

Vermilion Township Board of Trustees

Regular Business Meeting Agenda: October 1st 2025, 6:30 P.M.

This is a public meeting of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is a specific time allowed for limited public participation during the meeting as indicated on the agenda. The **General Business Meeting** is conducted on the first Wednesday of each month and the **Supplemental Business Meeting** is held on the third Wednesday of each month; as needed. Both meetings are regular business meeting held at the Vermilion Township Hall, 1907 State St., beginning at 6:30 P.M.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. Pledge of Allegiance & Call to Order:

The Chair will lead the pledge, Call the Meeting to Order, then declare the **Meeting Title, date, and time the meeting was called to order.**

II. Trustee Quorum Call by the Chair: Mr. Baughman, Mr. Rowe, Mr. Johnson

The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present.

III. Adoption of the Agenda

(Consent Decree)

The Board of Trustees approves all items on this Agenda (**IV. thru VIII.**) by a Consent Decree before the Chair accepts the agenda. (*If there is no objection the Agenda stands approved.*)

IV. Review and Approval of the Standing and Added Agenda Items:

1. **Approval of Previous Meeting Minutes as written.** (Voice Vote: Chair)
(*Roll Call required if minutes are amended prior to approval.*)
2. **Presentation of the Warrants and Treasury Report.** (Roll Call: Chair)
3. Fire Department Report: (Chief Triana) (General Consent)
4. Road Department Report: (Mr. Young) (General Consent)
5. Township Administrator & Zoning Reports (Mr. Baxter) (General Consent)
6. Fiscal Officer's Report: (Mrs. Johnson) (General Consent)
7. **Resolutions Submitted for Formal Approval:** (NONE) (Roll Call: Chair)
8. **Executive Session(s):** (NONE) (*Separate Roll Call Votes by Fiscal Officer*)
9. **Correspondence Submitted to the Board of Trustees:** Item V
 - a. Email concerning non-functioning streetlight at North Riden Road.
 - b. Correspondence from ECMSI.
 - c. Emails on website concerning noise complaints from Redwood Development.
10. **Open to the Audience / Public Commentary & Inquiry:** Item VI
11. **Old Business and New Business Items VII & VIII** (Voice Vote as needed)
 - a. OLD BUSINESS: Part-time snowplow website posting review. (BAUGHMAN)
 - b. NEW BUSINESS: Review of ECMSI proposal discussion of options. (BAUGHMAN)
 - c. NEW BUSINESS: Motion to renew VSP insurance plan (JOHNSON, S.)
 - d. NEW BUSINESS: Damage to Cemetery Road (BAUGHMAN/Young/Baxter)
 - e. NEW BUSINESS: Riden Road Overlay project discussion. (ALL)
 - f. NEW BUSINESS: Discussion on Homestead Exemption & owner-occupied credit meeting with the Erie County Commissioners on 10-01-25. (ALL)

- g. **NEW BUSINESS:** Supplemental Appropriation is needed to cover road department expenses. Motion required. (JOHNSON, S.)

V. **Correspondence Submitted to the Board of Trustees:**

- a. Email from resident about non-functioning streetlight on Risden Road. Email 24 SEP 25.
- b. ECMSI Cyber Security Proposal. Email 15 SEP 25.
- c. Website query email about Redwood received 26 SEP 25.
- d. Seasonal Snowplow Driver Job Posting (DRAFT COPY)

VI. **Open to the Audience / Public Commentary & Inquiry:** All Public Speakers are required to sign in. All public speakers are allotted a maximum of five (5) minutes of time to speak on agenda items or other business directly related to duties and responsibilities of the Board. All public speakers will direct all comments to the Chair exclusively. All printed material must be handed to the Chair who will decide on the need for circulation. Any person disrupting the proceeding of the meeting may be removed after one warning by the Chair: or at the discretion of a majority of the board's trustees by motion. Up to sixty (60) minutes may be allocated for the purpose of a limited public forum.

VII. **Old Business:** as needed by the board.

VIII. **New Business:** as needed by the board.

IX. **Incidental Business:** The Chair will ask if there is other business to come before the Board of Trustees. This includes, but is not limited to, special presentations not requiring action by the board and announcements related or relevant to the township or its residents.

- a. Announcement of next meeting, a REGULAR MEETING at 6:30 PM on 5 November 2025. There will **NOT** be a second meeting in October due to the on-going State Audit.
- b. The VTFD Pancake Breakfast is from 8AM to noon on October 12th, come hungry.
- c. Early voting begins after 4 OCT 25 and Election Day is 4 NOV 25, Good Luck to everyone on the ballot

X. **Adjournment:** The Chair will ask if there is any other business to come before the board. If no trustee objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **"If there is no objection the Chair declares this meeting stands adjourned at (states time)"**