

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 4/18/18***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 4/4/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 4/17/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22204 through 22238. Warrants totaled \$31,070.55. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: Salt order completed; All bins for Clean-up Day have been ordered; Pictures have been taken of the Massey Ferguson Tractor and fence/gates to be used for advertisement purposes; Cemetery has been cleaned up, and a request to put river rock on slope. Trustee Dickel recommended filling in with dirt and planting grass to aid in preventing erosion; Old Maintenance Building has been demolished and stated the county did not include all roads in their letter that need to be repaired regarding the 2017 Chip Seal Contract. They missed the whole north side of Cherry Road; Haynes Construction is starting the Kneisel Road project today, April 18th. Regarding the roads, Mr. Young stated there is still stone coming off the roads. Trustee Dickel stated the township needs to inspect roads again, present findings to the Erie County Engineer's Office. Roads that were missed were discussed. Mr. Kurtz also agreed the county's list of roads that needed repair were a little light. Mr. Kurtz's recommendation was to notify the Erie County Engineer's Office that the township does not accept their list due to the additional sites that were missed and need to be taken care of. He felt the county inspected the roads without notifying the township so that someone from the township could have met with them to go over the areas of concern since they are in the township everyday and know the condition of the township roads. It was discussed that the problem with the "2017 Placing Chip Seal on Various Roads in Erie County, Ohio" has still not been disclosed.

**AUDIENCE PARTICIPATION:**

No audience participation.

(Continuation of Minutes to Meeting Held 4/18/18)

**SPEAKERS:**

Sheriff Paul A. Sigsworth, Erie County Sheriff Department was in attendance making his annual visit and asked if anything was needed or any improvements could be made to their services. He thanked the township for the opportunity to have a Sheriff Sub Station at the township office building and explained how it helps their department and cuts down the response time for our collective constituents when they need law enforcement services. Sheriff Sigsworth asked if there were any questions regarding their annual report. The Board thanked the Sheriff for their presence in the township and their great service. The Sheriff thanked the Road Crew for doing an outstanding job upon being called out for various circumstances and assisting the department as needed.

**CORRESPONDENCE:**

Email dated April 4, 2018 from City of Vermilion asking for a donation to help open the community pool next month which is located on Pineview Drive. Please make checks payable to City of Vermilion (Community Swimming Pool in memo line) and send to City of Vermilion, Attn: Anne Maiden, 5511 Liberty Avenue, Vermilion, OH 44089. A "Spaghetti Splash" benefit dinner is also being held at German's Villa from noon until 3 p.m. on Sunday, April 22 for \$20 per person and \$10 for children under 10. Half of all ticket sales will go to the pool fund.

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported he received a call from Mark Haynes Construction that they will begin the Kneisel Road Storm Sewer Project the morning of April 18th.

The old Maintenance Building has been demolished. A pre-construction meeting was held on Monday, April 16, 2018 with the contractor; whereas, they anticipate starting within the next couple of weeks. The contractual completion date is approximately set for September 1, 2018. Mr. Kurtz informed the Board an application, site plan, and an aerial of the Stanley Road site was sent to Ken Fortney, Erie County Drainage Manager for him to review so the storm water management permit can be obtained. Mr. Kurtz stated there are no changes in the existing grade, it will remain a stone lot, and there are no changes in the drainage pattern. He will await a response from Mr. Fortney.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Assistant Chief Kurtz read Chief F. Triana's report in his absence: Fire Runs between 4/1/18 - 4/17/18. EMS Assist - 14; MVA - 2; Tree/Vegetation Fires - 2; Residential Alarm - 1; YTD: 144 Runs.

May 20<sup>th</sup>, 2018 the Firefighters Association will host a Pancake Breakfast / Open House at the Vermilion Township Fire Department located at 1907 State Road, Vermilion. Times are from 8:00 a.m. until 1:00 p.m. No cost, donations accepted at the door. Smoke House and Life Flight will be on station during the event. Come out and visit the firefighters, see the equipment and enjoy a great breakfast.

(Continuation of Minutes to Meeting Held 4/18/18)

Firefighters were at the old township maintenance building on April 12<sup>th</sup> and April 13<sup>th</sup> conducting training sessions. Crews used the structure for ventilation, ladder, wall breach, and firefighter survival training. They appreciated the opportunity for real world training.

Firefighters would like to hold a car wash at the station in June. They asked for approval from the Board of Trustees.

Dry Hydrants along West Lake Road. The department is working with ODOT for approval for two drop down units. One at Darby Creek and one at Chapple Creek.

The Chief would like the Trustees to consider passing a resolution to hire Medicount, from Cincinnati, Ohio for EMS Billing Services.

#### NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

#### OLD BUSINESS:

Mr. Kurtz addressed the letter received from the Office of the Erie County Engineer about the problem with last year's tar and chip. Mr. Kurtz stated he was disappointed with what they had listed as what needed to be remedied in Vermilion Township. The road crew went out and inspected the roads and made a list of additional spots that need to be taken care of. Mr. Kurtz recommendation was to notify the Erie County Engineer's Office of all the additional spots the Board feels need to be taken care of.

Mr. Kurtz asked for resolution authorizing the agreement from the Erie County Engineers Office to contract to bid out road maintenance and repairs for 2018 through the County Wide Road Program. Two contracts need to be signed by Board.

Last Wednesday, April 11, 2018 Mr. Kurtz and Mrs. Lalonde, resident, met with Kevin Hines, Play & Park Structures from Pittsburg, at Sherod Park to discuss playground options. After further research and talking to the county prosecutors office, Mr. Kurtz stated the property is owned by the City of Vermilion; therefore, the township has no real ownership interest in the property. The township has no authority to apply for grants for that property. They also cannot donate due to the State Attorney General's opinion in 2007, Ohio Revised Code §505.707 that says the Board of Township Trustees do not have the authorization to make a donation to a local school district or other governmental body. There is nothing more the township can do to monetarily help the City in any way for playground equipment. We encourage Mrs. Lalonde to continue her efforts to improve the playground at Sherod Park through the Vermilion Parks Board.

Mr. Kurtz stated this goes for the donation to the City Pool. Certainly, as individuals, a donation can be made, but as a group, on behalf of Vermilion Township, a donation can not be made to the City of Vermilion for their pool.

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MOTION BY C. Trinter, second by C. Decker authorizing the agreement from the Erie County Engineers Office to contract to bid out road maintenance and repairs for 2018 through the County Wide Road Program and to forward the certificate of availability of funds to the Fiscal Officer for certification that \$1,700.00 has been encumbered. The Board unanimously agreed, upon inspection, all roads completed in Vermilion Township through the "Improvement by Placing Chip Seal on various roads in 2017" needed corrective action. The Board authorizes the Erie County Engineer's Office to be notified in writing that they are not in agreement with Deputy Engineer's letter to Erie Blacktop, Inc. regarding their total assessment for corrective work for Vermilion Township.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 21-18**

Trustee Trinter announced for Clean-Up Day, arrangements have been made with Cyclone Services for the bins rather than Republic Services due to a savings in money. Cyclone Services have been very cooperative. Trustee Trinter stated, with the help of Fiscal Officer, Brenda Zsebik's research, Cyclone Services appears to be looking to expand their residential services eastward. They are encouraging people to call them for quotes. Trustee Trinter recommended putting a link to their services on the Vermilion Township Website.

NEW BUSINESS:

MOTION BY C. Trinter, second by R. Dickel accepting the Local Maintenance Detour Route (LMDR) Agreement from the Ohio Department of Transportation District Three Covering the Use of County / Township / City / Village Streets for Maintenance Purposes. This Board is aware the Ohio Department of Transportation (ODOT) is expected to close Joppa Road for a period of 45 days scheduled to begin in Calendar Year 2020 and has selected the official state route detours, which it will sign and maintain during the construction of this project.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 22-18**

Mr. Kurtz stated we have received one application to date for the part-time seasonal summer position for Road Department.

Captain Triana explained that after discussion with various billing companies, all companies charged some type of start-up fee except for Medicount which has no start-up fee. Medicount also has no monthly maintenance fee. Each company will charge a percentage of what is transported which is approximately seven to eight percent. Medicount is within that range and charges around seven to eight percent. The recommendation is to hire Medicount for their EMS billing services.

MOTION BY R. Dickel, second by C. Trinter authorizing to hire Medicount located in Cincinnati, Ohio for EMS Billing for the Vermilion Township Fire Department.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 23-18**

The Board agreed to keep advertising for summer help until more applications have been received and explore other options such as on-line advertising. The Board agreed to hire three to four seasonal summer employees.

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Trustee Dickel discussed raising the new building eight inches (sloped away from building) from the existing old building. Mr. Kurtz will follow-up with costs. Mr. Kurtz stated there may also be a minor change order since the energy efficiency code requires motion activated lights.

MOTION BY R. Dickel, second by C. Trinter to authorize the Vermilion Township Fire Department to hold a car wash in June at the station located at 1907 State Road in Vermilion. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Discussion regarding selling the 1960 Massey Ferguson Tractor. The tractor will be put on sale and parked in front of the township building with a minimum bid of \$2,500.00. It will be also advertised on the website.

MOTION BY R. Dickel, second by C. Trinter authorizing to accept sealed bids for the 1960 Massey-Ferguson Tractor. This tractor is offered for sale "as is" condition with a minimum bid of \$2,500.00. The sealed offers will be accepted until Tuesday, May 15, 2018 at 12:00 p.m. All bids will be opened at the regular Board Meeting to be held on Wednesday, May 16, 2018 at 8:00 a.m. at the Vermilion Township Offices, 1907 State Road, Vermilion.

MOTION BY: C. Trinter, second by R. Decker to adjourn the regular meeting at 8:51 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter

Trustee

Ronald Z. Dickel

Trustee

Chris M.

Trustee

Vina J. Karres

Township Secretary