

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 10/16/19***

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Trinter, second by C. Decker to approve minutes to regular meeting held 10/2/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 10/15/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23822 through 23862 (51-2019 Adjustment). Warrants totaled \$44,948.52. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: The plow lights on the Western Star truck need to be replaced due to cracked lens. Mr. Young stated they would like to replace lens with a newer version LED light with heated lens at an approximate cost of \$430.00 for a pair; Revisit the driveway permit regulations (Resolution No. 17-07) increasing the length to a 40-foot minimum regardless of whether the tile is concrete or plastic. The Road Department needs a two- or three-day notice for all driveway installations. Mr. Young also wanted to state a reminder that the Driveway Regulations/Mailbox Regulations should be given out with all driveway permits. Mr. Young stated it might be a good idea to put these regulations on the website as well. Trustee Dickel stated the Board will table the driveway regulations for further review to assure all is in line. Trustee Dickel also mentioned requiring a signature by one of the road crew personnel to assure the driveway installation has been reviewed. Mr. Lalonde reported the backhoe has been repaired and is back at the township garage. He stated Mr. Kelling, Kelling Equipment Repair, Inc., apologized for the amount of time it took for the repair. The trucks are ready for use, serviced the 450, leaf machine ready, plows are done and ready to mount on truck and they used their 1,000 pounds of durapatch. Discussed striping of Frailey Road and State Route 6.

AUDIENCE PARTICIPATION:

No audience participation.

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SPEAKERS:

None present.

CORRESPONDENCE:

Received invitation on October 1, 2019 from the Erie County Chamber of Commerce to attend their 2019 Elected Officials Reception on Thursday, November 14, 2019 from 5:00 p.m. to 7:00 p.m. at Castaway Bay in Sandusky, Ohio. This reception is hosted by The Erie County Chamber of Commerce and sponsored by Cedar Point. Please RSVP upon receipt.

Received invitation from Strawser Construction Inc. to attend the Pavement Preservation Lunch & Learn hosted by Pavement Technology, Inc. & Strawser Construction, Inc. on Thursday, November 14, 2019 from 8:30 a.m. to 2:15 p.m. at Great Wolf Lodge in Sandusky, Ohio. Please RSVP by November 7, 2019.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, in regard to the Road Department's report he was not aware of the resolution requiring certain lengths for driveways. Mr. Kurtz stated township resolutions are passed and feels they are not in any kind of form that he can see them, so he is going to create his own binder allowing him to be aware of them.

Mr. Kurtz reported that the parking lot has been completed and the contractor has done a nice job.

Mr. Kurtz has not heard back from Lake Erie Construction on a date when they can repair the damaged guardrail. He will try and contact them today.

At the last Board of Zoning Appeals meeting, the members voiced their desire to attend trainings. Mr. Kurtz contacted the county Prosecutor's Office since they have offered trainings in the past. There are no seminars pertaining to the Board of Zoning Appeals at this time, so Mr. Kurtz will be sending via email all Board of Zoning Appeals members an agenda for the October City of Vermilion, Board of Zoning Appeals meeting and for the City of Amherst, Board of Zoning Appeals meeting and encourage them to sit and observe. Mr. Kurtz feels that would be a good resource on how to conduct their meetings.

Received information from Abbey Bemis, Executive Director Erie County Economic Development regarding an upcoming info session being put on by Team Northeast Ohio in Cleveland on October 30, 2019. It's an info session on how to increase your jurisdiction's visibility and desire for potential development.

On Friday, November 1, there is an Ohio Township Association Zoning Inspectors Group Seminar at the Ohio Township Association Office in Columbus covering many worthwhile zoning topics.

Trustee Trinter asked Mr. Kurtz to contact Erie County Regional Planning Commission regarding training for the BZA and Zoning Commission Members.

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VERMILION TOWNSHIP FIRE DEPARTMENT:

Assist Chief B. Kurtz read Chief F. Triana's report in his absence: Fire Runs between 10/1/19 – 10/15/19. Water line break (residential) – 1; Battery overcharging/odor – 1; Natural gas leak – 1; EMS – 20; Vehicle Fire – 1; MVC - 2; YTD: 550 Runs.

Working with Finley Fire to set pump testing date. This is the last large item to undertake for the year.

Oscillating lights on the front of 822 continue to cause them issues. They have repaired these lights in house several times. The Chief is in the process of waiting on two LED lights which we will install in their place.

They will be installing two SCBA brackets in squad 813 left rear compartment. This should be done by the end of the month.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Trustee Dickel reported that the Fiscal Officer, Brenda Zsebik checked on the township's insurance coverage regarding the damaged guardrail. He stated they would only cover the damaged guardrail if it was an act of god. They do have separate insurance for repair of guardrails, but Vermilion Township does not have enough damage to warrant this type of insurance.

NEW BUSINESS:

MOTION BY R. Dickel, second by C. Trinter authorizing payment of \$150.00 for the Vermilion Township Fire Department's Volunteer Fire Fighters' Dependents Fund (Assessment Number ARINV-043589) pursuant to section 146.09 of the Ohio Revised Code to be taken from the Fire District Fund. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 39-19

Trustee Dickel informed the Board that the road maintenance onyx will not be completed this year on the scheduled township roads. Trustee Dickel contacted Strawser Construction, Inc. to see when they would be completing the job and was informed that the county had taken the job off the list. They had then received an email from the county the same day and were informed that they were inspecting the county roads in June and they decided not to complete the road maintenance due to a price increase. The township was never notified at that time; therefore, the onyx will not get done this year. Trustee Dickel stated the contractor explained the price increase was due to applying more material to the road.

Received e-mail on October 7, 2019 from Julia, Senior Living Help, an organization that provides senior living assistance to the elderly. Senior Living Help assists Ohio senior citizens, their family members and caregivers in finding appropriate senior living and care facilities. Finding a senior living facility with caring and loving staff becomes necessary when elderly adults are no longer able to be

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cared for at home. They are requesting Senior Living Help be added to the Vermilion Township website www.vermiliontownship.com as a beneficial resource for residents searching for senior living facilities.

Motion by C. Trinter, second by R. Dickel authorizing to add information from Senior Living Help to the Vermilion Township website at www.vermiliontownship.com . Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Motion by R. Dickel, second by C. Decker authorizing to purchase new LED plow lights (approximately \$430.00) for the Western Star Truck. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 8:25 a.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.



Trustee



Trustee



Trustee



Township Secretary