

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 11/4/20***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY R. Dickel, second by C. Hill to approve minutes to regular meeting held 10/21/20 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 11/4/20. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 24922 through 24933 (22-2020 adjustments) and payment vouchers 114-2020, 115-2020, 116-2020, 117-2020, 118-2020, 119-2020, 120-2020, 121-2020, 122-2020, 123-2020, 124-2020, 125-2020, 126-2020, 127-2020, 128-2020, 129-2020, 130-2020, 131-2020, 132-2020, 133-2020, 135-2020, 136-2020, 137-2020, 138-2020, 139-2020, 141-2020, 142-2020, 143-2020. Warrants and payment vouchers totaled \$38,814.47. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

No correspondence.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for October the Zoning Department issued 6 zoning permits (\$236.60) and 3 BZA applications (\$900.00) with a total fee collection of \$1,136.60; the Building Department issued 12 permits (\$2,611.50) and 2 reinspection fees (\$150.00) with a total fee collection of \$2,761.50 and total valuation of work being done at \$282,800.00.

(Continuation of Minutes to Meeting Held 11/4/20)

Mr. Kurtz informed the Board that on Tuesday, November 3, 2020, there was a Board of Zoning Appeals meeting consisting of 2 variance request applications and 1 conditional use application. The meeting was moved to the bay area due to high attendance. The variance application regarding 6919 Risden Road for lot width and area requirements for lot split was approved; the conditional use for home occupation regarding 15513 Mason Road was approved; and the variance request to allow outdoor assembly events for 4913 and 4919 Cleveland Road (C-2 Zoning) was not approved due to specific reasons, but the Board does not feel that assembly should be limited to only within an enclosed building and that possibly the code needs to be updated. The Board of Zoning Appeals made a recommendation asking the Zoning Commission to review this code section.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 10/14/20 – 10/31/20. EMS – 21; Hazmat - 1; Open Burn – 1; MVC – 3 (w/injury); MVC – 2 (w/o injury); YTD: 540 Runs.

Siren speaker on 842 has gone out and the siren is no longer made. The Chief will address this with an optional siren. Presently, they are relying on the Q siren only on this truck.

Honorarium for 2020. In the past, the Board has approved honorarium checks for the firefighters for their efforts throughout the year on accumulated points system. While our part-time firefighters do not accumulate points while on duty, any firefighter who trains, responds to calls and special details gathers these points. The Chief asked the Board of Trustees to consider again to approve funds from the fire budget to support this effort put forth by the firefighters. The Chief is asking for approval of \$25,420.50 in Honorarium funds. This year points total is 2,421 versus last year at 2,347 points. Last year, they paid out \$24,056.75. The Chief appreciates your continued support in this matter and is grateful for the firefighters and the opportunity to be their Fire Chief.

Heating system for the day room, Chief's office, Officers office, and dispatch office has failed. The system is approximately 15 years old. The Chief contacted Gross Plumbing for a quote to repair, however after reviewing the options, the Chief thinks it is time to replace and relocate the system for easier access and accessibility for maintenance. Presently, the Chief is awaiting a second quote from Gidich Heating as well. Trustee Dickel recommended acquiring another quote from Raymond Plumbing Heating & Air Conditioning since they installed the township's current system.

COVID-19. Presently, the department is doing well, with continued support from our Med Control and local area hospitals. Two firefighters confirmed positive for the COVID-19 virus. VTFD continues to diligently sanitize and with this recent community spike they have increased their frequency of sanitizing and the use of masks while on station, as well as social distancing. It should be noted that the two firefighters did not contract the virus in house or while on duty here at VTFD. Regardless of where the contact was made, both firefighters made quick notification and fell into protocols set forth by CDC and our Med Control. We are hopeful for speedy recoveries in both situations.

Maintenance agreements for Lucas 3.1 and Stryker Cot and Power load systems. The total cost for all five pieces of equipment for 5 years of coverage would be \$33,008.80. The Chief recommended all maintenance agreements be approved and asked the Board to review all agreements.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

(Continuation of Minutes to Meeting Held 11/4/20)

OLD BUSINESS:

Chief Triana stated all equipment has been ordered regarding the CARES Act Funding with no issues.

Mr. Kurtz stated he has received one quote for the security door locks (2) at a cost of \$2,125.00. He will be acquiring at least one more quote.

Mr. Kurtz gave a road department office building addition update stating the underground plumbing has been completed and the concrete was poured this morning. The contractor is planning on starting the wall and roof framing next week weather permitting.

Trustee Hill stated the cemetery is progressing nicely. Volunteers have been increasing and one last Saturday will be scheduled for the year to continue with the cleaning and restoration. Mr. Tom Orphan, Rotarian, has donated a 3-gallon sprayer to be used on the stones.

MOTION BY C. Trinter, second by R. Dickel amending Resolution 58-20 acceptance approving CARES Act expenditures for The Vermilion Township Fire Department to include Stryker Pro-Care Power Loads, Stryker Power-Pro XT Cots, Stryker Lucas 3 and to exclude EMS/Firefighter Wages. The Vermilion Township Board of Trustees, Erie County, State of Ohio, upon review of the following purchases (Fire Turn Out Gear/Boots/Helmets at a cost of \$76,770.00; EMS Jackets at a cost of \$8,604.75; PPE Dryer Unimac at a cost of \$7,410.00; Scott Air Packs & Bottles at a cost of \$29,108.00; and 2 Stryker Pro-care Power Loads at a cost of \$53,247.24, 2 Stryker Power – Pro XT Cots at a cost of \$46,584.52, and a Stryker Lucas 3 at a cost of \$13,079.00) for a total expenditure of \$234,803.51 and associated documents, affirm that said expenditures are approved and is:

- 1) A necessary expense incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- 2) Was not accounted for in Vermilion Township's most recently approved budget as of March 27, 2020; and
- 3) Was incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 61-20

NEW BUSINESS:

Mr. Kurtz stated he had been working closely with Mr. Daniel Frederick, Architect, and the contractor regarding change orders for the maintenance garage addition. The first change order is regarding electric. There were 4 changes with the first being to rework existing underground service conduit to the older building at a cost of \$1,500.00; the second was to disconnect existing air compressor and remove receptacle in the older building to permit installation of new man door into new addition at no charge; the third to extend existing power feeder to relocated air compressor; and the fourth was to refeed existing receptacle at work bench at no charge. After discussion, it was recommended to approve the second and fourth change orders from ALL PHASE Power and Lighting, Inc. which both were at no charge. The second proposed change orders were from Studor -Obringer Inc. regarding the siding, roofing, and bollards. New siding on east wall at an additional cost of \$397.00. The roofing on the new building to install the parallel rib roofing the same as walls rather than the heavier standing seam metal that was originally quoted which would result in a deduction of \$1,930.00. The last change was to delete interior bollards which would result in a deduction of \$350.00.

(Continuation of Minutes to Meeting Held 11/4/20)

MOTION BY C. Trinter, second by R. Dickel authorizing the proposed change orders from Studor-Obringer Inc. for the additional siding at a cost of \$397.00, parallel rib roofing same as walls at a deduction of \$1,930.00, and delete the interior bollards at a deduction of \$350.00.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Hill authorizing to accept change orders number 2 and 4 from ALL PHASE Power and Lighting with no additional charges. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Mr. Kurtz discussed an issue with the sidewalks on Wine Street. The property manager for Redwood Apartments was inquiring who was responsible for maintaining the sidewalks. Tim King from Erie Regional Planning was contacted and after investigation concluded there was no documentation stating who was responsible for maintaining those sidewalks. Mr. Kurtz stated the sidewalks were in the township's road right of way and would have to be investigated in the future.

MOTION BY R. Dickel, second by C. Trinter authorizing to renew membership with the Vermilion Chamber of Commerce, located at 5495 Liberty Avenue, Vermilion for the year 2021 at a cost of \$85.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 62-20

MOTION BY C. Trinter, second by C. Hill to allow Nuhn Farms, LLC to rent 9.8 tillable acres (Farm No. 3919) of Vermilion Township property on Barnes Road for a one (1) year time period and compensate the township \$120.00 per acre payable in full by December 31, 2021. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 63-20

MOTION BY R. Dickel, second by C. Trinter establishing an Honorarium for the Vermilion Township Firefighters for 2020 in the amount of \$25,420.50 for all the work the firefighters' have done over the past 12 months and in doing so pay each firefighter \$10.50 per point as established by the Vermilion Township Fire Chief. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 64-20

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:19 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Charles T. Trinter
Trustee

Ronald Z. Dickel
Trustee

Carl Hill
Trustee

Tina G. Karses
Township Secretary