

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Tuesday, February 3rd, 2026

The Pledge of Allegiance was given.

The meeting was called to order by Chairman Kenneth Baughman at 6:30pm.

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Don Rowe & Mr. Keith Sexton were present.

The January 7th, 2026 and January 21st Trustees' Regular Meeting Minutes were approved as written.

20260203-01

Eighty-seven bills/warrants totaling \$108,521.00 were submitted for payment. Rowe made a motion to approve the warrants and receive the treasury reports. Sexton seconded the motion. Baughman, Rowe & Sexton voted to accept the motion. **20260203-02**

The first order of business was the Stanley Road Storm Sewer Replacement Project Bid Opening. The Township Received thirteen sealed bids. Vermilion Township Administrator Kurt Johnson opened the bids and read as follows: A. Miller Excavating of Vermilion, OH - \$179,923.00; KMU Trucking & Excavating of Avon, OH - \$226,420.00; Brennstuhl Construction of Bellville, OH - \$231,086.24; Marks Construction, Inc. of Valley City, OH - \$245,678.91; ADT Construction, Inc. of Vermilion, OH - \$172,660.32; Ed Burdue and Company LLC of Sandusky, OH - \$207,675.65; Dovin Landworks LLC of Wellington, OH - \$178,488.50; Mid Ohio Land Worx of Mansfield, OH - \$174,820.00; JMJ Inc. dba Hula Construction of Castalia, OH - \$156,615.00; Xtreme Excavating of Vermilion, OH - \$197,970.52; Herk Excavating of Vermilion, OH - \$149,578.30; Denes Concrete of Wellington, OH - \$233,984.00 and Leach Excavating, of North Olmsted, OH - \$176,618.00. The bids will be forwarded to the Erie County Engineer's Office for review of bid requirements. The Engineer's office will then make a recommendation to the Board of Trustees.

Vermilion Township Building & Zoning Inspector Joe Baxter reported submitting several requested zoning reports to various financial institutions and title companies. Erie County Assistant Prosecutor Jason Hinners, Rowe and Baxter have constructed resolution language for a twelve-month moratorium on data centers constructed in the Township, to provide time to adjust the zoning code to fit Township needs. Baughman noted the Township has about fifteen parcels classified C-2 (General Commercial District) and most have been developed, however, it still should be reviewed. Baxter attended the Erie County Commissioners meeting regarding the proposed Waterwood Development TIF (Tax Increment Financing).

Vermilion Township Administrator Kurt Johnson reported updates to the following: phones and phone lines; email, computer credentials, software, logins and printers; keys and security codes; employee credit cards and Erie County Sheriff contacts. The Sheriff Township substation doorlock has been upgraded, per their request. Baughman, Rowe, Sexton, Fiscal Officer Stephanie Johnson, Baxter and Johnson hosted and attended the Erie Regional Planning Commission Route 60 Flood Study Findings meeting held at the Stanley Road garage. Security camera and server estimates are not like-for-like

comparisons and are being reviewed. The same applies for the Orchard Beach-Cuddeback Cemetery tree removal estimates. While Vermilion Township Road Crew Foreman Steve Young was on vacation, Johnson helped plow snow. After meeting with Vermilion Township Zoning Commission Chair Bob Joslyn and Board of Zoning Appeals Chair Ken Bilancini to discuss criteria for the open Boards and Commissions Secretary position, an ad is now ready to be placed. Johnson attended the Erie County Commissioners meeting regarding the proposed Waterwood Development TIF (Tax Increment Financing).

For Correspondence: Baughman read a letter from Arlene Olsen of Darrow Road thanking Baughman, Baxter, Johnson, Rowe and Sexton for attending the Erie County Commissioners meeting regarding the Waterwood Development proposed \$7 million TIF and for speaking out with resident concerns.

Baughman opened the floor to the audience.

Martha Dickel of Barnes Road asked if the office was a federal building and asked what were the current office hours. Baughman responded the building is a Township building not a federal building. Current posted office hours are Monday through Thursday 9:00am to 1:00pm, however the trustees were looking to modify the days and hours.

Bob Joslyn of State Road thinks more projects should be done in-house to save money rather than sub-contract them out.

Vermilion Township Fiscal Officer Stephanie Johnson asked for approval to pay for the Erie County Sheriff's Dispatching Services for 2025-2026. Rowe made a motion to pay the 2025-2026 Erie County Sheriff's Dispatching Services Agreement for \$17,093.40. Sexton seconded the motion. Baughman, Rowe & Sexton voted to accept the motion. **20260203-03**

Baughman announced the next meeting would be Wednesday February 18th, 2026 at 6:30pm

Baughman announced the Township offices will be closed on Monday February 16th in observance of Presidents Day.

Late arriving residents asked to speak. Allyn Gibson, Brian Riggs and Joan Kowalzyk all of State Road spoke on issues they have had with mail delivery. The different area post offices and post masters cannot agree on what their mailing addresses should be. This has caused mail to arrive sometimes three months late and has been going on for years. Baughman replied that the trustees are without statutory authority to act on this. But that perhaps a trustee forwarding the information will help and asked them to pass along all their data to the administrator.

Vermilion Township Fire Chief Frank Triana reported 58 runs for & reports have been submitted to the state. Runs include: EMS-51, Vehicle fire-2, Out of zone-1, Commercial fire alarm-1, Motor vehicle crash-2 and Chimney fire-1.

Baughman noted that the Erie County Commissioners passed the \$7 million TIF for the Waterwood Development. That will supply a water line from the west end of the Township to Poorman Road. Baughman asked Triana if he knew the size of the waterline. Triana stated last he heard it was a 12-inch line with 64 possible tap-ins to that line for the entire length it.

Baughman adjourned the meeting at 7:08pm.

Trustee Kenneth M. Baughman – Chairman

Trustee Don R. Rowe

Trustee Keith M. Sexton

Fiscal Officer Stephanie M. Johnson

Smj 2/5/2026