

RECORD OF PROCEEDINGS

Vermilion Township Budget Hearing

Held Wednesday July 1st, 2026

The hearing was called to order by Chairman Kenneth Baughman at 6:30pm.

Vermilion Township Fiscal Officer Stephanie Johnson gave a presentation on the Township's 2027 New Budget of Estimated Revenues & Expenditures. The hearing was adjourned at 6:34pm.

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday, July 1st, 2026

Erie County Sheriff Paul Sigsworth presented Erie County Sheriff's Deputy Tyler Woodworth with an award for being first on the scene and administering life saving measures to a Vermilion Township resident. Vermilion Township Firefighter/paramedic Michael Dodds and Vermilion Township Firefighter/EMT Todd Kieswetter arrived, continuing the life saving efforts, which resulted in a positive outcome for the resident.

Vermilion Township Fire Chief Frank Triana gave praises and explained the details. The resident's husband was on hand to thank all involved, tell the story and moved the entire room to tears.

The Pledge of Allegiance was given.

The meeting was called to order by Chairman Kenneth Baughman at 7:00pm.

The roll call resulted as follows: Mr. Kenn Baughman & Mr. Don Rowe were present. Mr. Keith Sexton was absent.

Rowe made a motion to approve the PanTerra Communications proposal to upgrade the outdated phone system for a three-year contract not to exceed \$9,500.00. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-01**

Rowe made a motion to put the 2027 Vermilion Township Budget of Estimated Revenues and Expenditures on the Township Website for review. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-02**

Rowe made a motion to appoint Kaylynn Haller as a part-time Administrative Operations Assistant at a rate of \$20.00 per hour, not to exceed thirty hours weekly. To be effective Monday, July 6th, 2026. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-03**

Rowe made a motion to approve the new and expanded iWorQ permitting software contract with advanced capabilities. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-04**

Rowe made a motion to rescind the \$7,000.00 appropriated for outside legal fees for the Vermilion Township Board of Zoning Appeals. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-05**

The June 3rd, 2026 Trustees' Regular Meeting Minutes and the June 17th, 2026 Trustees' Special Meeting Minutes were approved as written. **20260701-6**

Eighty-six bills/warrants totaling \$177,180.64 were submitted for payment. Rowe made a motion to approve the warrants and receive the treasury reports. Baughman seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-07**

Vermilion Township Fire Chief Frank Triana reported 52 runs for June & reports have been submitted to the state. Runs include: EMS-39, motor vehicle crash-5, residential alarm-2, odor complaint-2, brush fire-1, open burn complaint-1, tree on wires-1, tree in roadway-1. Stryker completed maintenance on LifePaks, power cots and power load systems in all 3 squads. The Department of Homeland Security (DHS) Assistance to Firefighter Grant application has been submitted. Railroad crossing will be closed soon on Joppa, Poorman and Coen Roads.

Vermilion Township Administrator and Zoning Inspector Kurt Johnson reported the City of Vermilion is looking to repair both parking lots at Sherod Park and would seek several grants. City of Vermilion Parks & Rec supervisor Mark Weisenburger is asking the Trustees to provide letters of support.

Vermilion Township Fiscal Officer Stephanie Johnson reported the Township's property and liability insurance through the Ohio Township Association Risk Management Authority (OTARMA) is up for renewal by July 29th, 2026. Vermilion Township Zoning Commission and Board of Zoning Appeals Secretary Misty Johannsen needs a credit card to send certified mailings. To facilitate payroll deposits and federal holidays when banks are closed. The Friday, July 3rd pay date will need to be moved to Thursday, July 2nd, 2026 and the January 1st, 2027 pay date will need to be moved to Wednesday, December 30th, 2026.

Baughman made motion to adjust the two payroll pay dates as stated by S. Johnson. Rowe seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-08**

Baughman made a motion to authorize a Vermilion Township credit card through Huntington National Bank be issued to Zoning Commission and Board of Zoning Appeals Secretary Misty Johannsen with a credit limit of \$300.00. Rowe seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-09**

Baughman made a motion to renew the Township's property and liability insurance through OTARMA. Rowe Seconded the motion. Baughman & Rowe voted to approve the motion. **20260701-10**

Baughman announced a Board of Trustees' Special Meeting for the 2027 Budget Approval on Wednesday, July 15th, 2026 at 1:00pm.

Baughman announced the next Board of Trustees' Regular meeting would be Wednesday August 5th, 2026 at 6:30pm.

Baughman opened the floor to the audience.

Ken Burkins of West Lake Road talked about data centers and the placement of the “open to the audience” portion of the meeting.

Bill Via of West Lake Road spoke about the Building Department and the purchase of the mini-excavator.

Dan Ladrach of State Road talked about speeding on State Route 60, messy asphalt work on some roads and wanting more meetings.

The Trustees wished everyone a safe and happy Independence Day weekend and reminded that the Union Pacific Big Boy No. 4014 would be making its way back through the area on July 13th, 2026

Baughman adjourned the meeting at **7:31pm**.