

## RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees Regular Meeting

Held Wednesday April 20th, 2022

The meeting was called to order by President Carl Hill.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Ron Dickel, Mr. Carl Hill & Mr. Rodger Scott were present.

Hill made a motion to approve the warrants. Dickel seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-01**

President Hill opened the floor to residents.

Erie County Sheriff Paul Sigsworth gave an update on the county.

Fire Chief Frank Triana asked the trustees to think about a tuition program for the firefighters.

Scott made a motion to hire Pete Fisher as the new zoning inspector. Hill seconded the motion.

Hill made a motion to rescind the previous motion to hire Mr. Fisher to make way for Executive Session.

Dickel made a motion to go into Executive Session per ORC 121.22.G1 Personnel Matters. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-02**

The trustees ended the executive session & reconvened regular session.

Scott made a motion to hire Pete Fisher as zoning inspector at \$17.00 per hour with 20 hours per week. Start date will be Monday, April 25<sup>th</sup>, 2022. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-03**

Scott made a motion to hire Laurie Collins for cleaning service. Pay to be \$100.00 per service time. Cleaning to be done 2 times a month, beginning in May 2022. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-04**

Hill discussed the details of ordering road salt through the State of Ohio versus through Erie County.

Hill listed the current trucks in the road crew fleet. One truck was getting old and worn out and another truck was down for repairs during crucial snow plow season. The township had to borrow snow plows from neighboring townships. He asked the trustees to discuss purchasing a new truck & possibly selling an old truck. The new chassis from Rush Trucking would cost \$62,022.00 (state bid price). The dump box & "V" snow plow from Kalida Truck Center would be an additional \$64,000.00. Hill stated that with supply chain issues, a decision needed to be made quickly, so the truck would be ready before winter snows. Hill made a motion to purchase a 2022 International CV515 SFA from Rush Trucking for \$62,022.00. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-05**

Dickel made a motion to have the fire department hoses & ladders tested by Waterway, Inc. at a cost of \$3-4000.00. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-06**

Dickel made a motion for the tuition for fire department applicants to be raised from \$2400.00 to \$3000.00 for the 3-year commitment contract that they sign. Motion failed for lack of a second.

Dickel stated the American Tower contract is up for renewal & the prosecutor should review the contract.

Dickel made a motion to receive the ARPA Funds & elect to use the standard allowance way for using these funds due to the public health emergency and use the amount authorized for government services. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-07**

Due to the hiring of a zoning inspector, Dickel made a motion to rescind the motion making Trustee Hill the temporary zoning inspector. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-08**

Hill thanked new Fiscal Officer Stephanie Johnson & Assistant Marsha Funk for their work in getting payroll done so quickly after being hired.

Hill reported getting estimates for new cell phones for the road crew & office personnel. T-Mobile had the best offer. Hill made a motion to use T-Mobile for cell phones. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-09**

Hill stated the roads are need of a new tar & chip treatment.

Hill reported the road crew needs signs & will purchase 2000 gallons of Dura-Patch material at \$3.25/gallon. Hill made a motion to purchase "Road Closed" signs with portable stands at \$80.00-\$100.00 each for the road crew. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-10**

Dickel announced that Zoning Commission member Dawn Demuth was resigning due to health issues. They asked the trustees to allow her brother Paul to fill out her term, ending July 31<sup>st</sup> 2022. Dickel made a motion to have Paul Demuth replace his sister Dawn Demuth on the Zoning Commission for the remainder of her term. Hill seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-11** The Trustees thanked Dawn for her service.

Fiscal Officer Stephanie Johnson reported she made changes to the appropriations budget, in the form of reallocation of funds. \$5000.00 has been added to the Assistant to the Fiscal Officer Fund; \$5000.00 added to Unemployment; \$1000.00 added to advertising. All monies are reallocated from the Machine & Equipment Fund which has \$65,000.00. Effective Tuesday, April 12<sup>th</sup> 2022, Brownhelm Township Fiscal Officer Marsha Funk was appointed as Assistant to Fiscal Officer Stephanie Johnson per ORC 507.021. Hill made a motion to approve reallocating the funds totaling \$11,000.00. Scott seconded the motion. Dickel, Hill & Scott voted to accept the motion. **20220420-12**

Brownhelm Township Fiscal Officer Marsha Funk stated that since all of the files are the fiscal officer's responsibility, the fiscal officer should have their own private office to keep all files/documents/records secure.

Hill made a motion to adjourn. Dickel seconded the motion. Dickel, Hill & Scott voted to accept the motion.