Vermilion Township Board of Trustees

Regular Business Meeting Agenda: 4 November 2026, 6:30 P.M.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. **Pledge of Allegiance & Call to Order:**
The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

II. **Trustee Quorum Call by the Chair:** **Mr. Baughman, Mr. Rowe, Mr. Sexton**
The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present.

III. **Adoption of the Agenda** (Consent Decree)
The Board of Trustees approves all items on this Agenda by Consent Decree before the Chair accepts the agenda. *(Without objection the Agenda stands approved by Consent Decree.)*

IV. **Review and Approval of Agenda Items:**

1. **Approval of Previous Meeting Minutes as written.** (Consent Decree)
(*Roll Call required only if minutes are amended*.)

2. **Presentation of the Warrants and Treasury Report.** (**Roll Call: Chair**)

3. Fire Department Report: (Chief Triana) (General Consent)

4. Building and Zoning Report (Trustee Rowe) (General Consent)

5. Road Department Report (Trustee Sexton) (General Consent)

6. Township Administrator Report (Trustee Baughman) (General Consent)

7. Fiscal Officer's Report: (Mrs. Johnson) (General Consent)

8. **Resolutions Submitted for Formal Approval:** (**Roll Call: Chair**)

- **a.** **RESOLUTION 2026-21:** ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE ERIE COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. IN ACCORDANCE WITH OHIO REVISED CODE, SECTIONS 5705.34, AND 5705.35

9. **Executive Session(s):** ***(Separate Roll Call Votes by Fiscal Officer as needed)***

- ***a.*** Motion to go into Executive Session ORC 121.22 (G) (1) To consider the employment of public employee(s), and personnel reviews for public employees. *(To be held after certain portions(E., F. & G.) of Old and New Business as needed)***(BAUGHMAN)**
- **b.** Motion to go into Executive Session ORC 121.22 (G) (1) To confer with legal counsel on pending litigation. **(ROWE)**
- **c.** Quorum Roll Call to return to the meeting after a recess is required.

10. **Correspondence Submitted to the Board of Trustees:**

- **a.** Email Received: Emails from City of Vermilion received on and after 16 October 2026 concerning BZA Cell Tower hearing.
- **b.** Email Received: Email 20 October 2026 concerning 2026 Pavement Analysis proposal from Tim Herbst.
- **c.** Email Received: Email from Amy Vannucci of Serving Our Seniors, concerning Address Signs for Senior Citizens.
- **d.** Email Received: Email 21 October 2026 from Dave Cavasini, Quote for two (2) doors for ECSO Substation Entrance and (OTARMA recommended) hallway partition doorway.

e. Email Received: Email 27 October 2026 from ECSO Records. Accident report.
f. Email Received: Emails 29 October 2026, from Mark Wrobeleski, Erie County Auditor's office concerning LBRS system uses and updates. (BAUGHMAN)
g. Email Received: Two Emails 30 October 2026 from CBO Faciana and former AOA Haller concerning the Administrative Office Assistant position.

11. Old Business and New Business Items: (Voice Vote as needed)

a. Old Business: Pantera Telephone System update. (BAUGHMAN)
b. Old Business: Serving Our Seniors Address Signs Program updates, concerns and resolution of legal issues. (BAUGHMAN)
c. NEW BUSINESS: Discussion of pavement analysis services for 2027. (BAUGHMAN)
d. NEW BUSINESS: Motion(s) to make appointment for Acting Township Administrator in accordance with ORC 505.031 (BAUGHMAN)
e. NEW BUSINESS: Motion(s) to hire one (1) full-time and one (1) part-time Road Department employee. (SEXTON)
f. NEW BUSINES: Motion to hire an Administrative Office Assistant. (BAUGHMAN)
g. NEW BUSINESS: Motion to hire a Part-time Zoning Inspector. (ROWE)
h. NEW BUSINESS: Motion(s) as needed to approve door quote and approve rough in carpentry expense to a specified amount with a preference to use a township based contractor. (BAUGHMAN)
i. NEW BUSINESS: Discussion on providing tax relief for senior citizen homeowners within Vermilion Township. (BAUGHMAN)
j. NEW BUSINESS: Discussion on amending the Township Zoning Code before the Data Center Moratorium expires next year on 4 March 2027. (BAUGHMAN)
k. NEW BUSINESS: Discussion of Equipment Safety enhancements. GREEN/YELLOW Strobe Lights and OTA Driver Safety Program. (BAUGHMAN/SEXTON)
l. NEW BUSINESS: Chardonnay Circle address update. LBRS System policy discussion for system changes moving forward. (BAUGHMAN)
m. NEW BUSINESS: Discussion/motion to set time and date for 2027 Organizational Meeting. (BAUGHMAN)

12. **Incidental Business:** The Chair will ask if there is other business to come before the Board of Trustees. This includes, but is not limited to, special presentations not requiring action by the board and announcements related or relevant only to the township or its residents.

a. Announcement of the next BZA meeting on 5 November 2026, 6 PM to discuss pending variance and conditional use requests. (*See township website for details*)
b. Announcement of next REGULAR MEETING at 6:30 PM, on 2 December 2026.
c. Announcement of the 2027 Board of Trustees 2027 Organization Meeting on 30 December 2026 at 6 PM. (*If approved by Board Members.*)

13. Open to the Audience / Public Commentary & Inquiry:

a. Reply from Chair: NONE

V. Adjournment: Chair shall adjourn the meeting by Motion of Consent and state for the record, "If there is no objection, this meeting stands adjourned at *(states time)*"

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