

## RECORD OF PROCEEDINGS

### Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday February 1st, 2023

The meeting was called to order by President Rodger Scott.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Carl Hill & Mr. Rodger Scott were present. Mr. Ron Dickel was absent.

Hill made a motion to approve the minutes from the January 4th, 2023 Organizational Meeting. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-01**

Hill made a motion to approve the minutes from the January 4th, 2023 Trustee's Meeting. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-02**

Hill made a motion to approve the treasury reports. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-03**

102 bills/warrants totaling \$87,556.23 were submitted for payment (see attached). Hill made a motion to approve the warrants. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-04**

Vermilion Township Zoning Inspector Pete Fisher reported 3 permits issued. One lot split, one porch & one accessory building with a total valuation of \$81,000.00. Two violations were issued. Fisher was contacted by the Erie County Health Department and issued a citation for violation of Vermilion Township Zoning Code 11.4 line B - too many fowl per lot size. A 2<sup>nd</sup> citation was issued for violation of Vermilion Township Zoning Code 22.8 Junk – too many old appliances in driveway, including a freezer with the hasp still attached which can be a suffocation hazard.

Vermilion Township Fiscal Officer Stephanie Johnson asked for a motion to approve Appropriation Supplemental changes. Hill made a motion to approve Appropriation Supplemental changes from 1/1/23 through 1/31/23. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-05**. Johnson stated the Amended Certificate of Estimated Resources has been received from the Erie County Auditor and 2023 Permanent Appropriations can now be approved. Johnson listed the following appropriations:

<i>Fund:</i>	
General	\$600,000.00
Road & Bridge	\$700,000.00
Fire District	\$700,000.00
Motor Vehicle License Tax	\$100,000.00
Gas Tax	\$300,000.00
Permissive MVL Tax	\$24,000.00
ARPA	\$174,398.44
Misc. Capital Projects	\$123,372.10
Total	\$2,721,924.24

Hill made a motion to approve the 2023 Permanent Appropriations. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230201-06**

Vermilion Township Road Crew Foreman Steve Young reported efficient light bulbs were installed in the road crew garage. The Western Star truck had repairs. 2023 road sign & culvert inventory is complete and turned in to the Erie County Engineer's office. 2023 Road projects are being considered. Estimates are being gathered for concrete repair & catch basin repair. Wine Street & Chardonnay Street need repairs with possibly grinding down the surface and applying a new overlay. Young asked the trustees to OK the purchase of a rotary boom mower head from Akron Tractor. Young stated the implement was dual purpose for brush & grass. Scott made a motion to purchase the implement from Akron Tractor for \$20,090.00. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230201-07**

Young has scheduled the Township Clean-Up Days for Saturday, May 20<sup>th</sup> 2023 & Saturday September, 16<sup>th</sup> 2023. Hours will be 7:30am to 3:30pm at 7325 Barnes Road, Vermilion. A list of what is accepted & what is prohibited will be on the website beforehand. Young also stated a recycler for used tires is still needed.

#### OLD BUSINESS

Fisher reported the case against the Fish & Game by residents on Briar Road has been dismissed.

Hill reported the condition of the chip-seal on the township roads continues to deteriorate. He contacted the county again. County officials stated they will assess the condition in the spring & take appropriate measures.

#### NEW BUSINESS

Fisher recognized Dawn Demuth who passed away Sunday, January 22<sup>nd</sup>, 2023. Demuth served on the Vermilion Township Zoning Commission for many years & most recently served as chair. She resigned in 2022 due to failing health. Fisher stated Demuth will be missed. Fisher recommended Chris Lehky as alternate for the Vermilion Township Board of Zoning Appeals to fill an open position. It was determined that Lehky had property in the township, but was not a resident, therefore not eligible to serve. Fisher reported that after 20 years of violations the fire department has declared the Bachman property on Thompson Road condemned. Erie County prosecutors have been contacted & the Erie County Land Bank will pay for the cost of demolition. A resolution has been written up for the trustees consideration. Hill read the beginning of the resolution: A RESOLUTION FOR THE INSPECTION, REMOVAL, REPAIR

AND/OR SECURANCE OF INSECURE, UNSAFE BUILDINGS OR STRUCTURES ON PROPERTY WITHIN VERMILION TOWNSHIP, OH.

Hill stated that before Baxter Construction could repair the sidewalks at the Redwood Apartments, Chardonnay Street & Wine Street: Redwood repaired their portion. A new estimate for just Chardonnay & Wine Streets is needed. Hill made a motion to rescind motion 20221019-08 for Baxter Construction to do the full repair at \$10,750.00. Scott seconded the motion. Hill & Scott voted to accept the motion.

**20230201-08**

Scott reported it has come to attention that not all employees have handbooks. All employees will be given a Vermilion Township Employee Handbook. Signatures will be kept on file with the Fiscal Officer that they have received a copy. Section 1.6: Positions Covered, in the Employee Handbook states, in part "All full time and part time employees of Vermilion Township shall be supplied a copy of these policies & procedures." Scott made a motion to change the language to "All full time, part time & volunteer employees of Vermilion Township shall be supplied a copy of these policies & procedures." Hill seconded the motion. Hill & Scott voted to accept the motion. **20230201-09**

Scott clarified the pay for Vermilion Township Fire Chief Frank Triana. In addition to his monthly salary plus cell phone allowance, Triana was receiving extra pay for going out on fire/EMS runs. The extra pay has not been in his contract or approved with a motion. The trustees want to pay this extra pay one last time, since it had already been submitted. However, going forward, Triana will just receive his salary plus cell phone. Scott made a motion to pay Chief Triana his last submitted fire/EMS run pay. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230201-10** Scott made a motion to pay Triana his monthly salary plus cell phone allowance. **20230201-11**

Scott opened the floor to residents.

Scott made a motion to adjourn at 7:15pm. Hill seconded the motion. Hill & Scott voted to accept the motion.

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Trustee Rodger Scott – President

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Trustee Carl Hill

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Trustee  
Smj 2/2/2023

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Fiscal Officer Stephanie Johnson

