

# Vermilion Township PLOT Committee

## Regular Meeting Agenda: March 5<sup>th</sup> 2026, 6:00 P.M.

This is a public meeting of the Ad Hoc Committee for Public Legislative & Organizational Training, a sub-committee of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is no open public participation portion, as this is a policy review and recommendation body for work session and training purposes only.

*Vermilion Township Trustee Organizational Rules & Adopted Committee Meeting Rules apply.*

### **I. Pledge of Allegiance & Call to Order:**

The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

### **II. Committee Quorum Call by the Chair: Mr. Baughman, Mr. Bilancini, Mr. Joslyn, Ms. Johnson, Mr. Johnson,**

The Secretary will conduct a Roll Call of the voting members, and the Chair will declare if a quorum is present and recognize for the record any other participants present.

### **III. Adoption of the Agenda** (Consent Decree)

The Committee approves all items on this Agenda by a Consent Decree before the Chair accepts the agenda. *(If there is no objection Agenda stands approved. Voice Vote needed if Amended)*

### **IV. Review and Approval of the Standing and Added Agenda Items:**

1. Legislative Requirements Report: (BAUGHMAN) (General Consent)
  - a. Presentation of the Geauga County Zoning Model as a foundation for the possible replacement of Res #32-10
2. Board of Zoning Appeals Report: (BILANCINI) (General Consent)
3. Zoning Commission Report (JOSLYN) (General Consent)
4. Fiscal Officer's Requirements & Report: (Mrs. JOHNSON) (General Consent)
5. Administrative Staff Training Report: (JOHNSON, K.) (General Consent)
6. **Correspondence Submitted to the PLOT Committee:** (General Consent)
  - a. Correspondence & Email concerning training issues. (NONE)
  - b. Correspondence from Ohio Township Association, Regional Planning, Erie County Prosecutor's Office, Ohio Attorney General's Office. (NONE)
  - c. Internal Concerns from Committee Members, (White Papers/Proposals).
7. **Old Business and New Business Items** (Voice Vote as needed)
  - a. **NEW BUSINESS:** Discussion and introduction of the new B&Z Secretary.
  - b. **NEW BUSINESS:** Discussion of possible "road map" for zoning code revisions.
  - c. **NEW BUSINESS:** Discussion of standardized meeting rules. (BAUGHMAN)
8. **Informal Recommendations to Trustees, BZA or ZC Boards as needed.**
  - a. Follow-Up Email letters or telephone calls sent by the BNC Secretary to all Appointed and Administrative Employees indicating what Fiscal Officer mandated training requirements still need to be met, and by whom.

- b. A policy recommendation from the committee to amend the Zoning Code following a road map for the process using the Geauga County Model as a foundation to the Township Administrator.

**V. Reccomendations Submitted for Formal Approval: \_\_\_\_\_ (Roll Call: Chair)**

*The Chair will present training and policy recommendations to come before the PLOT Committee for a motion and vote. This is limited to recommendations related or relevant to the proper governance of township business as the committee is without standing to establish township, Board, BZA or ZC policy. Recommendations will then be submitted to the appropriate board or administrative official.*

- a. *NONE Scheduled.*

**VI. Incidental Business: *This includes, but is not limited to, special presentations not requiring action by the committee and announcements related to or relevant to the township boards.***

- a. *Announcement of next meeting PLOT Committee Meeting on 4 June 2026, 6PM.*

**VII. Adjournment: The Chair will ask if there is any other business to come before the board. If no committee member objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **“If there is no objection the Chair declares this committee meeting stands adjourned at (states time)”****