

Vermilion Township Board of Trustees' Meeting Rules

1. The "Open to the Audience" portion of the meeting is at the chairperson's discretion. The chairperson has the option to forgo the Open to the Audience portion if the meeting has, in the opinion of the chairperson, lasted too long.
2. The chairperson has the discretion to end the Open to the Audience portion of the meeting at any time if the comments being made become repetitious.
3. Each individual will be given five (5) minutes to speak, at the chairperson's discretion.
4. All comments or questions shall be constructive. The board will not tolerate profanity or negative comments of an accusatory or insulting nature. The chairperson has the discretion to stop any individual if, in the opinion of the chairperson, the comments are not constructive.
5. Anyone wishing to speak during "Open to the Audience" shall sign-in on the audience sign-in sheet prior to the start of the meeting. Full name & address shall be clearly written. The chairperson has the discretion to skip anyone that does not give all of the requested information or if the information is not legible.
6. The chairperson shall recognize the individuals signed-in to speak in the order they are listed. Once recognized, the individual shall speak from the podium. The person shall begin by stating their name & address for the record. Only the person at the podium will be permitted to speak at that time.
7. When a trustee, township official or township staff desires to address the board, they shall request permission from the chairperson. Upon being acknowledged by the chairperson, the member shall be granted the floor. All members are expected to speak with respect and shall refrain from negative comments, insults or attacks.