

RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday September 17th, 2025

The Pledge of Allegiance was given.

The meeting was called to order by Chairman Kenneth Baughman at 6:30pm

The roll call resulted as follows: Mr. Kenn Baughman, Mr. Kurt Johnson & Mr. Don Rowe were present.

Vermilion Township Administrator & Zoning Inspector Joe Baxter reported working on the ArcGIS data program building maps which will overlay with the LBRS address system; issuing four permits and receiving one variance application.

Baughman commented that a letter was received from the City of Vermilion Building Department regarding a building issue at 12716 Cherry Road. It states an "accessory structure" is an "accessory structure". Baxter's position on this matter stands and this letter supports that. The property owner may file an appeal with the Board of Zoning Appeals if they disagree. Rowe thanked the City of Vermilion Administrative Building Clerk Bridget Triana for taking his call, answering all his questions and proving a detailed letter.

Baughman noted a letter was received from the Erie County Department of Environmental Services Office stating the Chardonnay Circle West neighborhood has been granted a preliminary conditional approval.

Baughman announced that Barnes Road will be closed to all traffic between Darrow and Stanley Roads from September 29th through October 3rd, 2026 for replacement of a culvert.

Baughman read a personal letter titled "Letter to Everyone". (See attached)

Baughman opened the floor to the audience.

John Wisnieski of Darrow Road asked what is the increase in revenue to the Township with the recent property tax evaluation. He also asked if there were contracts for mutual aid and how far out does the department go to deliver aid. Vermilion Township Fire Chief Frank Triana responded that all the surrounding fire & EMS departments provide mutual aid to each other at their own cost and go where they are asked to go.

Rowe made a motion to hire seasonal part-time snow plow drivers at \$25.00/hour. Johnson seconded the motion. Rowe asked Vermilion Township Road Crew Foreman Steve Young how many drivers to hire. Young replied he would like two or three. Rowe asked Triana if any of the firefighters had a CDL and would want to fill in. Triana said one was looking into it, then gave the names of a few that are willing to help out by driving the pickup truck that does not require a CDL to drive. Baughman, Johnson & Rowe voted to accept the motion. **20250917-01**

Johnson gave an update on the revamping of Township Zoning Resolution Book. Erie Regional Planning Director Tim King will be ready to collaborate after the first of the year.

The Vermilion Township Board of Zoning Appeals needs to seek outside counsel as required by an issue that is being appealed in the courts. Two-thousand dollars was previously approved; however, most retainers start at \$2,500.00. Baughman made a motion to authorize an additional five thousand dollars. Rowe seconded the motion. Baughman, Johnson & Rowe voted to accept the motion. **20250917-02**

Baughman made a motion to hold the 2026 Township Cleanup Days on Saturday, May 16th and Saturday, September 19th from 8am to 3pm. Rowe seconded the motion. Johnson noted Young spent hours compacting the material in the dumpsters with a backhoe and for residents to be mindful about what items they bring. Bring large items early, break down big items, no yard waste. Rowe thanked Young, Roads Assistant Kohl, Baxter, Johnson and Baughman for working with him at this past Saturdays Fall Cleanup Day. Baughman, Johnson & Rowe voted to accept the motion. **20250917-03**

Baughman announced the next meeting would be Wednesday October 1st, 2025 at 6:30pm.

Baughman noted the Vermilion Township Fire Levy is *Issue 15* on the November 4th, 2026 ballot.

Baughman adjourned the meeting at 6:49pm.

Trustee Kenneth M. Baughman – Chairman

Trustee Don R. Rowe

Trustee Kurt W. Johnson

Fiscal Officer Stephanie M. Johnson

Smj 9/18/2025