

## RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Organizational Meeting

Held Wednesday January 4th, 2023

The meeting was called to order by President Carl Hill.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Carl Hill & Mr. Rodger Scott were present. Mr. Ron Dickel was absent.

The meeting was handed over to Vermilion Township Fiscal Officer Stephanie Johnson.

Johnson asked for nominations for President of the 2023 Board of Trustees'. Hill nominated Scott. Scott accepted the nomination. Hill made a motion to approve Scott as the 2023 President of the Vermilion Township Board of Trustees. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230104-01OM**

Johnson asked for nominations for Vice-President of the 2023 Board of Trustees'. Scott nominated Hill. Hill accepted the nomination. Scott made a motion to approve Hill as the 2023 Vice-President of the Vermilion Township Board of Trustees. Hill seconded the motion. Hill & Scott voted to accept the motion.

**20230104-02OM**

Johnson asked to appoint a 2023 Delegate to the Erie Regional Planning Commission. Scott made a motion to appoint Hill as delegate to the Erie Regional Planning Commission for 2023. Hill seconded the motion. Hill & Scott voted to accept the motion.

**20230104-03OM**

Johnson asked to appoint a 2023 Alternate Delegate to the Erie Regional Planning Commission. Hill made a motion to appoint Scott as Alternate Delegate to the Erie Regional Planning Commission for 2023. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230104-04OM**

Johnson asked to appoint a 2023 Delegate to the Council of Governments. Hill made a motion to appoint Scott as Delegate to the Council of Governments for 2023. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230104-05OM**

Johnson asked to appoint a 2023 Alternate Delegate to the Council of Governments. Scott made a motion to appoint Hill as Alternate Delegate to the Council of Governments for 2023. Hill seconded the motion. Hill & Scott voted to accept the motion.

**20230104-06OM**

The meeting was handed over to the 2023 Vermilion Township Board of Trustees' President Rodger Scott.

Scott made a motion to go into Executive Session at 7:34pm for ORC 121.22 G-1 PERSONNEL MATTERS & EMPLOYEE COMPENSATION. Hill seconded the motion. Hill & Scott voted to accept the motion.

**20230104-07OM**

Scott made a motion to adjourn from Executive Session & return to Regular Session at 7:47pm. Hill seconded the motion. Hill & Scott voted to accept the motion.

**20230104-08OM**

Hill made a motion to begin the Trustees' Regular Meeting time at 6:30pm. Meetings will be the 1st Wednesday ONLY of January, February & March of 2023. Meetings will be on the 1st & 3rd Wednesdays of April through December of 2023. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230104-09OM**

Scott made a motion to reappoint Frank Triana as the part-time Fire Chief of Vermilion Township for 2023. Establishing a salary of \$1840.00 per month with a \$50.00 per month cell phone reimbursement. Salary is based on a 20-hour work week. To be effective for the current pay period starting Sunday, January 1st 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-10OM**

Scott made a motion to establish the hourly wage rate for the part-time Fire/EMS personnel for Vermilion Township for 2023 as follows:

Firefighter/Paramedic	\$18.50 per hour	FF2/Medic
Firefighter/EMT Intermediate	\$18.00 per hour	FF2/EMT Intermediate
Firefighter/Basic	\$17.50 per hour	FF1/EMT
Volunteer Firefighter	\$17.00 per hour	FF

Hill seconded the motion. Hill & Scott voted to approve the motion. **20230104-11OM**

Scott made a motion to reappoint Steve Young as the full-time Road Department Foreman of Vermilion Township for 2023. Establishing a salary at a rate of \$27.00 per hour with insurance benefits. Salary is based on a 40-hour work week with 160 hours or 20 days paid vacation plus holidays. To be effective for the current pay period starting Sunday, January 1st 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-12OM**

Scott made a motion to reappoint Tom Lalonde as the full-time Road Department Assistant of Vermilion Township for 2023. Establishing a salary at a rate of \$24.00 per hour with insurance benefits. Salary is based on a 40-hour work week with 120 hours or 15 days paid vacation plus holidays. To be effective for the current pay period starting Sunday, January 1st 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-13OM**

Scott made a motion to appoint Mark Craig & William Meier as the part-time Road Department Laborers of Vermilion Township for 2023. Establishing a salary at a rate of \$25.00 per hour. To be effective for the current pay period starting Sunday, January 1st 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-14OM**

Hill made a motion to reappoint Pete Fisher as the part-time Zoning Inspector of Vermilion Township for 2023. Establishing a salary at a rate of \$22.00 per hour. To be effective for the current pay period starting Sunday, January 1st 2023. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230104-15OM**

Hill made a motion to reappoint Laraine Bailey as the part-time Zoning Secretary for the Vermilion Township Zoning Commission & the Vermilion Township Zoning Board of Appeals for 2023. Establishing a salary at a rate of \$17.00 per hour. To be effective for the current pay period starting Sunday, January 1st 2023. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-16OM**

Hill made a motion to set the 2023 Zoning Fees at the same rate as 2022. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-17OM**

Scott made a motion to set the 2023 rate for copies at the same rate as 2022, which is \$.10 per copy. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-18OM**

Scott made a motion to reappoint the Zoning Commission members for 2023 as: Robert Joslyn (Chair), Renee Ibos (Vice Chair), John Burich, Marty Demuth & Heather Milliron. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-19OM**

Hill made a motion to establish Zoning Commission 2023 pay at \$30.00 per meeting for the chair & \$25.00 per meeting for the members. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-20OM**

Scott made a motion to reappoint the Board of Zoning Appeals members for 2023 as: Frank Cottos (Chair), Michael Veribar (Vice Chair), Ken Bilancini, Steve Davis & Larry Deem. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-21OM**

Hill made a motion to establish the Board of Zoning Appeals 2023 pay at \$30.00 per meeting for the chair & \$25.00 per meeting for the members. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-22OM**

Scott made a motion to establish the Fiscal Officer's authority to execute wire transfers to & from investment accounts as needed to conduct township business in 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-23OM**

Hill made a motion to authorize the Fiscal Officer to create Blanket Certificates up to a maximum of \$5000.00 each & expiring at calendar year end. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-24OM**

Scott made a motion to continue with Huntington Bank as the township depository for funds for 2023. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-25OM**

Hill made a motion to pay Stephanie Johnson as the Fiscal Officer of Vermilion Township based on the 2023 annual salary schedule per ORC 507.09. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230104-26OM**

Scott made a motion to pay Ron Dickel, Carl Hill & Rodger Scott as the Trustees of Vermilion Township a 2023 salary based on 200 times the daily rate as per ORC 505.24. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230104-27OM**

Scott made a motion to adjourn at 7:58pm. Hill seconded the motion. Hill & Scott voted to accept the motion.