

VERMILION TOWNSHIP BOARD OF TRUSTEES

Record of Proceedings Minutes to Regular Meeting Held 3/21/18

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 3/7/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 3/20/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22141 through 22175. Warrants totaled \$23,969.08. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

OPENING OF BID PACKETS: MAINTENANCE BUILDING FOR VERMILION TOWNSHIP

Robert Kurtz, Building Official/Zoning Administrator, read the bids as follows:

		<u>Base Bid</u>	<u>ALT #1</u>	<u>ALT#2</u>	<u>ALT#3</u>	<u>ALT#4</u>
1.	Classical Construction, LLC Apple Creek, OH	\$467,490.00	\$ 82,400	\$15,000	\$10,900	\$10,500
2.	Osmic Inc. Cleveland, OH	\$486,700.00	\$ 95,000	\$ 8,600	\$ 8,800	\$ 8,900
3.	Star Inc. Amherst, OH	\$422,141.00	\$129,089	\$13,757	\$14,006	\$11,358
4.	Focht Construction Co. Port Clinton, OH	\$427,900.00	\$ 99,000	\$22,000	\$14,000	\$ 7,700
5.	Harp Contractors, Inc. HCI Northwood, OH	\$409,000.00	\$107,000	\$24,000	\$13,750	\$ 9,000
6.	Engelke Construction LLC Brunswick, OH	\$484,500.00	\$ 66,900	\$12,200	\$ 8,850	\$ 8,798

*NOTE Error Correction: Under Harp Contractors, Inc HCI - ALT #1 was read as \$100,000. Corrected to \$107,000.

MOTION BY C. Trinter, second by R. Dickel accepting the bids as read for the Maintenance Building for Vermilion Township and authorizing Mr. Daniel Frederick, Architect to verify that all bid packets are complete. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 10-18

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: The sign project is complete and all signs have been inventoried, labeled and entered into the computer; Discussed selling the Massey Ferguson Tractor, two big gates and a roll of chain link fence; Road Crew is getting all equipment ready for summer. Tom Lalonde mentioned replacing the zoning signs in the near future.

(Continuation of Minutes to Meeting Held 3/21/18)

AUDIENCE PARTICIPATION:

Tim Riesterer, Margareta Township was in attendance to catch up on local issues and will be running for Erie County Commissioner. Mr. Young asked what plans he has for the future. Mr. Riesterer stated the lakes are our biggest assets other than our children and families. He would like to see some more expansion of the sewer systems, so the lake is not being polluted and explore the issues with the water systems.

SPEAKERS:

None present.

CORRESPONDENCE:

Letter received on March 15, 2018 from Tim King, Senior Planner, Erie Regional Planning Commission and Metropolitan Planning Organization regarding Community Development Block Grant Projects. Proposals and corresponding cost estimates must be in our office no later than 4:00 p.m. Friday, April 6, 2018.

Received flyer from Scott Hughes, Image Builders Marketing asking for a donation to place ad in the 2018 Vermilion Magazine and Community Guide. The magazine will be out in early July and the ad will run for two years.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported that as Mr. Young, Road Foreman mentioned all signs have been put up which was through the ODOT Sign Grant. All paperwork has been filed with the state and work was completed within their one-year time frame.

Mr. Kurtz stated that the State Building Official's Conference in Columbus he attended was very informative and beneficial.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Assistant Chief Kurtz read report in Chief F. Triana's absence: Fire Runs between 3/1/18 - 3/20/18. General Alarm – 1; EMS Assist – 19; Natural gas odor – 1; MVC- 3; Structure Fire – 1; M/A City of Vermilion – 1; YTD: 109 Runs.

The squad that was purchased is at Norwalk Truck Service and the Chief authorized repairs to be made. Repairs are as follows: Four (4) Batteries; Oil Pressure Sensor; Wiper Blades; Mode Door Control; Hose Connectors Coolant Restrictors (2); and Power Seal Clamps (4). The total cost of repairs will be \$2,608.72. At this time, the Chief asked for approval from the Board to complete all items listed. Brake line areas showing rust at this time; however, this was not quoted as they were unsure of size for the quote.

ABCO Fire was on station this past week and completed annual inspection of all building and apparatus fire extinguishers.

(Continuation of Minutes to Meeting Held 3/21/18)

The Daisy Girl Scout Troop #50968 will be on station this evening at 6:00 p.m. for a station tour. The Scouts are working on their Badge of Courage.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Mr. Kurtz, on behalf of Chief Triana, asked for an approval to move forward with doing transport for EMS as was discussed throughout the year. It will take a good six to nine months to fully implement these services which includes a billing company. Mr. Kurtz discussed soft billing and how this would save township residents out of pocket expenses. Township residents would not be charged anything above what the insurance company pays. Out-of-town residents would be charged full rate. Currently with North Central, township residents are paying the full rate unless they are part of North Central's program (\$50.00 per year). Mr. Kurtz discussed various charges, mileage, expenses, insurance, equipment and more. Various questions were asked and discussed regarding how many additional staff would need to be added, payroll, maintenance, equipment, hours-shifts, training costs, additional expenses, insurance and advantages. Mr. Kurtz explained that there would be two part-time employees, but would have a list of however many they can sign up. There is no limit on part-timers since you're only paying them when they are working so you're paying for shifts to be covered. Trustee Trinter added that staffing doesn't seem to be a problem. Trustee Decker asked how this would be cost effective and what would the advantages be versus what we are doing now for the township. Mr. Kurtz stated the benefits include improved service, quicker responses, a savings of \$15,000.00 paid to City, and billing which he explained. Mr. Kurtz addressed questions and stated the main reason they want to move forward with EMS transport is to improve service for the township residents and save lives. It's not about making money but covering costs. He stated there would be additional costs the first year, but the entire goal of the program is that it will remain self-sufficient and the money collected through insurance will cover the costs so there is no drain on the department. Trustee Dickel stated the residents passed the fire levy and it's a way for the township to give back to residents. It will help residents with their costs which could run up to \$1,000.00 for one trip. After further discussion, Trustee Decker asked to table this until the next meeting before a decision is made.

MOTION BY C. Decker, second by C. Trinter to table this until next meeting for further cost research and estimates. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Mr. Kurtz asked if the Board had any specific questions to forward them to him and they would make sure they get answers for the Board for the next meeting.

NEW BUSINESS:

MOTION BY C. Trinter, second by C. Decker establishing permanent appropriations for 2018, which will be in effect April 1, 2018, to provide for current expenses and other expenditures during the fiscal year ending December 31, 2018. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 11-18

(Continuation of Minutes to Meeting Held 3/21/18)

MOTION BY R. Dickel, second by C. Trinter to send a letter of support to the state legislature for House Bill 500 on behalf of the Erie County Township Association. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

The Board discussed selling the Massey Ferguson Tractor and will look a little closer at options.

Trustee Trinter asked about demolition of the old Road Department Building. This will be brought to the next meeting with estimates.

MOTION BY R. Dickel, second by C. Trinter to approve repairs to the new squad at a cost of \$2,608.72. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Trustee Dickel brought up the flag pole for discussion. It was decided to keep the flag pole for future use.

The Board discussed options for selling the Massey Ferguson Tractor, two big gates and a roll of chain link fence. They will table until next meeting.

MOTION BY C. Trinter, second by R. Dickel authorizing to hire temporary summer help for the Road Department and place an ad in the local newspaper, Vermilion Photojournal. (The applicant must be 18 years of age or older and hold a current driver's license). Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 12-18

Mr. Young, Road Foreman, asked if the Clean-up Days will be held on Barnes Road and how many bins to get. The Board agreed the Spring Clean-up will be held on Barnes Road this year.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 9:12 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charlie T. Trinter
Trustee

Ronald R. Dickel
Trustee

Chris D. ...
Trustee

Vina D. Karres
Township Secretary