

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 3/7/18***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 2/21/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 3/5/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22117 through 22140 (8-2018 Adjustment). Warrants totaled \$47,418.51. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

Mrs. Katie Lalonde, resident, updated the Board on results, from a survey she conducted on Facebook, regarding interest in a community playground area. Mr. Kurtz stated he had been working with Dana Corogin, Parks Supervisor, City of Vermilion, gathering information from another community that a township and city partnered together with a parks program. Mr. Kurtz added the Board would then need to determine if it would be financially beneficial for the township to get involved in a project of this nature. Discussion pertaining to the cost of playground equipment, location, maintenance, and possibilities for funding the project were further discussed.

**SPEAKERS:**

Matt Old, Erie County Commissioner was in attendance to answer any questions the township had regarding Erie County and to introduce Tiffany McNeely, the new Erie County Solid Waste Management District, Community Outreach/Education Coordinator. Mr. Old discussed recycling and trash collection for Erie County. He reported that Erie County is now the only county in Ohio not meeting their access goal for recycling. Ms. McNeely will be working on how to get the county in compliance with the Ohio Environmental Protection Agency (EPA) regulations. The variety of abuses of the Recycling Center were discussed by the Board. The Solid Waste Committee also approved a \$2,500.00 grant for community collections that the township will be eligible for to offset some of the costs for Clean-up Days. Mr. Old handed out brochures explaining the Community Housing Impact and Preservation Program (CHIP) Grant which helps lower-income homeowners do home improvements. This grant program is available to all income-eligible Erie County homeowners. Last discussed, was the implementation of a county-wide bed tax system with a target date of May to

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include B&B's (single units), as well as, hotels, motels, and cottages. Mr. Old will keep the township informed so individual action can take place.

#### CORRESPONDENCE:

Letter dated March 1, 2018 from Peter T. Schade, RS, MPH, Health Commissioner Erie County Health Department regarding the 2017 Annual Report for the Erie County Health Department and Erie County Community Health Center. An open invitation was extended to tour their facility including the new Detox Center and Long-Term Recovery Housing facility.

#### BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for February the Zoning Department issued 1 zoning permits (\$25.00) and 1 address signs (\$15.00) with a total fee collection of \$40.00; the Building Department issued 12 permits with a total fee collection of \$2,245.00 and total valuation of work being done at \$185,843.00.

The 2017 year-end report for the Building Department has been completed and has been sent to the State Board of Building Standards.

Mr. Kurtz will be attending the State Building Officials Conference on March 19<sup>th</sup> and March 20<sup>th</sup> in Columbus, Ohio.

#### VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 2/21/18 - 2/28/18. EMS Assist – 8; MVA – 1; YTD: 83 Runs.

February fire reports are complete and have been submitted to the state.

Master drain on 842 has been replaced. System has been tested and functions properly. Thanks to Firefighter Tony Basso for completing this work.

The back-entry way on the west side of the building has been updated, cleaned and repainted, new sink and cabinets. Many thanks to Lt. Willard for getting this completed.

As the department continues to look at EMS, and specifically EMS transports, the Chief would like the Trustees to consider moving in this direction. The department's run volumes indicate they are comparable to other communities in our area that staff and transport to local hospitals. Whether this would be staffing with part-time or full-time employees still needs to be determined. Many things need to be in place before this can happen, such as acquiring a billing company, as well as, some additional equipment. The benefits include, but are not limited to, providing an improved service to our residents and visitors; creating jobs for the workforce; and producing additional revenue which will cover the operational costs. This will also eliminate paying funds to the City of Vermilion annually to subsidize EMS. ISO ratings will also improve through deployment analysis, quicker response times to all scenes (both EMS and other calls) resulting in possible lower homeowner insurance rates.

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The used truck purchased from Westlake Fire has arrived. It is presently out for service. The department is working on a quote to stencil the truck the same as what the department has now, as well as, working on getting quotes to touch up several spots prior to training the personnel and placing the squad in service.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Trustee Trinter asked Mr. Kurtz for an update on the Maintenance Building going out to bid. Mr. Kurtz stated he had received many phone calls from outside contractors in which he directed to the office of Daniel Frederick, Architect. Mr. Kurtz added he reached out to all local contractors as well.

NEW BUSINESS:

Mr. Kurtz received three quotes for the drainage issue on Kneisel Road concerning the resident's basement flooding. Quotes are from Herk Excavating, Mark Haynes Construction, Inc., and Abraham Miller Excavating for 600 feet of 12-inch pipe with 1 catch basin. Another contractor was also contacted with no response. Mark Haynes Construction was the lowest bid at \$11,760.00. It was noted that Mr. Haynes said the project could be started in the month of March.

MOTION BY R. Dickel, second by C. Decker authorizing to hire Mark Haynes Construction, Inc. and accept quote of \$11,760.00 for the Kneisel Road Tile Replacement and Construction Project.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 8-18**

Trustee Dickel reported the Board completed road inventory. Roads needed to be striped include Barnes Road, Kneisel Road and Thompson Road at an estimated cost of \$1,672.00. The tar and chip job completed last year is still being reviewed by the county; whereas, the bid bond is good through October 2018.

MOTION BY R. Dickel, second C. Trinter authorizing the following 2018 Road Maintenance to include the striping of Barnes Road, Kneisel Road, and Thompson Road and forward to the Erie County Engineer's Office. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 9-18**

Trustee Trinter asked Chief Triana, regarding the school safety discussion with the Vermilion Local School District, how is Vermilion Township Fire Department equipped concerning safety equipment for the department in an active shooter situation. Chief Triana stated the department has bunker gear (no bullet proof vests) and will stage away from scene until they are told scene is clear and are able to move up. Captain Triana has been following up with this scenario and further training will be provided, as well.

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Trustee Dickel clarified the \$2,500.00 Community Grant would be used toward the Spring and Fall Clean-up days and Mr. Old, Commissioner explained tires would be a separate credit.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:55 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter  
Trustee

Ronald T. Dickel  
Trustee

Chris Decker  
Trustee

Vina J. Karsen  
Township Secretary