

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 3/18/20***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Frank R. Triana, Vermilion Township Fire Chief; Robert Kurtz, Building Official/Zoning Administrator (left meeting at approximately 8:10 a.m.).

MOTION BY R. Dickel, second by C. Hill to approve minutes to regular meeting held 3/4/20 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 3/17/20. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 24295 through 24350 (16-2020, 18-2020 Adjustments). Warrants totaled \$48,993.58. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: Erie County will be in the township for the next week or two and they'll be cutting some berm. The backhoe is due to be delivered the first week of April. Road crew are continuing with tree trimming. The landfill will no longer be accepting the older style televisions; therefore, the township wants to notify the residents they cannot be accepted on the 2020 clean-up days. Trustee Trinter asked if that included other electronics as well. Mr. Young clarified anything that has a tube, the old-style televisions and computer monitors will no longer be accepted. Mr. Young stated the nearest place to accept the tube TV/Monitors (32 inches and smaller) would be Best Buy in Sandusky, Ohio for a fee of \$25. Estimates for the catch basins (Hickory Drive) and the lettering on the new truck (reflective and non-reflective) have been obtained and dispersed to the Board for review.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

Sheriff Paul A. Sigsworth, Erie County Sheriff Department was in attendance making his annual visit and asked if the Board had any questions or concerns. Sheriff Sigsworth stated their annual report has

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been distributed for review. The Sheriff thanked the township for the Sheriff Sub Station and restated how beneficial it was to their department. Decreasing their response times has been a huge advantage for all constituents. The Sheriff stated there have been some changes due to the Coronavirus (COVID-19) and trying to prevent the spread. Entry to the lobby is greatly restricted. They no longer have visitation at jail in the building itself. They have video visitation available for the prisoners in the jail so they can visit remotely. Isolation and confinement procedures are in place as well. The department is still issuing concealed handgun licenses as needed (expiration) and fingerprinting on a case by case basis. Firearm open carry versus concealed carry were discussed. The Sheriff mentioned criminal activity has been way down. Trustee Dickel thanked Sheriff Sigsworth for their great service and informed him their service was greatly appreciated.

CORRESPONDENCE:

Received email Monday, March 16, 2020 from Jane Ehrnsberger, Immunization Services Program Manager, Erie County Health Department/Erie County Community Health Center stating the Erie County Health Commissioner, Peter Schade has directed the cancellation of all Public Health Outreach Clinics until the public health emergency is lifted. They are working diligently to assure patient access to needed health care services and adhere to the important principles of social distancing during this public health emergency.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

No report.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Mrs. Karres, Township Secretary read Chief F. Triana's report in his absence: Fire Runs between 3/1/20 – 3/17/20. EMS – 32; Residential alarm -1; YTD: 135 Runs.

Vasu Communications has sent their Annual Maintenance agreement for our portable and mobile radios. This contract is for the 2020 – 2021. Cost to renew is at \$4,205.00. As in the past, the services provided are very good. The Chief recommended to the Board to enter into renewal with VASU Communications for this agreement.

Duty crew installed a new siren speaker on 811. The speaker stopped functioning. Both speakers have now been replaced and the Chief felt there would be no issues in the foreseeable future.

The Chief attended a meeting Monday evening at the Milan Fire Department on March 15, 2020. The meeting was with representatives from the local area fire departments with Erie County Health Department and Erie County EMA Office. The meeting was for fire departments to ask questions concerning the Coronavirus (COVID-19). The information received is that which local area departments have been following from the Center for Disease Control (CDC). The Chief provided a printout for the Trustees for their review.

The Chief asked the Board of Trustees, during their meetings, to limit attendance to 10 or less. The

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Chief encourages that those in attendance distance themselves 6' to 10' if possible. It is encouraged for staff to wipe down door handles, desktops, and phones frequently during their day and to encourage people who would normally come into the office to do business to conduct that business via phone and/or email for the time being. Lastly, wash hands frequently throughout your day with soap and water for a minimum of 20 seconds.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

No old business.

NEW BUSINESS:

MOTION BY R. Dickel, second by C. Trinter authorizing to hire Herk Excavating, Inc located on Liberty Avenue in Vermilion to replace two (2) catch basins on each side of Hickory Drive at a cost of \$5,100.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 10-20

MOTION BY R. Dickel, second by C. Hill authorizing Bruce Crawford, Crawford Signs in Elyria to letter the 2020 International Dump Truck with road department logo on 2 truck doors (\$164.00) with reflective upcharge (\$52.00) for a total cost of \$216.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Trustee Trinter attended the Erie County Health Department Advisory Council Meeting on Monday, March 16, 2020. A binder for Coronavirus Disease 2019 (COVID-19) was distributed and will be kept in the township offices for reference. A copy of the Erie County Health Assessment for 2019 and the 2019 Annual Report will be placed in the Trustee's Office for review. Also included was a sample of a drug deactivation system pouch (Deterra) which will be made available by the Erie County Health Department to dispose of unused, unneeded medications safely. This is in an effort to remove the drug drop off collection boxes and allow residents a better method to dispose of medications safely and properly. The Health Department is adding a new wing of three floors, on the south side, which will be used primarily for behavioral health issues and offices. They are also in the process of working with the Vermilion Local School District, at the High School location, on an Outreach Health Center.

MOTION BY C. Trinter, second by R. Dickel to enter into a maintenance agreement with VASU Communications Inc. for radio service for the Vermilion Township Fire Department's communication equipment from April 1, 2020 through March 31, 2021 at a cost of \$3,994.75 (annual fee of \$4,205.00 less a 5% discount for annual payment to be confirmed) for the year. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 11-20

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MOTION BY R. Dickel, second by C. Hill accepting the Local Maintenance Detour Route (LMDR) Agreement from the Ohio Department of Transportation District Three Covering the Use of County / Township / City / Village Streets for Maintenance Purposes. This Board is aware the Ohio Department of Transportation (ODOT) is expected to close Joppa Road for a period of 45 days scheduled to begin in Calendar Year 2020 and has selected the official state route detours, which it will sign and maintain during the construction of this project (see Attachment – 1). Trustee Trinter asked the road crew to document the state detour routes and take pictures if necessary.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 12-20

MOTION BY R. Dickel, second by C. Trinter establishing permanent appropriations for 2020, which will be in effect April 1, 2020, to provide for current expenses and other expenditures during the fiscal year ending December 31, 2020. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 13-20

MOTION BY C. Trinter, second by C. Hill to enter into a service agreement with iWorQ for Zoning and Building Software Maintenance at a cost of \$2,245.00 per year.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 14-20

It was noted that Haber Road, Vermilion Township will be closed from March 17, 2020 to May 8, 2020 (weather permitting) between State Route 60 and drive to Village at Edson Creek Condos for bridge replacement.

MOTION BY R. Dickel, second by C. Trinter authorizing to participate in the 2020 Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract (see Attachment A-1). Vermilion Township hereby requests 300 tons of Sodium Chloride (Road Salt) for the 2020 season and agree to purchase a minimum of 90% through the effective period. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 15-20

MOTION BY: C. Trinter, second by C. Hill to adjourn the regular meeting at 8:59 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Charles T. Trinter
Trustee

Ronald Z. Dickel
Trustee

Carl Hill
Trustee

Vina J. Karres
Township Secretary