

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 2/17/21***

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief;

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 2/3/21 and dispense with the reading of the minutes. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 2/16/21. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 25089 through 25114 and payment vouchers 53-2021, 54-2021, 55-2021, 56-2021, 57-2021, 58-2021, 59-2021, 60-2021, 61-2021, 62-2021, 63-2021, 64-2021, 65-2021, 66-2021, 67-2021, 68-2021, 69-2021, 70-2021, 71-2021, 73-2021, 74-2021, 75-2021. Warrants and payment vouchers totaled \$70,777.64. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

ROAD DEPARTMENT:

Tom Lalonde, Road Department, reported on the following: The Road and Culvert Inventory report has been completed. The Culvert report was basically the same as last year with the exception of two changes. The county replaced the large culvert on Haber Road and the tile, that was marked bad, on south Cherry Road was determined to be Erie County's responsibility so they will be repairing and possibly upgrading that tile; Tree trimming completed; Snowplowing underway with the Western Star in need of a hydraulic leak repair and the F450 may need minor repair on the front drive shaft; The cutting edge for the old plow on the new dump truck will be changed out; The township has received approximately 190 tons of salt out of the 300 ordered from the 2021 salt contract and have approximately 150 tons of salt left from the 2020 season. A reminder to residents, most of the time they are not hitting mailboxes, it is the snow coming off the plow and they are not purposely trying to block driveways, but there has been a lot of snow making it hard to go anywhere with it. Mr. Lalonde extended a thank you to Dave Wilken, Trustee Ron Dickel, and Trustee Carl Hill for helping plow during snowstorm since Mr. Young, Road Foreman was on vacation; Office almost complete; and the department is asking the Board for consideration to purchase a utility sink in the bathroom, concrete apron in front of new office, and office furniture-two desks and chairs. After discussion, the Board agreed to purchase the utility sink, acquire estimates and contact Dan Frederick, Architect, regarding the concrete apron, and approved the purchase of 2 desks and chairs with a suggestion from Trustee Trinter to try contacting a large office supply store that sells used furniture possibly in Cleveland which may prove to be cheaper and a better quality.

(Continuation of Minutes to Meeting Held 2/17/21)

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

Letter received February 5, 2021 from Carrie Beier, Erie County Board of Developmental Disabilities with an enclosure overview document, "2020 In Review" for the Board to review.

Letter dated February 11, 2021 from Peter T. Schade, RS, MPH, Health Commissioner Erie County Health Department regarding the annual District Advisory Council Meeting which will be held on Monday, March 15, 2021 at 12:00 Noon at the Erie County Fairgrounds, Bldg. 1, 3110 Columbus Avenue in Sandusky.

Letter dated February 12, 2021 from Amy Bowman-Moore, Executive Director, Erie Metroparks, regarding potential local Park Capital Improvement Grant applicants. The Board of Park Commissioners has authorized the distribution of up to \$40,000 for 2021 program awards. All potential applicants must have a representative attend a mandatory ZOOM meeting to discuss guidelines of this program on Friday, March 19, 2021 from 10:00 a.m. until noon. Applications and Zoom meeting invitation will be emailed before this meeting. Applications must be submitted to the Park District office no later than Friday, April 23, 2021 at Noon 12:00 p.m.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Township Secretary read B. Kurtz, Building Official/Zoning Administrator's report in his absence: For January the Zoning Department issued 5 zoning permits (\$719.40), 1 lot split (\$25.00) with a total fee collection of \$744.40; the Building Department issued 9 permits with a total fee collection of \$2,495.00 and total valuation of work being done at \$521,214.00.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Township Secretary read Chief F. Triana's report in his absence: Fire Runs between 2/1/21 – 2/16/21. EMS – 34; MVC – 4; Rescue – 1 (K-9 on lake) : YTD: 100 Runs.

Representative from Stryker Cots was on station last Monday night, February 8, 2021 for in-house training on power load systems and power cots.

Firefighters took 811 to Martins Ambulance in Brookpark last Tuesday, February 29, 2021 for work on the charging system. The Chief authorized the install of a replacement Kussmaul device. The previous unit was no longer functioning properly, and repairs were not advised due to its age.

(Continuation of Minutes to Meeting Held 2/17/21)

Station gear bags have arrived. When the new turnout gear arrives, each firefighter's extra set will go into their personal gear bag and be stored upstairs and marked appropriately.

They donated 16 pairs of obsolete boots to EHOVE Fire Program. They can use in the Volunteer 36-hour program and not in any higher level of training.

The department will have several sets of firefighting turnout gear that is also obsolete and are in the process of figuring out where to donate this as well.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Trustee Dickel stated a date needed to be set to inspect the township roads. After discussion, the Board agreed to schedule the annual road inspection for Thursday, February 25 at 12:00 noon, weather permitting.

NEW BUSINESS:

Trustee Hill stated a resignation letter was received from Robert Kurtz, Building Official/Zoning Administrator. It was specified he would be available to do building like he did before out of his house if the Board chose to have him do that. Trustee Hill stated he didn't want to leave residents with no protection as far as work done on their projects and wanted this to be considered. Trustee Hill stated he didn't think the Board realized some of the projects he was working on and if he wasn't here, the projects wouldn't go anywhere. He felt the residents would be very upset with that.

MOTION BY C. Hill to allow Mr. Kurtz to work on the building out of the house. Trustee Dickel stated they would need to go into executive session to talk about employment.

MOTION BY R. Dickel, second by C. Hill to go into Executive Session at 8:24 a.m. for employment personnel matters. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 9:10 a.m. with no decisions being made.

MOTION BY C. Trinter, second by R. Dickel authorizing to accept the resignation of Mr. Robert Kurtz, Building Official/Zoning Administrator for Vermilion Township effective Tuesday, March 2, 2021 with his last day of work on Friday, February 26, 2021. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

(Continuation of Minutes to Meeting Held 2/17/21)

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 9:13 a.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald Z. Dickel

Trustee

Cap Hill

Trustee

Charles T. Trinter

Trustee

Tina G. Karres

Township Secretary