a total approximate cost of \$20,000.00; and forward to the Erie County Engineer's Office. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 10-19

Trustee Trinter attended the Erie Regional Planning Commission meeting on February 28, 2019 in Sandusky. Trustee Trinter was elected Vice-President and discussed the presentation by the planning staff on the 2020 Census.

Mr. Kurtz noted there could be a change order regarding the Poorman Road Drainage Project since the state did indicate their desire to have no tile on the state's property. They would rather have nothing but a stone bed down to their ditch. Trustee Dickel stated he talked to the ODOT representative and he did bring that up and noted that anything the township does, the township will be responsible for taking care of it.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 7:50 p.m. with no further business to discuss. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald T. Dickel
Trustee

Trustee

Charles T. Trinter
Trustee

Vina A. Karses
Township Secretary