

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday August 7th, 2024

The meeting was called to order by Chairman Robert Kurtz at 6:30pm

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Robert Kurtz & Mr. Rodger Scott were present.

Baughman made a motion to approve the minutes from the minutes from the July 3rd, 2024 Trustees' Regular Meeting. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion.

20240807-01

Baughman made a motion to receive the treasury reports. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-02**

One hundred Twenty-four bills/warrants totaling \$109,939.35 were submitted for payment. Baughman made a motion to approve the warrants. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-03**

Vermilion Township Fire Chief Frank Triana reported 63 runs for July & reports have been submitted to the state. Runs include: EMS-52, Distressed boater-1, Water rescue-1 (mutual aid with the City of Vermilion), Motor vehicle crash-1, Natural gas leak-1, CO alarm-1, Open burn-1, Residential fire alarm-1, Good intent call-1. A status report was given on the maintenance of 811, 812, 822 and 842.

Vermilion Township Administrator & Zoning Inspector Keith Sexton reported issuing five permits in July. The Township hall two electric hot water tanks were inspected and need replaced. One gas water unit is recommended for replacement. Gross Brother's Plumbing estimate for this project is \$4,386.00. The Erie County Engineer's Office submitted a preliminary cost for the South Cherry Road Drainage Project estimated at \$298,499.00. Sexton asked for approval to apply for grants and work with the fiscal officer on a budget for this project. The Ohio Township Association Risk Management Authority (OTARMA) property & liability coverage for the Township is up for renewal with an annual fee of \$28,569.11. Sexton asked for approval of Resolution 2408-24 to permit the use of ARPA Funds for four items for the Vermilion Township Fire Department at a total cost of \$41,128.91.

Baughman made a motion to approve the Gross Brother's Plumbing estimate for the Township Hall hot water tank upgrade, not to exceed \$4386.00. Kurtz seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-04**

Kurtz made a motion to authorize the administrator to seek funding sources and grants, and work with the fiscal officer for the South Cherry Road Drainage Project. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-05**

Vermilion Township Road Crew Foreman Steve Young reported cleaning up damage from the last storm. The Micro-surfacing project for Thompson & Trinter Roads should begin this month. Cleaning drainage

tiles in conjunction with the Erie County Vactor-truck continues. The Township Fall clean up day is Saturday September 14th, 2024 from 7:30am-3:30pm at 7325 Barnes Road. No propane tanks accepted.

Vermilion Township Fiscal Officer Stephanie Johnson reported applying for a Community Clean-Up grant from the Erie County Solid Waste Management District for costs incurred during the Township Spring Clean-Up Day in May, which included dumpsters & tire recycling. The Township received this grant for the full cost of \$4,021.60. Also received was \$655.00 for scrap metal recycling.

Sterling PCMS made a proposal to do more work on website updates in-house. Baughman stated on-line forms are a priority, auto-fill should be in place with those.

Kurtz made a motion to go into Executive Session at 6:47pm to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee in accordance with ORC Section 121.22(G)(1). Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-06**

Kurtz called the regular session back to order at 8:00pm. The roll call resulted as follows: Mr. Kenn Baughman, Mr. Robert Kurtz & Mr. Rodger Scott were present.

Kurtz introduced the following *RESOLUTION 2408-25 KROGER OPIOID SETTLEMENT* and moved it forward. NOW THEREFORE, BE IT RESOLVED, the Vermilion Township Board of Trustees authorize participation in the Kroger Co. National Opioid Settlement and requests the Fiscal Officer to complete and sign the participation documents on behalf of Vermilion Township by emergency. Baughman seconded the resolution by emergency. The overall settlement is 1.2 billion dollars divided up amongst the participating entities; paid over 8 years to be used for specific items only. Baughman, Kurtz & Scott voted to accept the resolution by emergency. **2408-25**

Kurtz made a motion to approve the 2024-2025 OTARMA Property & Liability Insurance policy renewal for \$28,569.11. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-07**

Baughman contacted the Bowling Green State University (BGSU) archives and obtained a report from 1983 by Doris and Amos Feiszli, which cataloged records from Cuddeback/Orchard Beach Cemetery. Of note in the records is Asenethe Brooks, the "Heroine of the War of 1812" and 29 children under the age of 12. Surveying and mapping needs done. Baughman made a motion to have Cuddeback/Orchard Beach Cemetery surveyed by Thomas Simon & Associates. Scott seconded the motion. Kurtz has an estimate from Bramhall Engineering & Surveying. Scott withdrew his second and the motion was tabled so estimates could be reviewed and compared.

Kurtz introduced the following *RESOLUTION 2408-24 AUTHORIZING SPECIFIC EXPENDITURES FROM THE AMERICAN RESCUE PLAN ACT FUNDS (ARPA)* and moved it forward.

WHEREAS, the Board of Trustees has identified a project which, in the judgement of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

*The purchase of a 6506 MTS Power-Pro Cot and additional Lithium-ion battery from Styker Medical at a total cost of \$33,645.41.

**The purchase of a Dell Latitude 5420 Rugged Laptop (refurbished) and accessories specified on Estimate #EST-000217 from LORCO Data, 8465 Oberlin Road., Elyria, OH 44035 at a total cost of

\$2,380.50.

***Emergency vehicle maintenance and repairs in accordance with Estimate #5275 From L&M Towing, 7113 West River Road, Vermilion, OH 44089 at a total cost of \$3,963.00.

***Reimbursement of emergency vehicle maintenance and repairs in accordance with Invoice #17122 from Standard Welding, 1864 East 28th Street, Lorain, OH 44055 at a total cost of \$1,140.00.

NOW THEREFORE, BE IT RESOLVED, by the Vermilion Township Board of Trustees that:

1. The Township elected to use the standard allowance by way of Resolution R2402-09 and its presumption of revenue loss due to the public health emergency and to use the amount herein to fund government services.
2. This Project is hereby authorized and shall be paid for from the ARPA Funds in the total amount of \$41,128.91.
3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely: a. Fire and Emergency Medical Services
4. Accordingly, the Project is in the best interest of the Township and is deemed a priority for the community.
5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021. Scott seconded the resolution. Baughman, Kurtz & Scott voted to accept the resolution. **2408-24**

Baughman stated with the many accidents on State Route 60, he has been in contact with the Ohio Department of Transportation (ODOT). Baughman will hold an open forum on Tuesday, August 20th, 2024 to discuss Route 60 safety issues. If ODOT cannot provide a representative they would have information available and are welcoming feedback from residents.

Baughman asked for support for a Long-Term Incentive Plan Grant (LTIP) for Haber Road and stated this would be a joint project with the City of Vermilion as half the road is theirs. It is the worst road in the Township and he would like Sexton to also seek grants. Kurtz stated the city needs to replace the water lines prior to any road work and a grant will need to have a traffic study done first. The trustees all agreed that Haber road is neglected, in part, because it is split down the middle. Baughman made a motion to proceed with an LTIP Grant for Haber Road. Scott seconded the motion. Baughman, Kurtz & Scott voted to accept the motion. **20240807-08**

Kurtz opened the floor to the audience.

Brian Novotny of State Road asked the trustees for help in resolving his barrier issue. Kurtz replied let's find out where we are at with this case and what we are legally allowed to do so this can be taken care of. Baughman added the Vermilion Township Zoning Code states it is the Zoning Inspector's call. Kurtz responded to consult the legal team first. The trustees agreed the question is "what constitutes a barrier".

Don Rowe of Kneisel Road commented that the trustees need to resolve the lawsuits. Sexton should have a clothing allowance for jobsite inspections and also deserves a raise.

Kurtz announced the next regular business meeting would be Wednesday September 4th, 2024 at 6:30pm

Kurtz made a motion adjourn at 8:39pm. Baughman seconded the motion. Baughman, Kurtz & Scott voted to accept the motion.