

Vermilion Township Board of Trustees

Regular Business Meeting Agenda: May 7th 2025, 6:30 P.M.

This is a public meeting of the Vermilion Township Board of Trustees for the purpose of conducting the Vermilion Township's business and is not to be considered an open public forum. There is a specific time allowed for limited public participation during the meeting as indicated on the agenda. The **General Business Meeting** is conducted on the first Wednesday of each month and the **Supplemental Business Meeting** is held on the third Wednesday of each month; as needed. Both meetings are regular business meeting held at the Vermilion Township Hall, 1907 State St., beginning at 6:30 P.M.

All Vermilion Township Trustee Organizational Rules & Adopted Meeting Rules apply.

I. Pledge of Allegiance & Call to Order:

The Chair will lead the pledge, Call the Meeting to Order, then declare the Meeting Title, date, and the time the meeting was called to order.

II. Trustee Quorum Call by the Chair: Mr. Baughman, Mr. Rowe, Mr. Johnson

The Fiscal Officer will conduct a Roll Call, and the Chair will declare if a quorum is present for the purpose of doing business. The Chair may declare the meeting in recess if a quorum is not present and act to compel the attendance of a quorum by an absent trustee member.

III. Adoption of the Agenda

(Consent Decree)

The Board of Trustees approves all items on this Agenda (**IV. thru VIII.**) by means of a Consent Decree to be placed on this agenda unless a member of the Board of Trustees or the Fiscal Officer requests an item be added or removed from this Agenda and voted separately for addition or removal by majority before the Chair accepts the agenda as approved and published. *(If there is no objection the Agenda stands approved.)*

IV. Review and Approval of the Standing and Added Agenda Items:

1. **Approval of Previous Meeting Minutes as written.** (Voice Vote: Chair)
(Roll Call required if minutes are amended prior to approval.)
2. **Presentation of the Warrants and Treasury Report.** (Roll Call: Chair)
3. Fire Department Report: (Chief Triana) (General Consent)
4. Road Department Report: (Mr. Young) (General Consent)
5. Township Administrator's Report (Mr. Baxter) (General Consent)
6. Zoning Department: Inspector's Report (Mr. Baxter) (General Consent)
7. Fiscal Officer's Report (Mrs. Johnson) (General Consent)
8. **Resolutions Submitted for Formal Approval:** (Roll Call: Chair)
 - a. A Resolution to complete hose and ladder testing for 2025. Resolution 2025-11
 - b. A Resolution to complete Pump Truck testing for 2025. Resolution 2025-12
9. **Executive Session (After New Business)** (*Separate Roll Call Votes by Fiscal Officer*)
 - a. Motion to go into Executive Session ORC 121.22 (G) (3) To confer with attorney on matters of pending litigation.
 - b. Quorum Roll Call to return to the meeting after a recess is required.
10. **Correspondence Submitted to the Board of Trustees:** Item V
11. **Open to the Audience / Public Commentary & Inquiry:** Item VI
12. **Old Business and New Business Items VII & VIII** (Voice or Roll Call Vote as required)

- a. Discussion of Knite Development PUD request submitted on **09 APRIL 2025**.
 - b. Re-establishing a Township Building Dept./ Inspector (ROWE)
 - c. Submittal to Erie County for additional roads funding update. (BAUGHMAN)
 - d. **NEW BUSINESS:** Updating Zoning Resolution without grant funds. (BAUGHMAN)
 - e. **NEW BUSINESS:** Motion to appoint the Board Vice Chair (JOHNSON)
 - f. **NEW BUSINESS:** Motion to appoint delegates and alternates to county boards:
 - To appoint Delegate and Alternate to Erie County Regional Planning.
 - To appoint Delegate and Alternate to the Council of Governments.
 - To appoint Delegate and Alternate to the Erie GIS Advisory Board.
 - To appoint Delegate to the Erie County Health Department.
- v. **Correspondence Submitted to the Board of Trustees:** The Chair shall read or make oral notes onto the audio record of all correspondence properly received in print or correspondence copied from properly received email that relates to the duties of the Board of Trustees and submit it (*or them*) to the Records Custodian for inclusion with, but separate from, the meeting minutes.
- a. None Submitted.
- VI. **Open to the Audience / Public Commentary & Inquiry:** All Public Speakers are required to sign in. All public speakers are allotted a maximum of five (5) minutes of time to speak on agenda items or other business directly related to duties and responsibilities of the Board. All public speakers will direct all comments to the Chair exclusively. All printed material must be handed to the Chair who will decide on the need for circulation. Any person disrupting the proceeding of the meeting may be removed after one warning by the Chair: or at the discretion of a majority of the board's trustees by motion. Up to sixty (60) minutes may be allocated for the purpose of a limited public forum.
- VII. **Old Business:** The Chairman will provide time for each trustee to discuss old business or to make any MOTIONS or RESOLUTIONS for immediate consideration by the board.
- VIII. **New Business:** Chair will provide floor time for each trustee to discuss general topics of new business not previously discussed for; immediate consideration by the board; for referral by the Chair to the next meeting for additional research and discussion; or for Emergency Action as needed by the board.
- IX. **Incidental Business:** The Chair will ask if there is other business to come before the Board of Trustees. Incidental business includes but is not limited to special presentations not requiring formal action by the board and announcements of upcoming meetings and events related or relevant to the township or its residents.
- a. A Public Hearing on the Knite Development PUD will be held at 5:30 PM on the 21st of May 2025 and immediately followed by the Vermilion Township Board of Trustees meeting at 6:30 PM. It is a Regular Business Meeting.
 - b. The Spring Township Clean-up is Saturday May 17th, 2025, 7:30 AM to 3:30 PM. Dump site location is 7325 Barnes Road. See the website for details.
- X. **Adjournment:** The Chair will ask if there is any other business to come before the board. If no trustee objects, the Chair shall adjourn the meeting by Motion of Consent and state for the record, **"If there is no objection the Chair declares this meeting stands adjourned at (states time)"**