

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 9/4/19***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Decker to approve minutes to regular meeting held 8/21/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 9/3/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23691 through 23730 (44-2019 Adjustment). Warrants totaled \$33,214.99. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

Resident, located on Darrow Road, asked if the township could encourage natural gas lines to be installed where they are currently unavailable. He said he had contacted the gas company years ago and they advised him they do not install gas lines, they maintain them. He said they told him either the county, township, contractors doing additions etc., usually install gas lines and then the gas company maintains them thereafter. The Board and Mr. Kurtz stated they were not aware of anything like this. Trustee Trinter mentioned he thought the residents could petition the gas company to install lines if enough residents were interested. The resident stated he was told by the gas company he could pay to install gas lines and they would maintain them. The resident asked if the township could look into the matter. Another resident stated, the propane companies are charging different amounts; whereas, natural gas is all one price. Mr. Kurtz stated he would investigate the matter and check with the Prosecutor regarding installation of gas lines.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

No correspondence.

(Continuation of Minutes to Meeting Held 9/4/19)

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported for August the Zoning Department issued 6 zoning permits, 3 BZA variance requests (\$900.00) and 3 address signs (\$45.00) with a total fee collection of \$1,533.50; the Building Department issued 19 permits with a fee collection of \$4,525.00 plus re-inspection fees at \$150.00 for a total fee collection of \$4,675.00 and total valuation of work being done at \$497,706.00. August was a very busy month with 78 inspections being done.

Mowing certifications have been filed with the county.

Mr. Kurtz gave a summary on the U.S. 2020 Census Complete Count Committee Meeting he attended on August 21, 2019 in Sandusky. The Census is completed every ten years and the purpose of the committee is to ensure that every address is recorded, and every person is counted. This is important due to the fact that it affects the number of representatives each state has in congress and how much each state receives in federal tax dollars. Mr. Kurtz noted this was the first census that can be completed online. Households will receive a card to respond by mail.

On Tuesday, September 10, 2019 at 7:00 p.m. there will be a Board of Zoning Appeals meeting to be held at the Vermilion Township Office Building regarding three variance request applications. The first is a variance request to allow an accessory structure in a front yard at 13815 Darrow Road. The second is a Board of Building Appeals variance request to allow a 512 square foot prebuilt shed to be placed on a property without frost footers at 7804 Barnes Road. The third is a variance request to allow an accessory structure to be built upon a property without a primary structure at 3950 State Road.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana's report: Fire Runs between 8/21/19 – 8/31/19. EMS – 17; Commercial fire alarm-1; MVC – 1; Tree branch on wires – 1; Water rescue – 1; YTD: 470 Runs.

August 2019 run reports are complete and have been submitted to the State.

Hose testing will take place in October.

Transfer case chain in 821, the chain itself is bad and will be replaced at Fallsway Equipment Company in Akron. Once replaced it will be reevaluated.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

No old business.

(Continuation of Minutes to Meeting Held 9/4/19)

NEW BUSINESS:

Mr. Kurtz recommended doing some maintenance to the front parking lot due to cracks and stated he received three quotes to get it sealed and restriped. The three quotes are for \$1,965.00, \$1,890.00 and \$1,257.54 which includes cleaning the parking lot, crack sealing any cracks that are ¼ inch or larger and restriping. Trustee Dickel recommended checking into the liquid sealer (Liquid Road) that the road crew attended a demonstration on and obtaining a quote for that. Mr. Kurtz will follow-up with another quote for the Liquid Road.

MOTION BY R. Dickel, second by C. Trinter authorizing to advertise in the Vermilion Photojournal's 47<sup>th</sup> Annual "Wacky" Woollybear Festival section for 2019 with a one fourth page ad listing motels and cabins in Vermilion Township at a cost of \$235.00. Roll Call – C. Decker, abstain; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO. 34-19**

MOTION BY C. Trinter, second by R. Dickel approving renewal of the annual 2020 advertisement donation for Main Street Vermilion, Inc. at a cost of \$2,340.00 towards the ad placement in the Erie Shores and Island Publication. Roll Call – C. Decker, abstain; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO. 35-19**

MOTION BY R. Dickel, second by C. Decker accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor for the fiscal year commencing on January 1, 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO. 36-19**

MOTION BY R. Dickel, second by C. Decker accepting the official certificate of estimated resources for the fiscal year beginning January 1, 2020 provided by the Erie County Auditor's Office. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO. 37-19**

Trustee Dickel stated the road crew reported the seal is leaking again on the motor for the tractor which has already been repaired once (rebuilt). They have one quote from Alamo at approximately \$1,500.00 for a new motor. They are checking other places for more quotes to repair or replace the part.

Trustee Dickel announced Fall Clean-up day is on Saturday, September 14, 2019.

(Continuation of Minutes to Meeting Held 9/4/19)

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 7:55 p.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald Z. Dickel

Trustee

Chris Decker

Trustee

Charles T. Trinter

Trustee

Vina J. Karres

Township Secretary