

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 5/2/18***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 4/18/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 5/1/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22239 through 22267 (22144, 22227 Adjustment). Warrants totaled \$40,757.62. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Residents, Nancy Sauer and Betty Fraley, located on State Route 60, voiced their concerns regarding a new neighbor encroaching on their properties. Mr. Kurtz stated he will follow-up with the property dispute issue and asked for a copy of their surveys and legal descriptions to review prior to inspecting the property. Mr. Kurtz informed the residents he would try and help them, but ultimately the township has no authority over a property dispute issue. It is a civil matter. The Board also recommended getting a current survey of their properties.

SPEAKERS:

None present.

CORRESPONDENCE:

Letter dated April 18, 2018 from Dean Wikel, Erie Materials, Inc. listing the 2018 Season Asphalt Pricing.

Letter dated April 19, 2018 from Jon Husted, Ohio Secretary of State regarding the upcoming May 8, 2018 Primary Election. Ohio voters will decide a number of local issues and races. Ohioans will also vote on one statewide ballot issue: Issue 1 – Proposed Constitutional Amendment; Creates a bipartisan, public process for drawing congressional districts. The 2018 State Issues Report, which includes the official ballot language, explanation, arguments for and against, and the

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full text of the issue, is posted at www.OhioSecretaryofState.gov (click on the “Know Your Ballot Issue” button on the home page).

Letter dated April 20, 2018 from Cynthia Millis-Walker, Erie Regional Planning Commission regarding Fair Housing. Several brochures and other promotional items covering issues related to Fair Housing were enclosed and will be available at the township offices. If constituents have questions regarding housing discrimination, fair lending or tenant or landlord disputes, please contact the Erie Regional Planning Commission and Metropolitan Planning Organization located at 2900 Columbus Ave. in Sandusky, Ohio.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for April the Zoning Department issued 16 zoning permits with a total fee collection of \$1,163.00; the Building Department issued 21 permits with a total fee collection of \$4,814.00 and total valuation of work being done at \$1,952,875.00.

Mr. Kurtz asked the Board to consider a motion to adjourn into executive session to discuss personnel employment matters.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 4/18/18 - 4/30/18. EMS Assist – 11; Grass Fire – 1; L.E. Assist (force entry) – 1; YTD: 157 Runs.

April fire reports have been completed and submitted to the State.

Lifepak 15's cardiac monitors have arrived. The crews will continue training this week and then they will be put into service.

The Firefighter's Pancake Breakfast is May 20th. Start time is 8 a.m. at the fire station. Donations at the door.

May 27th at Volunteer Bay, the fire department will be in attendance for Memorial Day Ceremony.

May 28th City of Vermilion Memorial Day Parade and Ceremony.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Chief Triana asked Captain Triana to bring in one of the newly refurbished model Lifepak 15 Cardiac Monitor's and give a demonstration to show the capabilities of this advanced piece of life-saving equipment. Captain Triana thoroughly explained how this state of the art monitor helps diagnose conditions and improve patient care while communicating with the hospital to help improve patient survival.

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Trustee Dickel informed the Board he discussed the Tar and Chip job issues with Tim Lloyd, Erie County Engineer. Mr. Lloyd submitted Vermilion Township's additional list of roads with locations that require corrective work to Erie Blacktop, Inc. A meeting will also be set up if needed. October 2018 is the deadline to report any additional issues with the roads if they arise. The township will be notified prior to any work being done.

NEW BUSINESS:

MOTION BY R. Dickel, second by C. Decker authorizing to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-19) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract through the effective period of September 1, 2018 through April 30, 2019 (see attachment A-1). Vermilion Township hereby requests 300 tons of Sodium Chloride (Road Salt) for the 2018-19 season and agree to purchase a minimum of 90% through the effective period. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 26-18

MOTION BY C. Trinter, second by R. Dickel approving the re-investment of funds valued at \$229,495.85 plus interest (General Fund) and \$75,798.11 plus interest (Road and Bridge Fund) into Star Ohio at a variable interest rate. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 25-18

MOTION BY C. Trinter, second by R. Dickel to go into Executive Session to discuss personnel employment matters at 8:22 p.m. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Trustee Trinter called the meeting back to regular session at 8:42 p.m.

Spring Clean-up was discussed regarding electronic devices and the township hauling tires collected to the Erie County Landfill in order to receive the \$1,000.00 Tire Grant.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:46 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter
Trustee

Ronald Z. Dickel
Trustee

Chris Decker
Trustee

Tina A. Karsen
Township Secretary

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Special Meeting Held 5/10/18***

Meeting was called to order at 7:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

AUDIENCE PARTICIPATION:

No audience participation.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, explained due to unforeseen circumstances Harp Contractors, Inc. has voluntarily defaulted on the contract and agreement to build the new Maintenance Building. The surety for Harp Contractors, Inc. was able to contact Star, Inc. located in Amherst, Ohio and they have agreed that they will build the new Maintenance Building for Vermilion Township. Agreements will need to be signed. The township will not be obligated to spend any more than the \$418,000.00 originally contracted with Harp Contractors, Inc.

MOTION BY R. Dickel, second by C. Decker authorizing to revoke Resolution No. 14-18 awarding the Maintenance Building Project for Vermilion Township to Harp Contractors, Inc. H.C.I. located at 201 E. Andrus Road, Northwood, OH 43619 in the amount of \$418,000.00. This includes base bid of \$409,000.00 and ALT #4 at \$9,000.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 24-18

MOTION BY C. Trinter, second by R. Dickel awarding the Maintenance Building Project for Vermilion Township to Star Inc. located at 46405 Telegraph Road, Amherst, OH 44001 in the amount of \$433,499.00. This includes base bid of \$422,141.00 and ALT #4 at \$11,358.00. Ohio Farmers Insurance Company (surety for Harp Contractors, Inc. H.C.I.) shall submit payment of \$16,999.00 to Vermilion Township to offset additional cost as per Agreement.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 27-18

Mr. Kurtz informed the Board that Star, Inc. is ready to proceed with the building as soon as possible. They are in the process of arranging a preconstruction meeting with the township and their steel supplier. Star, Inc. stated from the time they ordered the steel, it would take eight to ten weeks for the steel to be delivered.

(Continuation of Minutes to Special Meeting Held 5/10/18)

MOTION BY: C. Trinter, second by C. Decker to adjourn the special meeting at 7:10 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter
Trustee

Ronald Z. Dickel
Trustee

Chris D. ...
Trustee

Vina G. Karres
Township Secretary