

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday, August 5th, 2026

The Pledge of Allegiance was given.

The meeting was called to order by Chairman Kenneth Baughman at 6:30pm.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Don Rowe & Mr. Keith Sexton were present.

The July 1st, 2026 Trustees' Regular Meeting Minutes and the July 15th Trustees' Special Meeting Minutes were approved as written. **20260805-01**

One-hundred thirty-five bills/warrants totaling \$239,004.67 were submitted for payment. Rowe made a motion to approve the warrants and receive the treasury reports. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-02**

Vermilion Township Fire Chief Frank Triana reported 79 runs for November & reports have been submitted to the state. Runs include: EMS-66, Residential fire alarm-2, Tree on house-1, Boat fire-1, Motor-vehicle crash-3, Residential fire-3, Commercial fire alarm-1, Open burn-1, Odor of natural gas-1. The Vermilion Township Fire Department was on site for the Mitiwanga July 4th fireworks display and the Volunteer Bay July 5th parade. Pump maintenance and testing was completed. Triana spoke about a recent fire at the Redwood Apartments and that no one was hurt.

Vermilion Township Road Crew Foreman Steve Young reported over 1200 feet of ditch clean out has been completed. The new excavator currently has a hundred hours of use and does a superior job. Rowe noted the Road Crew used the excavator to clean out the entire north side of the Township Hall property, making for a quick and efficient job.

Vermilion Township Administrator and Zoning Inspector Kurt Johnson reported working on the new and streamlined phone system from PanTerra. Two of the faulty fire-bay door windows have been replaced, waiting on the third to be ordered. Estimates for concrete work and gutter repair are being gathered. Zoning permits are going smoothly. The Stanley Road Drainage Project is nearing completion as initial grading was currently being done.

Vermilion Township Fiscal Officer Stephanie Johnson reported she and Sexton went before the Erie County Budget Commission to present the 2027 Budget of Estimated Revenues and Expenditures. The County approved it right away.

Sue Doherty of Erie County Serving Our Seniors gave a presentation on a pilot program she would like to start in Vermilion Township. Serving Our Seniors will work with senior citizens in Vermilion Township to provide them with a green reflective address sign at no cost to them. The markers will aid in first-responders locating homes of seniors. Serving Our Seniors is also partnering with Neighborhood Alliance from Lorain County on a 90-day trial for transportation service in Vermilion Township. Serving Our Seniors is holding a public forum about Social Security and Medicare on August 20th, 2026 from 1:30pm to 3:00pm at the UAW Hall on Hayes Avenue in Perkins Township.

Rowe made a motion for Johnson to draft a Memorandum of Understanding (MOU) between Vermilion Township and Serving Our Seniors to install reflective address signs at Vermilion Township seniors' homes at no cost to them. Serving Our Seniors to vet residents and incur cost for signs. Vermilion Township Road Crew to install signs. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-03**

Baughman Introduced *Resolution 2026-16 A Resolution Of The Board Of Trustees Of Vermilion Township, Erie County, Ohio Formally Approving The PUD Preliminary Development Plan, Phase 1, Submitted By Dig Dev Vermilion Land LLC, Parcel #1200011.000 (Et Al), Located At 5605 West Lake Road Under The Provisions And Requirements Of Vermilion Township Zoning Resolution #32-10, And As Previously Approved By Motion # 20220803-15, On August 3rd, 2022 As The Digeronimo Companies Phase 1 PUD.* Rowe seconded the resolution. Baughman said this was putting the PUD into a formal resolution so the official zoning map can be changed. To change the official zoning map, all the resolutions need to be sent to the Vermilion Township Zoning Commission. This is to attach a resolution to the property. Rowe read a letter from Erie County Assistant Prosecutor Jason Hinnners stating, in part, "the resolution was not required. Because the preliminary development plan was approved by the board of trustees by motion on August the 3rd, 2022. My suggestion is not to retroactively approve it by resolution. It will avoid any unnecessary questions or concerns from the public about the legitimacy of the PUD." Baughman voted to adopt the resolution. Rowe & Sexton voted against. **20260805-04**

Rowe made a motion to enter in Executive Session per ORC §121.22(G)(3) To confer with legal counsel on pending litigations. Executive Session to take place after Old & New Business. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-05**

Baughman gave an update of the new PanTerra phone system and how calls will be streamlined. One option will be the ability to report a limb down. Triana expressed concern of residents thinking this was a catchall for emergency services. Johnson noted the welcome message would first state something like "If this is an emergency, hang up and dial 9-1-1".

Rowe made a motion to accept the resignations of Vermilion Township Board of Zoning Appeals members Nicoletta Kastanis and Nancy Sauer. Sexton seconded the motion. The Trustees thanked them for their service. Baughman, Rowe & Sexton voted to approve the motion. **20260805-06**

Rowe made a motion to appoint Dave Hoffman to the Vermilion Township Board of Zoning Appeals, term expiring 12/31/2026. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-07**

Rowe made a motion to appoint Kody Herchler to the Vermilion Township Board of Zoning Appeals, term expiring 12/31/2030. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-08**

Baughman made a motion to appoint Shaun Buell to the Vermilion Township Zoning Commission, term expiring 7/31/2031. Sexton seconded the motion. Baughman, Rowe & Sexton voted to approve the motion. **20260805-09**

Baughman made a motion to appoint Chuck Hall as an Alternate to the Vermilion Township Board of Zoning Appeals, term expiring 12/31/2030. Sexton seconded the motion. Rowe noted Hall recently resigned from the BZA board, wouldn't support putting him back on the board and would prefer giving

someone else a chance. Baughman & Sexton voted to approve the motion. Rowe voted against.
20260805-10

Baughman opened the floor to the audience.

Martha Dickel praised the fire department for their response to the fire at Redwood and noted the apartments were inspected by the City of Vermilion. She wants the trustees to work together.

Dan Ladrach of State Road asked about the Waterwood Development and talked about the flooding on Route 60.

Baughman made the following announcements: the next Board of Trustees' Regular meeting would be Wednesday September 2nd, 2026 at 6:30pm. The PLOT Committee meeting will be Wednesday, September 9th, 2026 at 6:00pm. The Fall Clean-Up Day is Saturday, September 19th, 2026 from 9am to 3pm.

Baughman recessed the meeting to go in Executive Session at 7:31pm.

The meeting was called back to order by Chairman Kenneth Baughman at 8:55pm.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Don Rowe & Mr. Keith Sexton were present.

Baughman adjourned the meeting at 8:55pm.