

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday December 4th, 2024

The meeting was called to order by Chairman Robert Kurtz at 6:30pm

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Robert Kurtz & Mr. Rodger Scott were present.

Baughman made a motion to approve the minutes from the November 6th 2024 Trustees' Regular Meeting and the November 20th 2024 Trustees' Special Meeting. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20241204-01**

Kurtz made a motion to receive the treasury reports. Baughman seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20241204-02**

Eighty bills/warrants totaling \$360,326.00 were submitted for payment. Kurtz made a motion to approve the warrants. Baughman seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20241204-03**

Vermilion Township Fire Chief Frank Triana reported 50 runs for November & reports have been submitted to the state. Runs include: EMS-38, Odor of natural gas-1, Field fire-1, Controlled burn-2, Motor vehicle crash-7, Mutual aid for missing person-1. Chief is working with Gatchell Grant Recourses LLC for the Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) 'Go Grant' for the fiscal-year 2023 cycle. Thirty-four SBCA packs and 40 dual-band radios will be submitted for this round of federal funding. The department was not awarded the grant for the 2022 cycle. The Laerdal suction machine for Squad 812 has been received. The Lifepak 35 monitors should arrive in early 2025. Baughman asked if a burn-ban was still in place. Triana responded open-burns can happen after 6pm and if Ohio Department of Natural Resources (ODNR) and Ohio State Fire Marshalls rules are followed.

Vermilion Township Administrator & Zoning Inspector Keith Sexton reported attending the Erie County Geographical Information System Advisory Board semi-annual meeting where address maintenance and training opportunities were discussed. The term of Ken Bilancini of the Vermilion Township Board of Zoning Appeals will expire on December 31st, 2024. Sexton asked for consideration to renew his term for another five years, expiring on December 31st, 2029. A letter of recommendation was presented for Bilancini from the Board of Zoning Appeals.

Kurtz made a motion to re-appoint Ken Bilancini to the Vermilion Township Board of Zoning Appeals (BZA), term to expire on December 31st, 2029. Scott seconded the motion. Baughman asked if an alternate should be rotated in instead. Sexton stated Bilancini wanted to continue. Kurtz said he thought it was an internal matter, if that board wanted to bring the alternate in and make a current member the alternate. Baughman replied the Board of Trustees can appoint a member to the BZA at any time, the alternate could be appointed to the board and Bilancini could be appointed alternate to be kept on as a resource. Kurtz commented that Bilancini is one of the most experienced and knowledged and he would

hate to take him off the board. Kurtz and Scott voted to accept the motion. Baughman stated it was a rush to judgment and voted no. **20241204-04**

Vermilion Township Road Crew Foreman Steve Young reported snow equipment is ready to go. Vermilion Township Road Crew Assistant Ryan Kohl has been trained on snow plow routes and operation of snow equipment. Trees will be trimmed during the winter, weather permitting. Young reminds the residents it is the homeowners’ responsibility to keep ditches in front of their homes clean of leaves and debris. Please do not blow leaves into the ditch as this causes drainage problems. Baughman asked about the yellow flags on Route 60 and large culverts by the exit ramps from Route 2. Sexton stated he has not received any notice from the Ohio Utilities Protection Service (OUPS) or the Ohio Department of Transportation (ODOT). Baughman asked for an update on the lights at the car wash on Route 60 as some residents have concerns that they are too bright. Sexton responded that the car wash is working with their electrician to either shield, dim or change the light.

Vermilion Township Fiscal Officer Stephanie Johnson stated the 2025 Temporary Appropriations needed to be approved and sent to the Erie County Auditor by December 31st, 2024, so business can continue on January 1st, 2025. Johnson listed the following appropriations:

	<i>Fund:</i>	
1000	General	\$382,791.00
2011	Motor Vehicle License Tax	\$100,000.00
2021	Gas Tax	\$200,175.00
2031	Road & Bridge	\$474,100.00
2111	Fire & EMS	\$365,000.00
2231	Permissive MVL Tax	\$20,000.00
2272	ARPA	\$0.00
4901	Misc. Capital Projects	\$123,372.10
	Total	\$1,668,438.10

Johnson asked for approval of supplemental appropriations of \$1,500.00 for the Ohio Public Employees Retirement System for 2024. Baughman asked if the ARPA funds were all appropriated. Johnson confirmed they were.

Kurtz made a motion to adopt *RESOLUTION 2412-36 TO ENTER INTO A CONTRACT WITH THE ERIE COUNTY SHERIFF FOR THE PROVISION OF DISPATCHING SERVICES FOR THE VERMILION TOWNSHIP FIRE DEPARTMENT PURSUANT TO OHIO REVISED CODE §311.29* and moved it forward. NOW THEREFORE, BE IT RESOLVED, The Vermilion Township Board of Trustees enter into a contract with the Erie County Sheriff for the provision of “primary dispatch” services for the Vermilion Township Fire Department for 911 calls and tone-out responses to those calls. The contract will commence on January 1, 2025, at 12:01 a.m. for the sum of \$34,186.77 payable in accordance with the contract which shall remain in effect until 12:00 midnight on December 31, 2026. Baughman seconded the resolution. Baughman, Kurtz & Scott voted to accept the resolution. **20241204-05**

Baughman made a motion to approve the supplemental appropriations of \$1,500.00 for OPERS for 2024. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20241204-06**

Kurtz made a motion to adopt *Resolution 2412-37 AUTHORIZING THE FISCAL OFFICER OF VERMILION TOWNSHIP TO SET UP TEMPORARY APPROPRIATIONS AND REVENUE BUDGET FOR 2025 TO COVER EXPENSES AND TO CERTIFY TO THE ERIE COUNTY AUDITOR WHILE COMPLETING ALL REQUIRED YEAR END PROCEDURES* and moved it forward. NOW THEREFORE BE IT RESOLVED, by the Vermilion Township Board of Trustees, Erie County, State of Ohio to authorize the Fiscal Officer of Vermilion Township to set up temporary appropriations and revenue budget for 2025 to cover expenses and to certify to the Erie County Auditor while completing all required year end procedures and to approve the 2025 Temporary Appropriations as outline in the Fiscal Officer's report for a total of \$1,668,438.10. Baughman seconded the resolution. Baughman, Kurtz & Scott voted to accept the motion. **20241204-07**

Kurtz opened the floor to the audience.

Dan Ladrach of State Road said the chairman (of the BZA) let the prosecutor take over the meeting about the Novotny Farm Market fence; and that the chairman had not looked at the fence. He suggested Sexton or Scott could work with the neighbor. Ladrach fuels up out of town as gas prices in Vermilion are too high. If the Redwood Development comes in, 300 feet of frontage is still needed. He asked why some residents were required to put in drainage tile while it seems others were not. Ladrach's life was saved by a LifePak 35 Monitor that was just approved for Triana to purchase.

Don Rowe of Kneisel Road asked about yellow flags on Route 60 and the large culverts by Route 2. He talked about the accidents on Route 60, especially at the Route 2 intersection and Darrow Road intersection. Rowe stated traffic will increase on Route 60 if the Redwood Development proceeds. He thanked Sexton for keeping up with the owner of the property across from him that needs mowed. That property, plus the acreage behind the Vineyards of Vermilion HOA has changed hands and asked Sexton if they were bought by the same person. Sexton confirmed that according to the Erie County Auditor's website, it is the same owner. Rowe asked if that property was going to be developed. Sexton stated he has not received any PUD plans. For any developer to move forward, plans would have to come through the zoning office for preliminary approval, then to the BZA, then on to the Board of Trustees. Rowe asked if there was an update on the Redwood Development. Kurtz commented that he had nothing. Rowe wished everyone a Merry Christmas and Happy New Year.

Kurtz announced the next meeting would be the 2025 Organizational Meeting to be immediately followed by the General Business Meeting on Thursday January 2nd, 2025 at 5:30pm.

Kurtz made a motion adjourn at 7:03pm. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion.